



U.S. Figure Skating Board of Directors

Meeting Agenda

Monday, May 20, 2024

Via ZOOM video conference

1. Opening of the Board of Directors Meeting
 - a. Welcome & Call to Order
 - b. Roll Call/Establishment of Quorum
 - c. Approval and Adoption of Agenda
 - d. Disclosure of Conflicts Related to the Meeting Agenda
 - e. Acceptance of Minutes from the April 25, 2024, meeting
2. Board of Directors Orientation – Dave Patterson, Senior Governance Advisor, USOPC
3. President's Report
 - a. Welcome to new Board Members
 - b. Appointment of Officers for the 2024-25 season
 - c. Appointment of Nominating Committee member
 - d. Additional leadership roles needed
 - e. General
4. CEO's Report
 - a. General
5. Development Update
6. Treasurer's Report
7. Approval of 2025 U.S. Synchronized Skating Championships
8. Approval of Bye Criteria for the 2024-25 season
9. Approval of Standards of Professionalism for Coaches and Officials
10. Legal Discussion
11. New Business
12. Adjourn

**U.S. Figure Skating Board of Directors
Via Video Conference
Monday, May 20, 2024, 8 p.m. ET**

Present – Voting Members

Jordan Alexander, Samuel Auxier (President), Timothy Goebel, Jackie Chang, Jennifer Hartley, Victoria Hildebrand, Pooja Kalyan, Kristina Lundgren, Kimberley Moore, Heather Paige, Kevin Rosenstein, Matthew Slatos, Amanda Will, Felicia Zhang

Present – Non-Voting Members

Anne Cammett (Past President), Tim Covington (Coaches Council Chair), Troy Goldstein (ISU Representative), Pilar Helm, Tracy Marek (Chief Executive Officer), Rachael Naphthal, Lauren O'Toole, Elise Preston

Absent

Colin McManus, Simon Shnapir (alternate USOPC AAC representative)

Guests

Dave Patterson (USOPC Senior Governance Advisor)

Staff

John Anderson, Eric Fehr, Tim Hazen, Juliet Newcomer, Nora Reilly, Megan Romeo, Kelly Vogtner and Annie White

I. Opening of the Board of Directors Meeting

- A. Auxier called the meeting to order and welcomed everyone.
- B. Moore confirmed attendance and a quorum using the participant list in Zoom.
- C. The agenda was adopted as amended.
- D. Auxier asked the members to disclose any conflicts based on tonight's agenda. No conflicts were disclosed.
- E. One change was requested to the April 25 minutes. The minutes will be re-presented to the board for approval once that change is made.

II. Board of Directors Orientation

Patterson led the board members in an orientation.

III. President's Report

- A. Auxier welcomed the new board members and asked them to introduce themselves.
- B. Auxier notified the board that Amanda Will has agreed to serve as vice president, Kimberley Moore has agreed to serve as secretary, and Vicki Hildebrand agreed to serve as treasurer. There were no other nominees and no objections to the slate. As such, Will, Moore and Hildebrand agreed to serve without objection.
- C. Auxier recommended Karin Sherr as the board representative on the Nominating Committee for 2024-2026. There were no objections.
- D. Auxier asked Kalyan to serve on the 2024-25 Strategic Planning Committee and asked Amanda Will to serve on the Compensation Committee.
- E. Auxier notified the board that the in-person board meeting has been moved from June 29 to the end of Champs Camp in August.
- F. Auxier and Vogtner discussed options for 2025 Access to Excellence and 2025 Governing Council.
- G. Auxier provided an update on the planning for the ISU Congress.

<White and Reilly joined the meeting.>

IV. Chief Executive Officer's Report

- A. Marek congratulated Vogtner and staff member Heidi Thibert on the success of Access to Excellence.
- B. Marek acknowledged the position for director of people and culture that was recently posted and also addressed some additional positions that will be posted.
- C. Marek provided information on a meeting that included a discussion of adding synchronized skating to the Olympic Winter Games in 2034.
- D. Marek provided an update on discussions with Aggregate Sports.
- E. Marek provided an update on #MORETHANMEDALS.

V. Development Update

White and Reilly provided a development update including a review of the fundraising strategy, an executive summary of FY24 to date, and a presentation of the goals for FY25. They then answered questions from and discussed ideas with the board.

<White and Reilly left the meeting.>

VI. Treasurer's Report

- A. Hildebrand notified the board that we have a completed audit with no findings, and Plante Moran has submitted the 990 forms.
- B. Fehr reviewed the Q3 financials and compared Q3 for FY24 with Q3 for FY23.
- C. Hildebrand asked if there were any objections to the audit and then made the following motion:

MOTION: To accept the Audit Report as presented by Plante Moran for the 2023 FY Financials through June 30, 2023. **SECONDED. APPROVED.**

<Romeo joined the meeting.>

VII. Approval of 2025 U.S. Synchronized Skating Championships

Romeo provided information on concerns that arose since the board approved hosting the 2025 U.S. Synchronized Skating Championships in Lake Placid, New York, and the new recommendation to host the competition in Colorado Springs, Colorado. Naphtal then made the following motion:

MOTION: to re-sanction the 2025 U.S. Synchronized Skating Championships to take place Feb. 26 – Mar. 1, 2025, at the Broadmoor World Arena in Colorado Springs, Colorado. **SECONDED. APPROVED.**

<Romeo left the meeting.>

VIII. Approval of the Bye Criteria for the 2024-25 Season

Naphtal presented the bye criteria for the 2024-25 season. The only change from last season is the update to the international competitions. Naphtal then made the following motion:

MOTION: to approve the Bye Criteria for the 2024-25 Season as presented. **SECONDED. APPROVED.**

IX. Approval of Standards of Professionalism for Coaches and Officials

Newcomer presented the Standards of Professionalism for Coaches and the updated Standards of Professionalism for Officials. Rosenstein then made the following motion:

MOTION: to approve the Standards of Professionalism for Coaches and the Standards of Professionalism for Officials as presented. **SECONDED. APPROVED.**

<Hazen joined the meeting.>

<Auxier moved to go into executive session. Seconded Approved.>

X. Legal Discussion

<Slatus left the meeting during the legal discussion.>

<Auxier moved to come out of executive session. Seconded Approved.>

MOTION: to terminate the applicable member from membership in U.S. Figure Skating pursuant to the board-approved Membership Admission and Termination Policy and Colorado law. **SECONDED. APPROVED.**

Anderson provided an update on insurance. Vogtner notified the board that the fee and benefits for Coach I.C.E. were communicated via an e-blast to all coaches today.

XI. New Business – None

XII. Closing Announcements and Adjournment

Auxier moved to adjourn the meeting. There were no objections.

The next regularly scheduled business meeting of the board will be via video conference on Monday, July 1, at 8 p.m. ET.

Meeting concluded at 11:02 p.m. ET

Submitted,

A handwritten signature in black ink, reading "Kimberley C. Moore". The signature is written in a cursive, flowing style. The first name "Kimberley" is written in a larger, more prominent script, followed by "C." and "Moore". The signature is positioned on a light gray rectangular background.

Kimberley Moore, Secretary