

U.S. Figure Skating Board of Directors

Meeting Agenda

Monday, June 12, 8 p.m. ET
via Zoom video conference

1. Opening of the Board of Directors Meeting

- a. Welcome & call to order
- b. Roll call/establishment of quorum
- c. Approval and adoption of agenda
- d. Conflict of interest disclosure
- e. Acceptance of May 3, 2023, Board of Directors meeting minutes and 2023 Governing Council minutes
- f. E-ballot results reporting
 - i. Nominating Committee members

2. President's Report

- a. General
- b. Board Action Plan
- c. Working Groups
 - i. Committee realignment
 - ii. Risk management
 - iii. Gender
 - iv. Coaching integration
 - v. Novice competitive pipeline

3. Election of Officers

- a. Vice president – Tina Lundgren
- b. Treasurer – Vicki Hildebrand
- c. Secretary – Kimberley Moore

4. Chief Executive Officer's Report

- a. General

5. Appointment of Committees

- a. Audit
- b. Compensation
- c. Strategic Planning

6. Financial Report

- a. Review of activities ending May 31, 2023

7. Audit Committee Update and Audit RFP

8. International Update

9. Diversity, Equity and Inclusion Update

10. Coaching integration Update

- a. PSA Summit and Board Meeting
- b. Next steps, priorities and timeline with the Coaches Council

11. Committee Requests for Action

- a. Reverse Order of Skating for Synchronized Championships
- b. Qualifications to Compete in Partnered Ice Dance Events
- c. Approval of Athlete Bye & Advancement Criteria for the 2024 Qualifying Season

12. Review of 2023 Governing Council and Feedback

- a. Connecting with our membership

13. New Business

14. Adjourn

The next meeting of the Board of Directors is scheduled for Monday, July 10, at 8 p.m. ET via video conference.

**U.S. Figure Skating Board of Directors
Via Video Conference
Monday, June 12, 2023, 8 p.m. ET**

Present – Voting Members

Samuel Auxier (President), Jackie Chang, Jennifer Hartley, Victoria Hildebrand, Pooja Kalyan, Jenna Longo, Kristina Lundgren, Colin McManus, Kimberley Moore, Heather Paige, Kevin Rosenstein, Matthew Slatius

Present – Non-Voting Members

Todd Bromley, Anne Cammett (Past President), Troy Goldstein (ISU Representative), Pilar Helm, Tracy Marek (Chief Executive Officer), Lauren O'Toole, Elise Preston

Absent

Simon Shnapir (alternate USOPC AAC representative), Amanda Will, Kym Worthy, Felicia Zhang

Guests

None

Staff

John Anderson, Eric Fehr, Juliet Newcomer and Kelly Vogtner

I. Opening of the Board of Directors Meeting

- A. Auxier called the meeting to order and welcomed everyone.
- B. Moore confirmed attendance and a quorum using the participant list in Zoom.
- C. The agenda was adopted as amended.
- D. Auxier asked the members to disclose any conflicts based on tonight's agenda. No conflicts were disclosed.
- E. The May 3 minutes were approved as presented.
- F. The 2023 Governing Council minutes were approved as presented.
- G. Moore announced the results of an e-ballot motions as follows:

MOTION 1: To approve the following persons as members of the Nominating Committee to each serve a two-year term (2023-2025): Kristin Arneson Cutler and Felicia Zhang. **APPROVED via e-ballot without objection.**

II. President's Report

- A. Auxier reported that the Pairs Camp went very well, and he feels positive about the status of the discipline.
- B. Auxier provided information on working groups that are being put together for committee realignment, risk management, coaching integration, novice competitive pipeline. Auxier also informed the board that the following members have been identified for the gender inclusion working group: Kadari Taylor-Watson, Caroline Silby, Kristin Abbott, Lauren McHenry, Gretchen Mohny, Fred Workman, Timothy LeDuc, Jaclyn Helms, Kristin Arneson Cutler, Leatrice Bulls, Lauren O'Toole, Todd Bromley, Elise Preston and Pilar Helm, and, from the staff, Juliet Newcomer, Heidi Thibert, Kathy Dreves and Megan Romeo, with the possibility that a few more people may be added.

