

U.S. Figure Skating Board of Directors

Meeting Agenda – FINAL

Saturday, Feb. 26, 2022 – 8 a.m. – 4 p.m. MT – Denver, CO

- 1. Opening of the Board of Directors Meeting** **8am-8:05am**
 - a. Welcome & Call to Order
 - b. Roll Call/Establishment of Quorum
 - c. Approval and adoption of Agenda
 - d. Conflict of Interest Disclosure
 - e. Acceptance of Dec. 6 & 20, 2021 Board of Directors Meetings Minutes and Dec. 6 and Jan. 14 ROAs and Dec. e-ballots

- 2. President’s Report** **8:05 am-8:15am**
 - a. General
 - b. Olympic Update

- 3. Governance& Strategic Plan** **8:15am-9am**
 - a. Leadership Development/Succession Planning subgroup update
 - b. Bylaw and Rule amendments
 - c. Athlete Election Update
 - d. Adoption of the Strategic Plan

- 4. IT & Technology Update** **9am – 10am**
 - a. IT & Technology project update
 - b. Financial breakdown and reporting
 - c. EMS End Game and look ahead

- <break – 10 minutes>*

- 5. Treasurer’s Report/Budget Review** **10:10am-12 noon**
 - a. Review of Q2 Statement of Activities ending December 31, 2021
 - b. Review and discussion of draft FY2023 (2022-23) proposed budget
 - c. Distribution of 2020-21 Draft 990

- 6. Vice Presidents Reports Review & Questions** **12 noon -12:15pm**
 - a. Midwestern
 - b. Pacific Coast
 - c. Eastern

- <lunch break – 30 minutes>*

- 8. DEI Update 12:45pm-1:30pm**
 - a. Inclusion Playbook – DEI Audit
 - b. Data Collection – vendor selection
 - c. USOPC compliance

- 9. ISU Representative** **1:30pm-1:45pm**

- 10. Group Coordinator/AAC Reports 1:45pm-2:30pm**
- a. Athlete Services
 - b. Athlete Advisory Committee
 - c. Coaches
 - d. Membership Development
 - e. Admin/Legal
 - f. Technical & Officials
 - i. Update on 2022-2023 Event Structure
 - a. NQS start date
 - ii. Trophy Requests (Synchronized Skating)
 - iii. Collegiate Championships Structure
 - iv. Inactive Officials (rules and policies)
- 11. Executive Session 2:30pm-3:15pm**
- 12. Executive Director's Report 3:15pm-3:45pm**
- a. General (100th Anniversary/Sponsorship Update/Destination Beijing/SOI Tour)
 - b. Staff Return to Office Plan/Timeline
 - c. Preparation for the 2022 Governing Council – Colorado Springs, CO
 - i. Parliamentarian
 - ii. 100-Year Anniversary Final Celebration
 - iii. Deadline - Bylaw Proposals (Feb. 15), Reports & Rules (March 1)
 - d. Upcoming key dates
 - i. March BOD Zoom Meeting – Monday, March 14, 2022 - 8 pm ET
 - ii. April BOD Zoom Meeting – Monday, April 4, 2022 - 7 pm ET
 - iii. President's Update (Released) – Thursday, April 7, 2022
 - iv. Governing Council VP Book Meetings – April 12/13 (posted Friday, April 8)
 - v. In-person Board Meeting at GC – Wednesday, April 27, 2022
 - e. 2022-2023 BOD Meeting Draft Schedule
- 13. New Business 3:45pm-4pm**
- 14. Closing Announcements and Adjournment**

**U.S. Figure Skating Board of Directors
In Person
Denver, Colorado
Saturday, Feb. 26, 2022**

Present

Kristin Arneson Cutler, Samuel Auxier (Past President), Ramsey Baker (Executive Director), Todd Bromley, Anne Cammett (President), Janis Engel, Lynn Goldman, Troy Goldstein, Jaelyn Helms (via video conference), Bob Horen (ISU Representative), Jenna Longo (non-voting athlete), Kimberley Moore, Heather Nemier (via video conference), Heather Paige (via video conference), Elise Preston, Todd Sand (via video conference), Felicia Zhang

Absent

Rachael Flatt, Colin McManus

Guests

U.S. Figure Skating staff members John Anderson, Bob Dunlop (via video conference), Charles Chow, Juliet Newcomer, Mario Rede, and Kelly Vogtner

I. Opening of the Board of Directors Meeting

- A. Cammett called the meeting to order and welcomed everyone.
- B. Moore took roll call, and a quorum was confirmed.
- C. The agenda was adopted.
- D. Cammett asked the members to disclose any conflicts based on the meeting agenda. No conflicts were disclosed.
- E. The Dec. 6 and Dec. 20 minutes were approved as presented.
- F. The Dec. 6 and Jan. 14 reports of action were approved as presented.

