

U.S. Figure Skating Board of Directors

Meeting Agenda – FINAL

Saturday, Feb. 18, 2023 – 8 a.m. – 4:30 p.m. MT
The Westin Denver International Airport – Denver, Colorado

- I. Opening of the Board of Directors Meeting** **8:00-8:05 a.m.**
- a. Welcome & Call to Order
 - b. Roll Call/Establishment of Quorum
 - c. Approval and adoption of agenda
 - d. Disclosure of any conflicts related to meeting agenda
 - e. Acceptance of Jan. 9 & 30, 2023, Board of Directors Meetings Minutes
 - f. Acceptance of Dec. 15, 2022, ROA
- II. President’s Report** **8:05-8:20 a.m.**
- a. General
 - b. Bylaw proposals for board support (Memorial Fund and CEO)
 - c. Addition of March board meeting
- III. Technical & Officials Items** **8:20-8:25 a.m.**
- a. Sanction for 2023 U.S. Collegiate Figure Skating Championships
 - b. Sanction for 2024 U.S. Synchronized Skating Championships
- IV. Financial Report** **8:25-9:25 a.m.**
- a. Acceptance of FY22 FINAL Audit Report
 - b. Review of Q2 Statement of Activities ending Dec. 31, 2022, with Year-End Projections
 - c. Distribution of 2021-22 Draft 990
 - d. Update on FY2024 Proposed Budget
- <10-minute break>
- V. Development Department Update / Fundraising** **9:35-10:05 a.m.**
- VI. Streaming Policy Update** **10:05-11:00 a.m.**
- VII. Membership Business Plan** **11 a.m.-12:00 noon**
- a. Learn to Skate USA
 - b. Aspire
 - c. Other fees
- < lunch break >
- VIII. Recommendations for Frankfurt and Oberstdorf 2023** **1-1:05 p.m.**

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| IX. Chief Executive Officer Report | 1:05-1:20 p.m. |
| a. General | |
| b. First Six Weeks – Lessons Learned and Areas of Focus | |
| X. Coaching Integration Plan | 1:20-2:20 p.m. |
| <10-minute break> | |
| XI. Officials Innovation | 2:30-3:30 p.m. |
| XII. Strategy for Governing Council | 3:30-3:50 p.m. |
| XIII. Strategic Plan and Operating Plan Updates | 3:50-4:10 p.m. |
| XIV. New Business | 4:10-4:20 p.m. |
| XV. Closing Announcements and Adjournment | 4:20-4:30 p.m. |

**U.S. Figure Skating Board of Directors
Denver, Colorado
Saturday, Feb. 18, 2023, 8 a.m.-4:30 p.m. MT**

Present – Voting Members

Samuel Auxier (President), Jackie Chang, Janis Engel, Rachael Flatt (via video conference), Victoria Hildebrand (Treasurer), Jenna Longo, Kristina Lundgren, Colin McManus, Kimberley Moore (Secretary) (via video conference), Heather Paige, Kevin Rosenstein, Matthew Slatos (via video conference), Amanda Will (Vice President) (via video conference), Kym Worthy, Felicia Zhang

Present – Non-Voting Members (all via video conference, except Marek)

Todd Bromley, Anne Cammett (Past President), Troy Goldstein (ISU Representative), Pilar Helm, Tracy Marek (Chief Executive Officer) (in person), Lauren O'Toole, Elise Preston

Absent

Simon Shnapir (alternate USOPC AAC representative)

Guests

None

Staff

John Anderson, Gordon Harrison, Shelbi Meyer, Juliet Newcomer, Mario Rede, Kelly Vogtner, Susi Wehrli McLaughlin, Annie White

I. Opening of the Board of Directors Meeting

- A. Auxier called the meeting to order and welcomed everyone.
- B. Moore took roll call visually, and a quorum was confirmed.
- C. The agenda was adopted.
- D. Auxier asked the members to disclose any conflicts based on the agenda for the meeting. Engel disclosed that she has a conflict with the recommendations for Frankfurt.
- E. The Jan. 9 and Jan. 30 minutes were approved as presented.
- F. The Dec. 15 Report of Action was approved as presented.

II. President's Report

- A. Auxier gave a high-level overview of the 2023 ISU Four Continents Championships that were held in Colorado Springs.
- B. Auxier notified the board that he would like the board to present two bylaw proposals – moving the Memorial Fund Committee to the Administrative/Legal Group and changing the executive director position to a chief executive officer position. There were no objections to presenting these proposals.
- C. Auxier provided high-level information about the financials and notified the board that a meeting is being added to the schedule on Monday, March 13, at 8 p.m. Eastern Time, to approve the budget for FY 2024.

