

U.S. Figure Skating Board of Directors

Meeting Agenda – **FINAL**

Monday, April 4, 2022; 7:00 p.m. ET

Via ZOOM Video Conference:

1. Welcome / Roll Call
2. Approval of Agenda/Conflict of Interest Disclosure
3. Approval of March 14, 2022, Board of Directors Meeting Minutes and ROA
4. President's Update
 - a. World Championships 2022 Report
 - b. Other
5. Treasurer's Report
6. Vice President's Report (*updates and questions on written report*)
 - a. Pacific
 - b. Eastern
 - c. Midwestern
7. Executive Director's Report
 - a. USOPC BOD Chair Succession Planning/Timeline
 - b. Boitano Ukrainian Efforts
 - c. Other
8. Executive Session
9. 2022 Governing Council Preparation
 - a. Pre-Governing Council Timeline
 - b. Bylaw change related to GC in-person meeting
 - c. Review of committee Rule updates and Proposed Bylaw Amendments (*each group coordinator will be asked to answer questions and address specific items board members have isolated during pre-meeting review of documents*)
10. Group Coordinators (*written report updates/questions and RFAs*), Coaches and AAC Reports
 - a. AAC
 - b. Coaches
 - c. Athlete Services
 - d. Technical & Officials
 - e. Membership
 - f. Admin/Legal
11. ISU Report
 - a. Officials' nominations/promotions to ISU – data operators
 - b. Actions of the in-person ISU Council Meeting (April 1-2)
 - c. ISU Congress Preparations
 - d. Frankfurt Seminar 2022 Update

12. Requests for Action (not in Meeting Book)
 - a. Events Advisory Board recommendations
 - i. 2022 ISU Challenger Series (Singles, Pairs & Ice Dance)
 - ii. 2022 Skate America
 - iii. 2025 ISU World Figure Skating Championships
 - b. Background Check & SafeSport Training Compliance
 - c. Other
13. New Business
14. Next meeting of the Board of Directors in-person on **Wednesday, April 27, 2022** from 8-4:30 at the USOPC Headquarters in Colorado Springs, Colo.

**U.S. Figure Skating Board of Directors
via Video Conference
Monday, April 4, 2022, 7 p.m. ET**

Present

Kristin Arneson Cutler, Samuel Auxier (Past President), Ramsey Baker (Executive Director), Todd Bromley, Anne Cammett (President), Janis Engel, Rachael Flatt, Lynn Goldman, Troy Goldstein, Jaclyn Helms, Bob Horen (ISU Representative), Jenna Longo (non-voting athlete), Colin McManus, Kimberley Moore, Heather Nemier, Heather Paige, Elise Preston, Todd Sand, Felicia Zhang

Guests

Lisa Erle, and U.S. Figure Skating staff members John Anderson and Juliet Newcomer

I. Opening of the Board of Directors Meeting

- A. Cammett called the meeting to order and welcomed everyone.
- B. Newcomer took roll call, and a quorum was confirmed.
- C. The agenda was adopted as amended.
- D. Cammett asked the members to disclose any conflicts based on tonight's agenda. No conflicts were disclosed.
- E. The March 14 minutes were approved as presented.
- F. The March 14 report of action was approved as presented.

<7:08 p.m. ET Moore joined the meeting.>

II. President's Update

- A. Cammett, Sand, Engel and Baker reviewed their experiences at the 2022 ISU World Figure Skating Championships and recognized the athletes for representing Team USA so well.
- B. Cammett notified the board that she will be attending the 2022 ISU World Synchronized Skating Championships in Hamilton, Ontario, Canada.
- C. The board discussed the upcoming ISU Elections. Cammett then made the following motion:

<Request for Action> to nominate Patricia St. Peter to be a candidate for president of the ISU at the 59th Ordinary Congress 2022 in Phuket, Thailand. (15 yes, 0 no, 0 abstain, 0 absent)

