

U.S. Figure Skating Board of Directors

Meeting Agenda – FINAL

Monday, Jan. 9, 2023, 8 p.m. ET
Via Video Conference

1. Opening of the Board of Directors Meeting
 - a. Welcome & Call to Order
 - b. Roll Call/Establishment of Quorum (to be taken via Zoom participant list)
 - c. Approval and Adoption of Agenda
 - d. Disclosure of Conflicts Related to Meeting Agenda
 - e. Acceptance of Minutes from Nov. 5 and Dec. 5 Meetings
 - f. Acceptance of Report of Action from Nov. 5 Meeting
 - g. Report of e-ballot Results
 - i. Amended Bylaws and Articles of Incorporation
 - ii. Pairs Competitors at 2023 Toyota U.S. Figure Skating Championships
 - iii. Domestic Officials Recruitment & Management Committee Rules
 - iv. Gifts and Entertainment Policy
 - v. Whistleblower and Anti-Retaliation Policy
2. President's Report
 - a. General
 - b. Feb. 18 In-Person Board Meeting
 - c. U.S. Figure Skating Foundation Meeting Update
 - d. Memorial Fund Update
 - e. 2023 Toyota U.S. Figure Skating Championships
 - f. Welcome and Introduce New CEO
3. Financial Report
 - a. Monthly Financials Report
 - b. Budget Process Update
4. Streaming Policy Update
5. Coaching Education
6. USOPC Certification Program Update
7. ISU Updates
8. DEI Update
9. Athlete Services Projects
10. Executive Session
11. New Business
12. Closing Announcement and Adjournment
13. Next meeting of the Board of Directors is Saturday, Feb. 18, 2023, from 8 a.m. to 4:30 p.m. MT, in person in Denver, Colorado.

**U.S. Figure Skating Board of Directors
Via Video Conference
Monday, Jan. 9, 2023, 8:00 p.m. ET**

Present – Voting Members

Samuel Auxier (President), Janis Engel, Rachael Flatt, Victoria Hildebrand (Treasurer), Jenna Longo, Kristina Lundgren, Colin McManus, Heather Paige, Kevin Rosenstein, Matthew Slatos, Amanda Will (Vice President), Kym Worthy, Felicia Zhang

Present – Non-Voting Members

Todd Bromley, Anne Cammett (Past President), Troy Goldstein (ISU Representative), Pilar Helm, Tracy Marek (Chief Executive Officer), Lauren O’Toole, Elise Preston, Simon Shnafir (alternate USOPC AAC representative)

Absent

Jackie Chang, Kimberley Moore (Secretary)

Guests

None

Staff

John Anderson, Juliet Newcomer, Mario Rede, Kelly Vogtner

I. Opening of the Board of Directors Meeting

- A. Auxier called the meeting to order and welcomed everyone.
- B. In Moore’s absence, Newcomer took roll call using the Zoom participant list, and a quorum was confirmed.
- C. The agenda was adopted. Auxier notified the board that a new procedure is being used for the agenda where Moore, as the secretary, and Newcomer will prepare the agenda for each meeting with the approval of the president and staff leadership.
- D. Auxier asked the members to disclose any conflicts based on the agenda for the meeting. No conflicts were disclosed.
- E. The Nov. 5 and Dec. 5 minutes were approved as presented.
- F. The Nov. 5 Report of Action was approved as presented.
- G. In Moore’s absence, Newcomer announced the results of four e-ballot motions and a request for action as follows:

MOTION 1: To concur with the amended bylaws of 20 First Street Properties and the Amended and Restated Articles of Incorporation as presented via e-ballot. **APPROVED via e-ballot.**

MOTION 2: To allow the top two finishers in novice at the 2023 U.S. Pairs Final to compete in the junior pairs event at the 2023 Toyota U.S. Figure Skating Championships as a one-year exception to rule 2502. **APPROVED via e-ballot.**

REQUEST FOR ACTION: To amend the rules for the Domestic Officials Recruitment and Management Committee (pages 81-82, Rulebook) as presented via e-ballot. **APPROVED via eBallot.**

MOTION 3: To approve the Gifts and Entertainment Policy as presented via e-ballot. **APPROVED via eBallot.**

MOTION 4: To approve the Whistleblower and Anti-Retaliation Policy as presented via e-ballot. **APPROVED via eBallot.**

Newcomer notified the board members that the amended rules for the Domestic Officials Recruitment and Management Committee will be presented as a report of action with the minutes from this meeting for their approval at the Feb. 18 board meeting. The Gifts and Entertainment Policy and Whistleblower and Anti-Retaliation Policy will be published on a new public web page for rules, policies and governance documents that should be available soon.