III. Technical & Officials Items

Todd reviewed two sanctions and then made the following motions:

Motion: To approve a sanction for the **2023 U.S. Collegiate Championships**, July 31 through Aug. 6, 2023 (exact dates TBD); hosted by the Peninsula SC at Sharks Ice San Jose in San Jose, California. **Seconded. Approved.**

Motion: To approve a sanction for the **2024 U.S. Synchronized Skating Championships**, Feb. 21-25, 2024, hosted by U.S. Figure Skating at The Orleans Arena in Las Vegas, Nevada. **Seconded. Approved.**

IV. Financial Report

- A. Hildebrand provided a brief overview of the plan for this agenda item and then turned the discussion over to Mario to get acceptance of the audit. Hildebrand then made the following motion:

Motion: To accept the Audit Report as presented by Stockman Kast Ryan & Co. for the 2022 FY Financials through June 30, 2022. **Seconded. Approved.**

- B. Hildebrand and Rede reviewed the Q2 Statement of Activities ending Dec. 31, 2022, with Year-End Projections. The board discussed areas that need attention, and Hildebrand provided information on the steps that will be taken through the end of the fiscal year.
- C. Rede provided some background about and asked the board to review the 2021-22 Draft 990 and send any questions to him within the next week. Next week, Rede will submit it to the IRS.
- D. Rede and Hildebrand reviewed information on the FY2024 proposed budget. White provided information about what makes up the fundraising line items in the budget. The board then discussed the strategy for the FY2024 budget.

<break>

V. Development Department Update / Fundraising

White presented a fundraising strategy for 2023-2026 and answered questions from the board. "Fundraising" in this discussion referred to philanthropic fundraising. Preston provided additional information about U.S. Figure Skating's membership history.

<Slatus and Will left the meeting. Meyer, Wehrli McLaughlin and Harrison joined the meeting.>

Engel moved to go into executive session. Seconded. Approved.

VI. Media Issues

The board discussed media issues.

<Non-voting members and staff left the meeting, with the exception of Anderson.>

VII. Compensation Committee Report

Engel moved to come out of executive session. Seconded. Approved.

<break>

<Will, non-voting members and Anderson, Harrison, Marek, Newcomer, Rede, Vogtner and Wehrli McLaughlin rejoined the meeting.>

VIII. Membership Business Plan

- A. Wehrli McLaughlin reviewed membership numbers for the 2022-23 season along with member activities. Wehrli McLaughlin then presented information about the Aspire program.
- B. Wehrli McLaughlin and Harrison provided information on Learn to Skate USA, including current outreach activities.

<Slatus rejoined the meeting.>

- C. Wehrli McLaughlin reviewed proposed dues increases for the 2023-24 season and answered questions from the board.

<Harrison and Wehrli McLaughlin left the meeting.>

< lunch break>

<Engel, Rede and Vogtner left the meeting.>

Auxier moved to go into executive session. Seconded. Approved.

IX. Recommendations for Frankfurt and Oberstdorf 2023

Motion: to nominate candidates to test at the ISU Global Seminar in July 2023 and the ISU Judges Exam in October 2023 as amended. **Seconded. Approved.**

Auxier moved to come out of executive session. Seconded. Approved.

<Engel, Rede and Vogtner rejoined the meeting.>

X. Chief Executive Officer Report

- A. Marek reviewed a snapshot of her first 45 days as CEO.

- B. Marek, McManus and Anderson provided an update on the #MoreThanMedals campaign.
- C. Auxier provided information about an ISU Conference that he and Marek will be attending in connection with the 2023 ISU World Figure Skating Championships.

XI. Coaching Integration Plan

- A. Vogtner provided an update on what has occurred since the last board meeting and the five key actions. Vogtner then answered questions and reviewed the timeline.

<Break>

<Flatt left the meeting.>

- B. Auxier asked the full board to support the bylaw proposals for the coaching membership. There were no objections.

XII. Officials Innovation

Vogtner, Newcomer, Rosenstein and Hildebrand reviewed the work of the Officials Innovation Group, the solutions that are being explored, and the initial recommendations.

<Longo left the meeting.>

<Worthy and Goldstein left the meeting.>

The board agreed to present the first set of proposals at the 2023 Governing Council meeting.

XIII. Strategy for Governing Council

The board discussed the upcoming Governing Council meeting, including the meetings that need to be held in advance.

<Rede and Will left the meeting.>

XIV. Strategic Plan and Operating Plan Updates

Vogtner provided an update on the progress of the strategic plan, and the board made recommendations for the report.

XV. New Business – None

XVI. Closing Announcements and Adjournment

The next regularly scheduled business meeting of the board will be Monday, March 13, 2023, at 8 p.m. Eastern Time via video conference.

Meeting concluded at 4:20 p.m. MT

Submitted,



Kimberley Moore, Secretary