



## Sample Club Code of Conduct

### For Club Customization

A code of conduct is a set of standards describing the behavior we expect of our own members especially when serving in different capacities within the organization – skater, parent, coach, official, or board member. It is meant to clarify our mission, values and principles, and linking them with standards of conduct we expect from our members.

U.S. Figure Skating encourages all member clubs and programs to develop and implement codes of conduct for its members. Below are examples for clubs and programs to use in creating, implementing, and enforcing their own codes of conduct for skaters, parents, coaches, and board members.

The following are suggested approaches to addressing offenses to the codes of conduct- depending upon the seriousness of the offense. Adhere to the conflict resolution process should be outlined in the club's bylaws.

### Violations and the manner in which they will be dealt with:

Violations of any tenets will be addressed at the time they occur by a member of the club board of directors following the procedures outlined in the conflict resolution process.

#### *First offense:*

Club member will be addressed verbally (in private) regarding the violation.

#### *Second offense:*

If there is a second violation, the member will be removed from the activity and given a written warning. A face-to-face meeting with the member and/or member's parent or legal guardian may be in order.

#### *Repeated offenses:*

If the member continually violates any tenet of the code of conduct, repeat offenses will be taken very seriously by the club board of directors. Discipline may include loss of club privileges for extended periods, and/or revocation of club membership.

Must be signed and dated.

[Club/Program Name] Code of Conduct Agreement Form

I, \_\_\_\_\_ [member's name printed], have read the Code of Conduct, and agree to uphold all guidelines and tenets of this document.

\_\_\_\_\_ *Skater's signature if 18 years or older*

\_\_\_\_\_ *Parent's or Legal Guardian's signature if under 18 years of age*

\_\_\_\_\_ *Date*