

U.S. Figure Skating Board of Directors

Meeting Agenda

Monday, January 8, 2024
via Zoom video conference

1. **Opening of the Board of Directors Meeting**
 - a. Welcome & call to order
 - b. Roll call/establishment of quorum
 - c. Approval and adoption of agenda
 - d. Conflict of interest disclosure
 - e. Acceptance of December 14, 2023, Board of Directors meeting minutes
2. **President's Report**
 - a. General
3. **CEO's Report**
 - a. General
4. **Financial Report**
 - a. Budget Process Update FY25
5. **Coach Integration**
 - a. Overview of the process of Coach Core Certification & Coach I.C.E. Membership
 - b. Updates on progress and timeline
 - c. Preliminary pricing
 - d. Questions
6. **RFAs – Athlete Services**
 - a. Deductions (reduce for novice and below; remove from rulebook)
 - b. Remove no test level from singles
 - c. Name change – Fiesta and Canasta Tango
7. **NQS Update**
8. **Discussion / New Business**
9. **Adjourn**

Next Meetings of the Board of Directors:

Monday, February 12, 2024 at 8:00pm ET – Board Work Session (Officials Innovation)

Monday, March 4, 2024 at 8:00pm ET – Board Meeting – Date adjusted (Budget)

**U.S. Figure Skating Board of Directors
Via Video Conference
Monday, Jan. 8, 2024, 8 p.m. ET**

Present – Voting Members

Samuel Auxier (President), Jackie Chang, Jennifer Hartley, Victoria Hildebrand (Treasurer), Jenna Longo, Tina Lundgren, Colin McManus, Kimberley Moore (Secretary), Heather Paige, Matthew Slatos; Kevin Rosenstein, Amanda Will (Vice President), Kym Worthy and Felicia Zhang

Present – Non-Voting Members

Todd Bromley, Anne Cammett (Past President), Troy Goldstein, Pilar Helm, Tracy Marek (Chief Executive Officer), Lauren O'Toole and Elise Preston

Absent

Pooja Kalyan, Simon Shnapir (alternate USOPC AAC representative)

Guests

None

Staff

John Anderson, Eric Fehr, Juliet Newcomer and Kelly Vogtner

I. Opening of the Board of Directors Meeting

- A. Auxier called the meeting to order and welcomed everyone.
- B. Moore confirmed attendance and a quorum using the participant list in Zoom.
- C. The agenda was adopted without objection.
- D. Auxier asked the members to disclose any conflicts based on tonight's agenda. No conflicts were disclosed.
- E. The Dec. 14 minutes and report of action were approved as updated.

II. President's Report

- A. Auxier congratulated Marek on her one-year anniversary as CEO of U.S. Figure Skating.
- B. Auxier provided a report on the December 2023 meeting of The United States Figure Skating Foundation, including an upcoming leadership transition.
- C. Auxier addressed the financials and the steps being taken by headquarters to cut expenses, and stressed the need for the committees to understand the financial situation and be cooperative and supportive in making the changes we need to get the expenses down.
- D. Auxier addressed the decision of the ISU Disciplinary Commission that was published on Dec. 22, 2023.

III. Chief Executive Officer's Report

- A. Marek reflected on her first year at U.S. Figure Skating and discussed priorities.

<Hartley joined the meeting.>

- B. Marek provided a report on ticket sales for the 2024 Prevagen U.S. Figure Skating Championships.
- C. Marek reviewed the draft timeline for the FY2025 budget process and addressed the ongoing work on generating revenues and managing expenses.

Auxier moved to go into executive session. There were no objections.

Auxier moved to come out of executive session. There were no objections.

IV. Financial Report

- A. Hildebrand stated that Marek did a good job of presenting the budget process. Fehr then stressed the efforts to make the budget process more holistic.
- B. Hildebrand notified the board that the audit is in process and provided an update on anticipated cash flow.

V. Coach Integration

Vogtner reviewed the progress, pathway and draft pricing and benefits for the integration of coaches into U.S. Figure Skating. Vogtner then answered questions from the board.

VI. Requests for Action

O'Toole addressed questions about the requests for action and then made the following motions:

Request for Action: to approve amending the deductions as outlined in rule 1071 (C)(1) and, subsequently, removing the specific deductions in rules 1071 (C)(1) and (2) and amending rules 6911-6914 (pages 199-200, Rulebook), 7911-7914 (page 218, Rulebook) and 8911-8912 (page 270, Rulebook) so specific deductions will exist solely in the Who is Responsible? documents on the Members Only site. (See the Jan. 8, 2024, report of action for the full details.) **SECONDED. APPROVED.**

Request for Action: to approve amending applicable rules to remove the no test level from singles. (See the Jan. 8, 2024, report of action for the full details.) **SECONDED. APPROVED.**

Request for Action: to approve amending applicable rules to change the name of the Canasta Tango to the Tango Canasta and the Fiesta Tango to the Tango Fiesta in all rules, guidelines, handbooks, charts, etc. **SECONDED. APPROVED.**

VII. NQS Update

Bromley reviewed the results of a recent survey and provided an update on the plans for the 2024-25 National Qualifying Series.

<Cammett left the meeting.>

VIII. New Business

O'Toole asked the board to look at her post in Basecamp related to terminology and provide feedback.

IX. Closing Announcements and Adjournment

Worthy moved to adjourn the meeting. There were no objections.

The next regularly scheduled business meeting of the board will be via video conference on Monday, March. 4, at 8 p.m. ET. There will also be a board work session on Monday, Feb. 12, at 8 p.m. ET.

Meeting concluded at 10:18 p.m. ET

Submitted,

A handwritten signature in black ink, appearing to read "Kimberley C. Moore". The signature is fluid and cursive, with the first name "Kimberley" being more prominent than the last name "Moore".

Kimberley Moore, Secretary