

**U.S. Figure Skating Board of Directors  
Meeting Agenda**

Wednesday, May 3, 2023

8:00am – 4:30pm PT

Tropicana Las Vegas – A DoubleTree by Hilton

***Room: Trinidad 6 (In the Conference Center / Trinidad Meeting Rooms)***

1. Opening of the Board of Directors Meeting 8:00am–8:05am
    - a. Welcome & Call to Order
    - b. Roll Call/Establishment of Quorum
    - c. Approval and Adoption of Agenda
    - d. Disclosure of Conflicts Related to the Meeting Agenda
    - e. Acceptance of Minutes from the April 3, 2023, meeting
    - f. Acceptance of the Report of Action from the April 3, 2023, meeting
    - g. Report of e-Ballot Results
      - i. Registration Deadline for Governing Council
      - ii. 2023 Skate America
  2. President’s Report 8:05am–8:15am
    - a. General
  3. Chief Executive Officer’s Report 8:15am–8:45am
    - a. General
  4. Treasurers Report & Financial Overview Discussion 8:45pm–9:45pm
    - a. Review of Q3 Statement of Activity
    - b. Updates of FY 23 and FY 24 budget
    - c. Financial Policies
    - d. Financial Controls
  5. Competitions Committee 9:45am–10:15am
    - a. Referral of Items 305, 306, and 307 from the April 2023 meeting
- Break***
6. Governance Workshop with Dave Patterson, Senior Governance Advisor, USOPC 10:30am–Noon
- Lunch Break***
7. Officials’ Appointment Nominations 1:00pm – 1:20pm
  8. DEI Task Force Update 1:20pm–1:40pm
  9. 2023 Governing Council Preparation 1:40pm–2:30pm
    - a. General structure, sectional meetings, engagement of board, Q & A
    - b. Isolations
    - c. Exhibit G – Replacement language
    - d. Other

***Break***

10. ISU Congress Meeting & Conference 2:45pm–3:20pm  
a. Report and discussion

***Break***

11. Legal Discussion (Pilar /John) 3:30pm – 4:00pm

12. Selection of the date for the 2024 Governing Council Meeting 4:00pm

13. 2023-24 BOD / Discussion of positions and appointments needed

- a. Officers: Vice-president, treasurer, secretary.
- b. Nominating Committee: *The Board needs to nominate 2 people for a 2-year term*
- c. Compensation Committee *(3-5 Board members)*
- d. Strategic Planning Committee *(AAC Chair, 2 BOD athletes, 3 BOD members); Four additional members, including an athlete, are appointed by the BOD – may or may not be BOD members)*

14. 2023-24 Board of Directors meeting schedule

15. New Business

16. Adjourn 4:30pm

**U.S. Figure Skating Board of Directors**  
**Las Vegas, Nevada**  
**Wednesday, May 3, 2023, 8 a.m. to 4:30 p.m. PT**

**Present – Voting Members**

Samuel Auxier (President), Jackie Chang, Janis Engel, Rachael Flatt, Jenna Longo, Kristina Lundgren, Colin McManus, Kimberley Moore (Secretary), Heather Paige, Kevin Rosenstein, Matthew Slatos, Amanda Will (Vice President), Kym Worthy, Felicia Zhang (via video conference)

**Present – Non-Voting Members**

Todd Bromley, Anne Cammett (Past President), Troy Goldstein (ISU Representative), Pilar Helm, Tracy Marek (Chief Executive Officer), Lauren O'Toole, Elise Preston

**Absent**

Victoria Hildebrand (Treasurer), Simon Shnapir (Alternate USOPC AAC Representative)

**Guests**

David Patterson (USOPC), Jennifer Hartley (incoming director, via video conference)

**Staff**

John Anderson, Kathy Dreves, Bob Dunlop, Juliet Newcomer, Kelly Vogtner

**I. Opening of the Board of Directors Meeting**

- A. Auxier called the meeting to order and welcomed everyone.
- B. Moore took attendance, and a quorum was confirmed.
- C. Auxier notified the board that the Treasurer's Report was going to be moved to after the CEO's Report, and the 2023 Governing Council Preparation was going to be moved to the afternoon. The agenda was adopted as amended.
- D. Auxier asked the members to disclose any conflicts based on tonight's agenda. No conflicts were disclosed.
- E. The April 3 minutes were approved as presented.
- F. The April 3 report of action (i.e. 2023 GC Meeting Book with Actions) was approved as presented.
- G. Moore announced the results of two e-ballot motions as follows:

**MOTION 1:** to extend the Registration Deadline for Governing Council from April 14 to April 21.  
**APPROVED via e-ballot without objection.**

**MOTION 2:** to approve Allen, Texas, as the location for 2023 Skate America. **APPROVED via e-ballot without objection.**

**II. President's Report**

- A. Auxier reviewed Team USA's results from all the 2023 ISU Championships.
- B. Auxier discussed upcoming ISU meetings and updates.
- C. Auxier reviewed some of the key topics that will be discussed during Governing Council this weekend.