II. President’s Report

- A. Auxier reviewed the 2022 Grand Prix Final.

- B. Auxier confirmed that the Feb. 18 board meeting will be in-person in Denver and provided additional details on the hotel. Auxier notified the board that members will be on site, and non-voting members will participate via video conference, except those who need to participate in the Nominating Committee meeting the following day.
- C. Auxier reviewed the most recent meeting of the U.S. Figure Skating Foundation and announced that Aaron Parchem was accepted as a board member of the U.S. Figure Skating Foundation. There is one additional position open, and members of the foundation board are working on finding some to fill that position.
- D. Auxier provided information on efforts regarding the Memorial Fund and development.
- E. The board discussed ISU age requirements.
- F. Auxier introduced the new CEO, Tracy Marek. Marek provided some information on her experience since arriving in Colorado Springs, what she is planning to do over the next few weeks to get started, and that her philosophy is “people first”.

III. Financial Report

- A. Rede reviewed the Statement of Activities through Nov. 30, 2022, and the board discussed some of the items and events in detail. Rede then reviewed membership numbers through Jan. 5, 2023.
- B. Rede notified the board that the Audit Committee has accepted the audit presentation and the findings, which were none. The next step will be for Rede to send each of the voting members a copy of the report for review, and there will be a motion to accept the audit at the Feb. 18 board meeting. Hildebrand provided information on why the process is a bit delayed relative to previous years.
- C. Rede provided an update on the proposed budget and process for fiscal year 2024. Hildebrand reminded the board that the goal is to have the budget reflect the strategic plan.

<Rede left the meeting.>

IV. Streaming Policy Update

Anderson reviewed the policy statement that the board approved on Dec. 5. After listening to the board’s discussion and communicating with staff leadership in this area, it was decided to communicate this policy as necessary rather than en masse. Anderson is now setting up meetings with upcoming LOCs to provide recommendations one-on-one, and sanctioning documents are also being prepared for next season.

<Slatus left the meeting during the Streaming Policy Update.>

V. USOPC Certification Program Update

Vogtner reminded the board that USOPC audit will be in Q4 of 2023 and gave a high-level overview for documents that will need to be moved from the Members Only site to the public website.

VI. Coaching Education Update

Vogtner provided an update on the work being done to better integrate coaching within U.S. Figure Skating and the five pillars of focus.

<Slatus rejoined the meeting.>

VII. ISU Updates

- A. Goldstein provided information on the upcoming selection meetings at the 2023 Toyota U.S. Figure Skating Championships.
- B. Goldstein reviewed initiatives that are in the works related to the ISU, including the 2023 ISU Grand Prix of Figure Skating Series. Auxier provided additional information about the advanced novice camp at the upcoming ISU Four Continents Figure Skating Championships.

VIII. DEI Update

Zhang notified the board that the training with RISE is currently focused on officials training in February and training at Governing Council.

IX. Athlete Services Projects

- A. O’Toole provided an update on the project to review the singles pipeline and whether that project is still relevant given the changes to the ISU age requirements. Auxier asked O’Toole, McManus and Vogtner to take the lead on figuring out what the working group should look like and what the charter should be to look at the overall strategy and make a recommendation to the board by Governing Council.

B. O'Toole then reviewed two recommendations to revise language in the rulebook for non-discrimination and gender diversity, and the board discussed next steps.

X. Executive Session – None

XI. New Business

The board discussed expectations and opportunities for board members at the 2023 Toyota U.S. Figure Skating Championships.

XII. Closing Announcements and Adjournment

The next regularly scheduled business meeting of the board will be in person on Saturday, Feb. 18, 2023, from 8 a.m. to 4:30 p.m. MT in Denver, Colorado.

Meeting concluded at 9:28 p.m. ET

Submitted,

A handwritten signature in black ink that reads "Kimberley C. Moore". The signature is written in a cursive style with a large initial 'K' and 'M'.

Kimberley Moore, Secretary