III. ISU Update

- A. Horen reviewed the most recent ISU Council meeting, but the decisions from that meeting have not yet been published.
- B. Baker notified the board that the U.S. International Figure Skating Classic was approved to be part of the 2022-23 ISU Challenger Series.
- C. Horen reviewed the candidates recommended by the International Officials Management Subcommittee to test for promotions in 2022 and then made the following motions:

<Request for Action> to approve submitting the candidates recommended by the International Officials Management Subcommittee to test for promotions at the ISU Global Seminar in Frankfurt, Germany, in July 2022. (15 yes, 0 no, 0 abstain, 0 absent)

<Request for Action> to approve submitting the candidate recommended by the International Officials Management Subcommittee to test for promotion in Oberstdorf, Germany, in September 2022. (15 yes, 0 no, 0 abstain, 0 absent)

- D. Horen informed the board of an athlete who will be released.
- E. The board discussed a proposal for the ISU Congress.

IV. Treasurer's Report

- A. Goldstein notified the board that there have been additional conversations with headquarters regarding the Learn to Skate USA membership fees, and a plan is being derived by the team at headquarters along with Preston. Baker provided additional information on this topic.
- B. Goldstein reviewed the financial statement of activities through Feb. 28, 2022.
- C. Goldstein announced that an agreement has been signed with Paychex that will allow for additional financial reporting capabilities.

V. Vice Presidents' Reports

- A. The vice presidents provided a written report in advance of the meeting. This report can be found at the end of these minutes.
- B. Cutler provided an update on questions that are coming from delegates. There were no other updates to the written report.

<7:47 p.m. ET – Goldstein left the meeting>

VI. Executive Director's Report

- A. Baker and Flatt provided an update on the search for the next chair of the USOPC Board of Directors.
- B. Baker provided information on how the skating community is supporting Ukraine and Ukrainian athletes, including the fundraiser held by Brian Boitano and his partner Franc D'Ambrosio.
- C. Baker notified the board that the staff will officially return to office this Wednesday, April 6, with the new hybrid format and reviewed the specific details of that format.

Preston made a motion to go into executive session, and the motion was approved without objection.

<7:55 p.m. ET – Newcomer was moved to the waiting room>

VII. Executive Session

Discussion regarding legal topics.

Flatt made a motion to come out of executive session, and the motion was approved without objection.

<8:03 p.m. ET – Newcomer returned to the meeting, and Erle and Vogtner joined the meeting.>

VIII. 2022 Governing Council Preparation

- A. Newcomer reviewed the deadlines in the Convention Standing Rules, and Baker provided additional information regarding meeting schedules.
- B. Goldman reviewed the requests for action from the Athlete Services Group (Group 1), Items 101-114. The board discussed the importance of items 104 and 105 and opportunities to provide education on those items. No other items were discussed Goldman then made the following motion:

<Request for Action> to approve Items 101-113 from the 2022 Governing Council meeting book as presented. (14 yes, 0 no, 0 abstain, 1 absent)

<8:31 p.m. ET – Sand left the meeting>

- C. Preston reviewed the requests for action from the Membership Development Group (Group 2), Items 201-214. No items were discussed. Preston then made the following motion:

<Request for Action> to approve Items 201-214 from the 2022 Governing Council meeting book as presented. (13 yes, 0 no, 0 abstain, 2 absent)

- D. Bromley reviewed the requests for action from the Technical and Officials Group (Group 3), Items 301-316. This included proposed amendments for Items 301 and 315. The board discussed the intent of Items 304 and 307. No other items were discussed. Bromley then made the following motion:

<Request for Action> to approve Items 301-316 from the 2022 Governing Council meeting book, including the amendments to Items 301 and 315. (13 yes, 0 no, 0 abstain, 2 absent)

- E. Helms reviewed the requests for action from the Administrative/Legal Group (Group 4), Exhibit A and Item 401. Neither item was discussed. Helms then made the following motion:

<Request for Action> to approve Items 401 from the 2022 Governing Council meeting book as presented. (13 yes, 0 no, 0 abstain, 2 absent)

- F. There were no requests for action from the International Group.

