

# **U.S. Figure Skating Board of Directors**

## **Meeting Agenda**

**Monday, April 1, 2024, 7:00 p.m. ET**

1. Opening of the Board of Directors Meeting
  - a. Welcome & Call to Order
  - b. Roll Call/Establishment of Quorum (to be taken via Zoom participant list)
  - c. Approval and Adoption of Agenda
  - d. Disclosure of Conflicts Related to the Meeting Agenda
  - e. Acceptance of Minutes and Report of Action from the March 13 Meeting
2. President's Report
  - a. ISU World Figure Skating Championships 2024
  - b. General
3. Chief Executive Officer's Report
  - a. General
4. Financial Report
5. Review of Proposed Bylaw Amendments
  - a. Ethics & Professional Standards
  - b. Grievance
  - c. Committee Financial Authority
  - d. Non-discrimination
6. Requests for Action – Rule Changes
  - a. RFAs from the Athlete Services Group – Synchronized Skating
  - b. RFAs from the Membership Development Group – Adult & Showcase
  - c. RFAs from the Technical / Officials Group – Competitions, DORM, Tests
  - d. RFAs from the Administrative / Legal Group
  - e. RFAs from the Board – Test Fees, Test Fee Rule, C-step & S-step
7. 2024 Governing Council Preparation
  - a. Pre-Governing Council Timeline
  - b. Book Calls, advance communications
  - c. Sectional meetings
  - d. Other
8. Approval of the 2024-25 U.S. Figure Skating national and international events
  - a. 2024 Skate America
  - b. 2025 U.S. Figure Skating Championships
  - c. 2025 U.S. Synchronized Championships
  - d. 2025 U.S. Collegiate Championships
  - e. 2025 U.S. Adult Championships
9. Music Policy
10. New Business

**U.S. Figure Skating Board of Directors  
Via Video Conference  
Monday, April 1, 2024, 7 p.m. ET**

**Present – Voting Members**

Samuel Auxier (President), Jackie Chang, Victoria Hildebrand (Treasurer), Pooja Kalyan, Jenna Longo, Tina Lundgren, Colin McManus, Heather Paige, Matthew Slatius; Kevin Rosenstein, Amanda Will (Vice President), Kym Worthy and Felicia Zhang

**Present – Non-Voting Members**

Todd Bromley, Anne Cammett (Past President), Troy Goldstein, Pilar Helm, Tracy Marek (Chief Executive Officer), Lauren O'Toole and Elise Preston

**Absent**

Jennifer Hartley, Kimberley Moore (Secretary), Simon Shnapir (alternate USOPC AAC representative)

**Guests**

None

**Staff**

John Anderson, Bob Dunlop (for event updates), Eric Fehr, Juliet Newcomer and Kelly Vogtner

**I. Opening of the Board of Directors Meeting**

- A. Auxier called the meeting to order and welcomed everyone.
- B. In Moore's absence, Newcomer confirmed attendance and a quorum using the participant list in Zoom.
- C. The agenda was adopted without objection.
- D. Auxier asked the members to disclose any conflicts based on tonight's agenda. No conflicts were disclosed.
- E. The March 5 minutes were approved.

**II. President's Report**

- A. Auxier reviewed the 2024 ISU World Figure Skating Championships. Having two World champions and a World silver medalist was the best result for the U.S. since 1996.
- B. Auxier shared information from the Grand Prix meeting.
- C. Auxier provided an update on the planning for the ISU Congress.

**III. Chief Executive Officer's Report**

- A. Marek notified the board that they are in the early stages of identifying a new financial system, and details will be forthcoming.
- B. Marek reviewed the next steps for the budgeting process, including looking for more efficiencies.
- C. Marek reviewed the organizational goals that will be the focus.
- D. Auxier notified the board that he and the senior leadership met with the IT consulting firm RSM last week to review the information technology area.

**IV. Financial Report**

- A. Hildebrand provided an update on the audit for fiscal year 2023.
- B. Hildebrand provided an update on cash flow.
- C. Hildebrand notified the board that she and Fehr have been working on the budget presentation for the 2024 Governing Council meeting.