III. Election of Officers

Auxier notified the board of the nominees for the officer positions for 2023-24. O'Toole then made the following motion:

MOTION: to elect Kristina Lundgren as vice president, Vicki Hildebrand as treasurer and Kimberley Moore as treasurer. **SECONDED. APPROVED**

Auxier thanked Will for her work as vice president for the 2022-23 season.

IV. Chief Executive Officer's Report

- A. Marek introduced the new chief financial officer, Eric Fehr, and he provided some information about himself.

<Auxier made a motion to go into executive session. Seconded. No objections.>

<Rosenstein made a motion to come out of executive session. Seconded. No objections.>

- B. Marek notified the board that a U.S. Figure Skating display for the More than Medals campaign will open next week at the United States Olympic and Paralympic Museum.

V. Appointment of Committees

- A. Auxier appointed Matthew Slatos (chair), Kristina Lundgren, Kevin Rosenstein, Jenna Longo (athlete) and Colin McManus (athlete) to the 2023-24 Compensation Committee. *Note: Vicki Hildebrand will be an ex officio member as treasurer.*
- B. Auxier appointed Sharon Hatcherson, Jackie Chang, Kimberley Moore, Jordan Alexander (athlete) and Tessa Hedges (athlete) to the 2023-24 Audit Committee. The Audit Committee selects its own chair. *Note: Vicki Hildebrand will be an ex officio member as treasurer.*
- C. Auxier appointed the following people as members of the 2023-24 Strategic Planning Committee: Kristin Arneson Cutler, Jennifer Hartley, Kristina Lundgren, Colin McManus, Heather Paige, Jackie Chang, Vicki Hildebrand and Kevin Rosenstein. In addition, McManus will appoint two athletes from the athlete members of the Board of Directors.

VI. Financial Report

Fehr provided an update to the board on what he's been doing, some early insights and the focus for the remainder of the fiscal year.

VII. Audit Committee Update and Audit RFP

Hildebrand notified the board that an RFP has been sent out to find a new audit firm.

VIII. International Update

- A. Goldstein reported on the work to prepare for the upcoming Grand Prix selection meeting.
- B. Goldstein provided an update on athlete release requests.
- C. Goldstein also notified the board that the International Group is working on ways to leverage data better for athlete selections.

IX. Diversity Equity and Inclusion Update

Vogtner notified the board that a report on the SDI survey will be presented at the July board meeting.

X. Coaching Integration Update

- A. Vogtner provided a report on the PSA Summit and board meeting.
- B. Vogtner discussed the next steps and timelines for putting together the Coaches Council and hiring additional staff to support coaches integration.

XI. Committee Requests for Action

- A. Bromley reviewed a request for action from the Synchronized Skating Competitions Subcommittee and made the following motion:

REQUEST FOR ACTION: to amend **rules 2921 and 2922, add rule 2926, and delete rules 2931, 2932 and 2933** to change the way the skating order is determined for the free skate for events that have a short program at synchronized championships competitions. **SECONDED. APPROVED.** Please see the June 12 Report of Action for full details.

- B. O'Toole reviewed a request for action from the Dance Development & Technical Committee, and Hildebrand made the following motion:

REQUEST FOR ACTION: to amend **rule 8400** to change the restrictions on the competitive levels for ice dance couples. **SECONDED. APPROVED.** Please see the June 12 Report of Action for full details.

- C. Bromley reviewed the proposed Athlete Bye & Advancement Criteria for the 2024 Singles, Pairs and Ice Dance Qualifying Season. Lundgren then made the following motion:

MOTION: to approve the Athlete Bye & Advancement Criteria for the 2024 Singles, Pairs and Ice Dance Qualifying Season. **SECONDED. APPROVED**

XII. Review of the 2023 Governing Council and Feedback

Auxier reviewed feedback from Governing Council delegates and club leadership and plans to address those concerns. Preston provided additional recommendations.