<9:20 p.m. ET – Erle and Vogtner left the meeting.>

IX. Group Coordinators' Reports

Note: The Technical and Officials Group coordinator provided a written report in advance of the meeting. That report can be found at the end of these minutes.

- A. Athletes Advisory Committee (AAC)
Flatt provided information on the plans for Governing Council, including the athlete dinner.
- B. Coaches
Paige reviewed the results of the 2022 ISU World Junior Synchronized Skating Championships.
- C. Athlete Services
Goldman had no report for this meeting.
- D. Technical and Officials
Bromley provided information about the 2022 National Technical Panel Seminar which took place this past weekend (March 31 through April 3).
- E. Membership Development
Preston announced that Learn to Skate USA has reached more than 100,000 new members, which has always been a goal. This is the first time ever hitting that number, and it represents new skaters on the ice.
- F. Administrative/Legal
 1. Helms provided an update on SkateSafe reports since the last meeting.
 2. Helms reviewed a grievance case.

Preston made a motion to go into executive session, and the motion was approved without objection.

<**Request for Action**> to concur with the disciplinary action recommended by the Grievance Committee chair. (13 yes, 0 no, 0 abstain, 2 absent)

Helms made a motion to come out of executive session, and the motion was approved without objection.

X. Requests for Action Not in Meeting Book

- A. Cammett reviewed a report and recommendations from the Events Advisory Board, and the board discussed the recommendations.
 1. Bromley made the following motion:

<**Request for Action**> to approve a sanction for the 2022 U.S. International Figure Skating Classic to be held in Lake Placid, N.Y., Sept. 12-16, 2022. The event will be hosted by U.S. Figure Skating. (13 yes, 0 no, 0 abstain, 2 absent)

2. Moore made the following motion:

<**Request for Action**> to approve a sanction for 2022 Skate America to be held in Norwood, Mass., Oct. 21-23, 2022. The event will be hosted by U.S. Figure Skating. (13 yes, 0 no, 0 abstain, 2 absent)

- B. Cammett provided information on the bid process for the 2025 ISU World Figure Skating Championships, 2024 and 2025 U.S. Figure Skating Championships and 2023 and 2024 Skate America.
- C. Anderson provided information and the board discussed a proposal to expand which club leadership positions require background checks and SafeSport™ Training. Cutler then made the following motion:

<**Request for Action**> to approve a policy, effective with the 2022-23 membership season, that background checks (paid for by the individual) and SafeSport training are mandatory for anyone recognized as a chair by a U.S. Figure Skating club, including but not limited to membership chairs, sanction chairs, test chairs and competition chairs. (13 yes, 0 no, 0 abstain, 2 absent)

XI. New Business

XII. Closing Announcements and Adjournment

The next regularly scheduled business meeting of the board will be in person in Colorado Springs, Colorado, on Wednesday, April 27, 2022, from 8 a.m. to 4:30 p.m. MT.

Meeting concluded at 10:20 p.m. ET

Submitted,

A handwritten signature in black ink, reading "Kimberley C. Moore". The signature is written in a cursive style with a large initial 'K' and 'M'. The signature is placed on a light gray rectangular background.

Kimberley Moore, Secretary

Vice Presidents Report to the Board of Directors
March 31, 2022

The vice presidents did not hold sectional calls following the last board meeting in March. However, a communication was sent to all clubs with information about the April “book” calls. The communication also included a survey about preferences for the meetings under the new board format next year.

There will be sectional calls for each section focused on the action items from the Governing Council Meeting Book. The calls will be held as follows:

Pacific Coast:	Tuesday, April 12 at 7:00pm PDT
Midwest:	Wednesday, April 13 at 8:00pm CDT
East:	Thursday, April 14 at 8:00pm EDT

The vice presidents met last week to discuss plans for Governing Council and specifically the sectional meetings. As in past years, we will continue to monitor the delegate registration and proxy process with the help of headquarters staff. Follow up emails will be sent to those clubs who do not register their delegates. Regular meetings will continue to be held as issues arise leading up to Governing Council.