<Fehr left the meeting.>

**V. Requests for Action**

- A. O'Toole reviewed the requests for action from the Athlete Services Group (Group 1), Items 101-105. O'Toole then made the following motion.

**<Request for Action>** to approve Items 101-105 from the 2024 Governing Council Meeting Book as presented. **SECONDED. APPROVED.**

- B. Preston reviewed the requests for action from the Membership Development Group (Group 2), starting with the proposals from the Adult Skating Committee, Items 201-203. Preston then made the following motion:

<Request for Action> to approve Items 201-203 from the 2024 Governing Council Meeting Book. **SECONDED. APPROVED.**

Preston then reviewed Item 204 and made the following motion:

<Request for Action> to approve Item 204 from the 2024 Governing Council Meeting Book as presented. **SECONDED. APPROVED.**

- C. Bromley reviewed the requests for action from the Technical and Officials Group (Group 3), Items 301-314. Items 305 and 309 were deferred until the April 25 board meeting. The implementation date for Item 307 was delayed until July 1, 2026. After discussing the items, Worthy made the following motion:

<Request for Action> to approve Items 301-304, 306, 308, and 310-314 as presented, and Item 307 as amended, from the 2024 Governing Council Meeting Book. **SECONDED. APPROVED.**

- D. Helm reviewed the request for action from the Administrative/Legal Group (Group 4), Item 401. Helm then made the following motion.

<Request for Action> to approve Item 401 from the 2024 Governing Council Meeting Book as presented. **SECONDED. APPROVED.**

- E. There were no requests for action from the International Group.

- F. Newcomer reviewed Items 1-3 that were presented outside of the meeting book and will be presented to Governing Council as items 14-16 in the Reports of Action Taken by the Board of Directors beginning on page 96 of the 2024 Governing Council Meeting Book. Auxier then made the following motion:

<Request for Action> to approve Items 1-3 as presented. **SECONDED. APPROVED.** *(Please see the Reports of Action Taken by the Board of Directors beginning on page 96 of the 2024 Governing Council Meeting Book for full details.)*

<Goldstein joined the meeting.>

#### VI. Governing Council Preparation

- A. Newcomer reviewed the key deadlines from the standing rules for the 2024 Governing Council meeting.  
B. The board discussed the start time for the Governing Council meeting and agreed upon 11 a.m. Eastern Time.  
C. Vogtner reviewed the schedule for the sectional book meetings and the sectional caucuses.

<Dunlop joined the meeting.>

#### VII. Approval of 2024-25 U.S. Figure Skating International and National Championship Events

- A. Dunlop reviewed the recommended locations for the 2024-25 national championship events and answered questions.  
B. Dunlop reviewed the options for 2024 Skate America.  
C. Auxier made the following motion:

**MOTION:** to approve the sanctions for the 2024-25 national championships. **SECONDED. APPROVED.**

Competition	Location	Host	Dates
2025 U.S. Collegiate Championships	Ritchfield Ice Arena, Ritchfield, Minnesota	St. Paul FSC and Skate St. Paul	July 18-21, 2024
2025 U.S. Figure Skating Championships	Intrust Bank Arena, Wichita, Kansas	U.S. Figure Skating and Visit Wichita	Jan. 20-26, 2025
2025 U.S. Synchronized Skating Championships	The Olympic Center Lake Placid, N.Y.	U.S. Figure Skating and Olympic Regional Development Authority	Feb. 26-March 1, 2025
2025 Prevagen U.S. Adult Championships	Roseville, Minnesota	Twin City Figure Skating Association	March 31-April 5, 2025

<Dunlop left the meeting.>

**VIII. Music Policy**

Anderson gave an update on music policy.

**IX. New Business – None**

**X. Closing Announcements and Adjournment**

Auxier moved to adjourn the meeting. There were no objections.

The next regularly scheduled business meeting of the board will be on Thursday, April 25, in Colorado Springs, Colorado.

Meeting concluded at 9:43 p.m. ET

Submitted,

A handwritten signature in black ink, reading "Kimberley C. Moore". The signature is written in a cursive, flowing style. The first name "Kimberley" is written in a larger, more prominent script, followed by "C." and "Moore". The signature is positioned on a light gray rectangular background.

Kimberley Moore, Secretary