



LOC Handbook

March 2023 – August 2023

www.usfigureskating.org

Overview:

Thank you for your interest in hosting a 2023 Solo Dance Series competition! Below you will find information specific to LOCs; additional information is available in the Solo Dance Series Handbook on our [website](#).

Hosting Requirements:

- The LOC agrees to utilize the EMS competition management platform of U.S. Figure Skating for registration, practice ice overall event management and results. No third-party event management system is permitted.
- To be considered for inclusion in the 2023 Solo Dance Series, your competition must fall between the dates of March 1, 2023 and August 13, 2023. Competitions that would like to be included in the Solo Dance Series must also complete the online Solo Dance Series event application in EMS and be approved. The deadline to submit the application is December 5, 2022 at 11:59 PM MT.
- Applications will be approved on a rolling basis. Competitions will be notified of selection no later than December 15, 2022 at 11:59 PM MT.
- Each selected 2023 Solo Dance Series event will need to offer all levels of Solo Dance at their competition. Those levels are as follows:
 - Pattern Dance: Preliminary, Pre-Bronze, Bronze, Pre-Silver, Silver, Pre-Gold, Gold, and International
 - Combined: Juvenile, Intermediate, Novice, Junior, and Senior
 - Shadow Dance: Preliminary, Pre-Bronze, Bronze, Pre-Silver, Silver, Pre-Gold, Gold/International
- The LOC agrees to hold all events with one or more competitors registered and agrees not to combine event levels for Solo Dance events with only one competitor.
- The LOC agrees to abide by the most up-to-date [SkateSafe Handbook](#).

Officials: Clubs will be responsible for inviting qualified officials that meet the series requirements. Unlike qualifying competitions, U.S. Figure Skating will not assign officials to events.

Judging: Each participating 2023 Solo Dance Series competition agrees to:

- Use the ISU judging system for all Solo Dance levels (Preliminary, Pre-Bronze, Bronze, Pre-Silver, Silver, Pre-Gold, Gold, International, Juvenile, Intermediate, Novice, Junior, and Senior at their approved Solo Dance Series competition.

SkateSafe: For full details about SkateSafe compliance at U.S. Figure Skating competitions, refer to the U.S. Figure Skating SkateSafe webpage: www.usfigureskating.org/skatesafe.

Event Medical Coverage: There must be a minimum of ONE compliant medical professional/volunteer rink side for each competition surface. Event medical teams may consist of athletic trainers (ATC), licensed physicians (MD/DO), physician assistants (PA-C), nurse practitioners (NP), nurses (RN), chiropractors (DC), physical therapists (PT), and emergency medical technicians (EMT).

All approved season competitions will be required to submit an event medical plan no less than 30 days prior to the start of their competition to outline event medical coverage, emergency action plans and COVID-19 protocols.

Critiques: No critiques are permitted at any approved Solo Dance Series competition, regardless of level.

Immediately Following Your Event: In order to help us verify and post the most up-to-date standings for our Solo Dance Series competitors, we require the following information be sent to us upon the conclusion of your event (you can request these be sent by your chief accountant).

IJS Results: The host club, and their Chief Accountant/Technical Accountant are responsible for following the EMS Database Build and Results Upload Guide to properly upload the competition results for IJS events to EMS at the conclusion of the competition. This post-event upload will trigger an update of the series standings in EMS.

Additional Information: If you have any questions, please contact Casey Mallory, U.S. Figure Skating Programs Manager, at cmallory@usfigureskating.org.