Auxier moved to go into executive session. Seconded. Approved.

**III. CEO's Report**

<Rosenstein and Patterson joined the meeting during the CEO's Report.>

**IV. Treasurer's Report & Financial Overview Discussion**

Auxier moved to come out of executive session. Seconded. Approved.

Lundgren then made the following motion:

**MOTION:** to accept an updated 2023-24 budget for presentation to the 2023 Governing Council.  
**SECONDED. APPROVED.**

**V. Competitions Committee Items**

- A. Bromley reviewed the discussions that have taken place since Items 305, 306 and 307 were referred back to the Competitions Committee at the April 3, 2023, board meeting. Auxier proposed that a working group be put together to bring a recommendation for 2024 to the board for the June meeting, and then come back with a recommendation for 2025 and beyond after appropriate research has been done. Auxier recommended the following members for the working group: Bromley, O'Toole, McManus, Will, Bob Dunlop, Brenda Kickertz, Bobby Martin, and Phillip DiGuglielmo. It was agreed to pause the discussion until Dunlop could join the meeting after lunch.
- B. Bromley provided an update on the isolation of Item 301, which limits the use of the micro-system.

**VI. Governance Workshop with Dave Patterson, Senior Governance Advisor, USOPC**

- A. Vogtner introduced Dr. Dave Patterson.

<Hartley joined the meeting via video conference.>

- B. Patterson led the board through a presentation on successful sport governance.

<Hartley left the meeting.>

<Dunlop joined the meeting.>

**VII. Competitions Committee Items**

Dunlop confirmed that it is doable to add a novice pairs competition for one group of four teams and a novice ice dance competition for one group of five teams for the 2024 Toyota U.S. Figure Skating Championships. Auxier then made the following motion:

**MOTION:** to approve adding one group of four novice pairs and one group of five novice ice dance teams to the 2024 Toyota U.S. Figure Skating Championships as a one-year exception to the rules. **SECONDED. APPROVED.**

<Dunlop left the meeting.>

**VIII. Officials' Appointment Nominations**

- A. Bromley presented the candidates for national appointments. Engel then made the following motion:

**MOTION:** to approve the candidates who were recommended by the Domestic Officials Recruitment and Management Committee for national appointments. **SECONDED. APPROVED.**

- B. Bromley notified the board of the national retirements and vacated national appointments since the November 2022 board meeting.
- C. Bromley presented the candidates for honorary national appointments. Rosenstein then made the following motion:

**MOTION:** to approve the candidates who were recommended by the Domestic Officials Recruitment and Management Committee for honorary national appointments. **SECONDED. APPROVED.**

The list of names related to these appointments and retirements can be found at the end of these minutes.

**IX. DEI Task Force Update**

In Zhang's absence, Vogtner presented an overview of the responses to the DEI Climate Assessment.

<Dreves and Zhang (via video conference) joined the meeting.>

**X. 2023 Governing Council Preparation**

- A. Dreves reminded the board members to register, even if they don't have votes, and provided information on the online voting system. Vogtner and Dreves then provided information on the sectional meetings and the election for the Nominating Committee member from the Midwest.
- B. The board discussed the communication plan for the 2024 Governing Council meeting.

<Dreves left the meeting.>

- C. Newcomer reviewed the isolations that were received by the April 27 deadline.
- D. Vogtner reviewed revised language for Exhibit G. Will then made the following motion:

**MOTION:** to approve the revised language for Exhibit G regarding the calculation of the number of coach delegates for presentation to the 2023 Governing Council. **SECONDED. APPROVED.**

**XI. ISU Congress Meeting & Conference**

Auxier and Marek reviewed analysis and recommendations from the ISU Conference, and the board discussed the information.

McManus moved to go into executive session. Seconded. Approved.

**XII. Legal Discussions**

Auxier moved to come out of executive session. Seconded. Approved.

