



Dual Relationship Exception

A Dual Relationship Exception is defined in U.S. Figure Skating's SkateSafe Program Handbook as a U.S. Figure Skating approved exception applicable to certain policies when an Adult Participant has a dual role or relationship with a Minor Athlete. Examples of Dual Relationships are Immediate Family Members as defined within this handbook and other extraordinary circumstances. Convenience is not considered an extraordinary circumstance.

To apply for a Dual Relationship Exception, the Minor Athlete's parent/permanent legal guardian must apply by submitting this completed document to skatesafe@usfigureskating.org for review. The exception shall not be applied prior to written approval being granted by U.S. Figure Skating to 1) the Minor Athlete's parent/permanent legal guardian, 2) the Adult Participant with the dual role or relationship, and 3) the Minor Athlete's club President and SkateSafe Compliance Chair when applicable.

The Minor Athlete's parent/permanent legal guardian must apply for this exception on an annual basis. The exception will be considered void if a new application is not received after 365 days of the last exception approval.

The Dual Relationship Exception may be revoked at any time by U.S. Figure Skating, the parent/permanent legal guardian, or by the Adult Participant with the approved dual role/relationship. If a parent/permanent legal guardian or the Adult Participant with the approved dual role/relationship wishes to end the Dual Relationship Exception, an email must be sent to skatesafe@usfigureskating.org clearly stating the date of revocation. If no date is included, it will be assumed that the Dual Relationship Exception is terminated at the time of the email.

The following documents must be submitted to skatesafe@usfigureskating.org as part of the Dual Relationship Exception application:

- 1) Dual Relationship Exception Application: This application must be completed in its entirety and signed by the parent/permanent legal guardian and the Adult Participant with the dual role or relationship.
- 2) Parent SafeSport™ Training Course Certificate of Completion: The parent/permanent legal guardian requesting the Dual Relationship Exception must complete the parent SafeSport™ Training course created and provided by the U.S. Center for SafeSport. Instructions for taking this course and downloading the certificate of completion may be found at www.usfigureskating.org/skatesafe or by contacting skatesafe@usfigureskating.org.

Dual Relationship Application Process

- 1) The parent/permanent legal guardian of a Minor Athlete must submit a completed application, verification of completion for the online Parent SafeSport™ Training, and a signed Disclosure Statement to skatesafe@usfigureskating.org.
- 2) The application will be reviewed by members of U.S. Figure Skating's SkateSafe staff and SkateSafe Committee.
- 3) A determination of approval or denial will be issued to the Minor Athlete's parent/permanent legal guardian who submitted the application.
- 4) If approved, the Dual Relationship Exception will expire in one year. A new application must be submitted annually if the Dual Relationship will continue.

Dual Relationship Exception



Dual Relationship Exception Application

Minor Athlete Information	
Name	
USFS or LTS Member Number	
Home Club (if applicable)	

Minor Athlete's Parent/Permanent Legal Guardian Information	
Name	
USFS or LTS Member Number	
Primary Phone Number	
Email Address	

Adult Participant Information	
Name	
USFS or LTS Member Number	
Home Club (if applicable)	
Primary Phone Number	
Email Address	

The Minor Athlete's parent/permanent legal guardian must thoroughly explain the extraordinary circumstances that they believe warrants the Dual Relationship Exception. Note that convenience for either party is not considered an extraordinary circumstance.

Reason for Application

Signatures	
Parent/Permanent Legal Guardian Name (printed)	Parent/Permanent Legal Guardian Signature
Adult Participant Name (printed)	Adult Participant Signature

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Application Information	
Date Application was Received	
Reviewed By	

Application Approved:	
Approval Date	
Expiration Date	
Distribution List	

Application Denied:	
Denial Date:	
Rationale	
Distribution List	