XIII. New Business

- A. Bromley provided information regarding Charlie Cyr's contributions to the sport of figure skating and then Lundgren made the following motions:

MOTION: to approve Charlie Cyr as an honorary national official, honorary international official and honorary member of the Board of Directors. **SECONDED. APPROVED.**

MOTION: to approve recommending Charlie Cyr to the Governing Council at the annual meeting in April 2024 for election as an honorary member. **SECONDED. APPROVED.**

- B. Preston requested two volunteers to help review the Community Development Grant applications.

XIV. Closing Announcements and Adjournment

Auxier moved to adjourn the meeting. There were no objections.

The next regularly scheduled business meeting of the board will be via video conference on Monday, July 10, at 8 p.m. ET.

Meeting concluded at 10:00 p.m. ET

Submitted,

A handwritten signature in black ink, reading "Kimberley C. Moore". The signature is written in a cursive, flowing style. The first name "Kimberley" is written in a larger, more prominent script, followed by "C." and "Moore". The signature is positioned on a light gray rectangular background.

Kimberley Moore, Secretary

Athlete Services Group Board Report

Submitted by: Lauren O'Toole, Athlete Services Group Coordinator
June 12, 2023

Overview

- Since Governing Council, Committee Chairs have been finalizing their committee rosters, scheduling their initial meetings, and focusing their priorities for the upcoming season.
 - Athlete Services will have their first meeting on Thursday, June 15th. Competitions Chair, Test Chair, and Giving Programs Chair were also invited. As a group, we will be discussing the minimum test score for test credit at competitions.
 - All committee chairs are returning in their roles. Singles and Coaches Chairs are entering their fifth year.
- 2023 – 2024 well-balanced program requirements posted on the USFS website for all disciplines.
- Singles Committee receiving positive feedback on the key points on protocols.

Athlete Services Spotlights: Jump on It Camp and Pair Camp

Jump On It Camp: May 11th – 13th, Colorado Springs, CO

The 2023 *Jump On It Camp* was successful. The camp provided education to 129 athletes over three days.

The U.S. Figure Skating staff, led by Justin Dillon and his team including: Kyoko Ina, Mitch Moyer, Gretchen Mohoney, Lindsay Slater, Jennifer McPike, Dana Siavak, Katari Taylor Watson, Adena Neglia, Julie Parkes, Kelsey Gislason, Terri Herron, Kyleigh Gaff, Heidi Thibert, Kelly Vogtner, Susi Werhli-McLaughlin, Cassy Prescott, Megan Romero, Mia Bailey, and more operated a top notch event from start to finish.

The on ice sessions focused on every type of jump, allowing participants to focus on the specific technique. All the faculty coaches including: Tammy Gambill, Peter Johansson, Gracie Gold, Lorenzo Magri, Tatyana Malinina, Aleksey Letov, Lynn Smith, Carolina Kostner, Eddie Shipstad, Erik Schulz, and Ivan Dinev were amazing.

The classroom sessions, focused on jumps were well received. Topics included: understanding jump rotations from the technical panel perspective and learning how jumps are evaluated - a deep dive into jump grades of execution (GOEs). Classroom sessions were taught by USFS officials including: Lorrie Parker, Robbie Rosenbluth, Denise Williamson, Ann Barr, Scott Brown, and Lauren O'Toole. Athletes, parents, and coaches participated in these sessions.

Pair Camp: June 7th – June 12th, Westminster, CO

The 2023 *Pair Camp* just concluded in Westminster, CO.

The Pair Camp was successful with 23 teams attending and 18 athletes who are interested in trying Pairs for the first time. This continues to be a successful camp and the High Performance Staff is looking forward to continuing this effort.