Submitted by,
Heather Nemier, Eastern Vice President
Kris Arneson Cutler, Midwestern Vice President
Janis Engel, Pacific Coast Vice President

**U.S. Figure Skating
BOD Meeting – April 4, 2022
Technical and Officials Group Coordinator Report – Todd Bromley**

Competitions Committee

The 2022 Adult Sectionals were held March 11 – 13, 2022.

- 2022 Eastern Adult Sectionals – Havertown, PA
- 2022 Midwestern Adult Sectionals – Cedar Rapids, IA
- 2022 Pacific Cost Adult Sectionals – Spokane, WA

2022 U.S. Adult Figure Skating Championships will be held April 6 – 9, 2022, in Newark, DE.

The Competition Committee finished reviewing bid applications for the National Qualifying Series. A total of 32 bids were received to host events. After consultation with the Competitions Committee RVC's and SVC's, the following number of events were awarded:

- Singles – 20 events
- Pairs – 10 events
- Dance – 5 events

All applicants have been contacted advising of the status of their bid submissions. On March 22, 2022, a ZOOM call was conducted with all accepted LOC's. Work is in progress on completing the NQS Handbook.

On March 15, 2022, USFS was invited to present the restructure qualifying pipeline (NQS) to the PSA membership. Feedback from the presentation was positive. Those from USFS that participated were: Todd Bromley, Group Coordinator, Kathleen Krieger, Competitions Chair and headquarters' staff, Kelly Vogtner and Mia Bailey.

An RFA has been submitted to the BOD to officially approve the National Qualifying Series.

Domestic Selections Committee (DSC)

On March 15, 2022, the 2023 U.S. Figure Skating Championships availability was sent out via e-blast to all qualified officials. The due date to return is March 31, 2022. DSC remains in the initial planning phases to make selections for the 2023 U.S. Championships.

In addition, an availability form is being created for the NQS events. This internal list will be available to assist LOC's that may be having trouble securing officials for their NQS event. The availability form is scheduled to go out sometime during the week of April 3, 2022.

Domestic Officials Recruitment and Management (DORM)

Accounting Subcommittee: No additional updates since last report.

Referees Subcommittee: No additional updates since last report.

Judges Management Subcommittee – No additional updates since last report.

Officials Development and Assessment Subcommittee - No additional updates since last report.

Officials Recruitment Subcommittee – No additional updates since last report.

Technical Panel Subcommittee – The Technical Panel Subcommittee has partnered with OTC in hosting the 2022 Technical Panel School March 31 – April 3, 2022, in Chicago, IL.

Officials Training Committee (OTC)

Accountants and Technical Accountants Training Subcommittee – No additional updates since last report.

Announcers and Music Officials Training Subcommittee – No additional updates since last report.

Judges Training Subcommittee – OTC has published the following new e-learning course that is available to all members:

- How to Judge MITF/FS Tests

The following courses are currently in the production pipeline:

- How to judge pairs / Program Components
- How to judge Compete USA and 6.0 events / How to assign GOE's

As previously report, OTC hosted its first virtual school for test judges. This was held on February 24 – 26, 2022. The number of applications received to attend the virtual school was 135 applicants. OTC was only able to accept 72 applicants.

The following number of candidates passed the practical exam and are now in the process of taking the required written exam:

Discipline / Level	Bronze	Silver	Gold
Dance	5	2	12
Singles	6	7	16
Totals	11	9	28

Referees Training Subcommittee - No additional updates since last report.

Technical Panel Training Subcommittee – The 2022 National Technical Panel Seminar has been scheduled for March 31 – April 3, 2022, in Chicago, IL. The faculty is a mixture of DORM and OTC officials.

Tests Committee

No additional updates since last report.