

U.S. FIGURE SKATING

VERIFYING MEMBER COMPLIANCE

U.S. Figure Skating requires individuals it, or its member clubs, formally authorizes, approves or appoints 1) to a position of authority over, or 2) to have frequent contact with athletes to have successfully completed a back-ground check with a green light finding prior to participating in and/or preparing for U.S. Figure Skating related activities.

Various onscreen and downloadable reports can be used for the purpose of verifying that participants have met the appropriate compliance requirements required for their role. Please contact your local club's SafeSport Compliance Chair or safesport@usfigureskating.org, if you have any questions regarding member verification.



WHO IS RESPONSIBLE FOR VERIFYING MEMBER COMPLIANCE?

It is the responsibility of both the individual who is required to be compliant before participating in a U.S. Figure Skating event and the local organizing committee / host club running the event to verify those participating are compliant.

HOW IS MEMBER COMPLIANCE VERIFIED?

All Compliance Reports to verify compliance are available through the U.S. Figure Skating [Members Only](#) site.

Verifying your own compliance: Once you log onto [Members Only](#), if you have completed the appropriate compliance requirements for your role(s), a green check mark appears.

- Click  20-21 Compliance (Valid Through 6/30/2021) or the SafeSport icon to see your progress.
- Click the  icon next to Welcome [Your Name]! to download and print your digital Membership and Compliance card to use as proof of compliance.

If you have not completed the appropriate compliance requirements for your member role(s), a red no symbol appears indicating compliance is not complete.

- Click  20-21 Compliance (Not Complete) or  2020 - 2021 compliance is NOT COMPLETE! Click here to continue. to determine what compliance requirements are outstanding.

Verifying the compliance of any member: A master Compliance Report is available to all members. In [Members Only](#), click on the Safesport icon, then on the link "Full Compliance Report." This searchable document shows all members who are required to be SafeSport compliant, along with their status, in addition to any other members who are completing compliance requirements for mandatory athlete, test partner, volunteer or leadership roles.

Verifying Officials: In addition to the Compliance Report above, any member can check the compliance of an official by using the Directory Menu and selecting "Officials". Their compliance status is displayed, and contact information is only available for those that are compliant.

Verifying Coaches and LTS instructors: Use the master Compliance Report as described above.

Verifying Club Members: In [Members Only](#), each Club Contact can use the Clubs menu and select "Club Compliance" to see the status of all home club members. The onscreen report shows whether compliance is complete, and by selecting a member, you can see that individual's progress on all areas. If the member is identified in a mandatory compliance group, the group is listed under the Compliance Role column.

Verifying Team Managers and Team Service Personnel: In [Members Only](#), a person identified as Team Coach or Team Manager with a Synchronized Skating or Theatre on Ice team can use the Team menu and select "Team Compliance" tab to see the status of persons required to be compliant – coaches, managers, team service personnel - associated with the respective team.

For Test Chairs: Test Chairs can manage and monitor partners, coaches and officials using the "Compliance Test Session Report" on the "Skate Test Session Reports" page under Testing menu. Persons are identified through setting up the test session.