

## Download or Print a Certificate

If your sport organization has given you instructions on how to download a certificate, please use those instructions. If not, please follow the instructions below.

1. Log into [safesporttrained.org](https://safesporttrained.org)

2. Select the **Menu** icon at the top right.



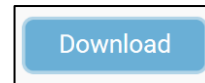
3. Select **Transcript** from the menu.



4. The Transcript page displays. Locate and select the certificate you want to download from the Certificates section.

Course Title ▲	Valid From ▶	Expires ▶	View
SafeSport Trained - FFS	November 23, 2020 11:05 AM		<a href="#">Download</a>
SafeSport Trained - FFS	November 23, 2020 1:41 PM		<a href="#">Download</a>

5. Select the **Download** button for the course certificate you want to download.



6. The certificate displays. To download the certificate, select the **Download** icon at the top right.



7. To Print the certificate, select the **Print** icon at the top right.



8. When you are finished select the **X** icon to close the tab.