**XIII. Discussion of 2023-24 Positions and Appointments**

- A. The board discussed the process for electing officers for the 2023-24 season.
- B. Vogtner explained the process for appointing two members to the 2023-24 Nominating Committee.
- C. Auxier will appointment the members of the Compensation Committee and the Audit Committee, and the board will vote on those appointments at the next meeting.

**XIV. 2023-24 Board of Directors Meeting Schedule**

Auxier provided high-level information regarding the plan for the meetings for 2023-24.

**XV. New Business – None**

Engel moved to go into executive session. Seconded. Approved.

**XVI. Compensation Committee Report**

Will moved to come out of executive session. Seconded Approved.

**XVII. Closing Announcements and Adjournment**

- A. Auxier notified the board that he made the decision to replace the chair of the International Officials Committee with Sharon Rogers.
- B. The board discussed other committee chair positions.
- C. Following one of the recommendations of Dave Patterson, Auxier asked, and the board members discussed, how the meeting went.
- D. Auxier recognized Rachael Flatt and Janis Engel, who finished their terms on the Board of Directors, for their contributions to the board.

Meeting concluded at 4:57 p.m. PT

Submitted,

A handwritten signature in black ink, appearing to read "Kimberley C. Moore". The signature is written in a cursive, flowing style.

Kimberley Moore, Secretary

**1. The Board of Directors approved the following national promotions:**

- National Accountant
  - Sheldrin Zhu, Fort Collins, Colo.
- National Dance Judge
  - Michelle Marvin, Haverford, Pa.
  - Aya Takai, Bloomfield Hills, Mich.
  - William Tran, Monterey Park, Calif.
  - Stephanie Zastrow, North Fort Myers, Fla.
- National Singles/Pairs Judge
  - Andrew Lam, Ashburn, Va.
  - Lori Malthaner, Fayetteville, Ga.
  - Ai Ohno, San Bernardino, Calif.
- National Synchronized Judge
  - Audrey Kamm, Metamora, Ill.
  - Alyssa Liverette, Charles Town, W.V.
- National Synchronized Technical Controller
  - Megan Jackson, Sudbury, Mass.
- National Dance Technical Specialist
  - Paul Bellantuono, Royal Oak, Mich.
- National Singles Technical Specialist
  - Douglas Razzano, Phoenix, Ariz.
  - Ouida Robins, Pasadena, Calif.
  - Cathryn Schwab, North Kingstown, R.I.
- National Data Operator
  - Rebecca Bates, North Mankato, Minn.
- National Dance Referee
  - Julia Rey, Colleyville, Texas
- National Music Coordinator
  - April Zak, Afton, Wyo.
- National Theatre On Ice Judge
  - Ariel Davydov, Porter Ranch, Calif.
- National Showcase Judge
  - Allison Duarte, Cumberland, R.I.
  - Lynn Eisenhour, Ashburn, Va.
  - Gloria Lewis, Port Saint Lucie, Fla.
  - Colette Nygren, Bethel, Maine
  - Pam Pangle, Crossville, Tenn.
  - Mary Ann Wilcox, Salt Lake City, Utah
- National Showcase Referee
  - Stefanie Mathewson, Northridge, Calif.
  - Mary Ann Wilcox, Salt Lake City, Utah

**2. The Board of Directors was notified of the following national resignations:**

- Erin Bridge, Troy, Mich. – National Synchronized Technical Specialist and National Synchronized Data Operator
- Harland Burge, Laguna Hills, Calif. – National Singles/Pairs and National Showcase Judge
- Jeanette Davey, La Mesa, Calif. – National Synchronized Technical Controller and National Synchronized Data Operator
- Tiffany Hyden, Colorado Springs, Colo. – National Dance Technical Specialist
- Michael Kudravetz, Gardner, Mass. – National Accountant
- Libby Scanlan, Oak Park, Ill. – National Data Operator

**3. The Board of Directors was notified of the following vacated national appointments:**

- Eleanor Curtis, Albuquerque, N.M. – National Dance, Singles/Pairs, Synchronized and Showcase Judge, and National Showcase Referee
- Kelley Ristau, Redondo Beach, Calif. – National Synchronized Data Operator

**4.**

**The Board of Directors approved the following honorary national appointments:**

- Harland Burge, Laguna Hills, Calif. – Honorary National Judge
- Eleanor Curtis, Albuquerque, N.M. – Honorary National Judge
- Jeanette Davey, La Mesa, Calif. – Honorary National Technical Controller
- Michael Kudravetz, Gardner, Mass. – Honorary National Accountant