II. President's Update

Cammett, Goldstein, Sand and Baker reviewed their experiences at the 2022 Olympic Winter Games and the focus on supporting the athletes.

III. Governance & Strategic Plan

- A. Nemier reported that the governance subgroups have completed most of the tasks from their statement of work, but the Leadership Development / Succession Planning Subgroup still has some projects to complete. Vogtner then provided an update on the specific work of the Leadership Development / Succession Planning Subgroup, including leadership development, committee member and chair education, and a succession plan process.
- B. Vogtner reviewed the bylaw amendments that the Governance Working Group has initiated for Governing Council. Engel provided additional information. Nemier then made the following motion:

<Request for Action> to support submitting the bylaw amendments recommended by the Governance Working Group to the 2022 Governing Council from the Board of Directors as a whole. (11 yes, 0 no, 0 abstain, 4 absent)

- C. Newcomer reviewed the proposed amendments to the rules RCR 4.00-4.08. Nemier then made the following motion:

<Request for Action> to approve the amendments to rules RCR 4.00-4.08 (page 91, rulebook) as presented. See the report of action for full details. (11 yes, 0 no, 0 abstain, 4 absent)

- D. In Flatt's absence, Vogtner reviewed the new process for athlete elections and announced that the athletes elected to the Board of Directors for a term of one year for the 2022-23 season are Rachael Flatt (singles) and Felicia Zhang (pairs); and the athletes elected to the Board of Directors for a term of two years to begin with the 2022-23 season are Jenna Longo (synchronized) and Colin McManus (ice dance). Amanda Evora Will will serve on the board in her capacity as U.S. Figure Skating's athlete representative to the USOPC Athletes Advisory Council.

- E. The board was asked if they had any questions about the 2022-2026 Strategic Plan, which was provided in advance. No questions were asked, so Nemier made the following motion:

<**Request for Action**> to adopt the 2022-2026 Strategic Plan. (11 yes, 0 no, 0 abstain, 4 absent)

<9:20-9:25 a.m. MT – Break>

<9:25 a.m. MT – Dunlop joined the meeting via video conference.>

IV. IT & Technology Update

Chow provided an IT & technology update, reviewing accomplishments since the Nov. 6 meeting and the SafeSport LMS project.

<9:55 a.m. MT – Helms joined the meeting via video conference.>

Chow continued with his update, reviewing software releases and proposed projects for fiscal year 2023. Chow and Dunlop spoke about the EMS endgame. Rede then provided information on financial reporting. Chow and Baker answered questions from the board throughout the presentation.

<11-11:05 a.m. MT – Break>

<11:05 a.m. MT – Dunlop and Vogtner left the meeting, and Paige joined the meeting via video conference.>

V. Treasurer’s Report

- A. Goldstein reviewed the Statement of Activities through the second quarter, which ended Dec. 31, 2021.
- B. Goldstein reviewed key impacts on the organization, returns on investment, and year-over-year comparisons. Goldstein also provided an overview of the budget process and the key assumptions regarding the FY 2023 (2022-23) budget, and then reviewed the proposed budget. The board discussed various line items.

<12:40-12:50 p.m. MT – Break>

Following the break, the board continued their discussion. Goldstein then made the following motion:

<**Request for Action**> to approve the 2022-23 final budget for presentation to the 2022 Governing Council (13 yes, 0 no, 0 abstain, 2 absent).

- C. Goldstein reviewed the four-year business plan for 2022 through 2026.
- D. Goldstein reviewed the 2020-21 draft Form 990 and how the document is broken up. Goldstein then notified the board members that the document will be sent to them at the close of the meeting and asked them to review it on their own and contact him and Rede by 5 p.m. ET on March 2 if they have any questions. The 990 will then be filed and posted on the U.S. Figure Skating website.
- E. Goldstein recognized Rede, Christalina Pencheva-Beshear and others for their work on the budget.

<1:21 p.m. MT – Chow and Rede left the meeting.>

<1:50 p.m. MT – Vogtner rejoined the meeting.>

VI. Vice Presidents’ Reports

The vice presidents provided a written report in advance of the meeting. This report can be found at the end of these minutes. The vice presidents did not have any updates to their written report.

VII. Diversity, Equity and Inclusion (DEI) Task Force

Cutler provided an update on the work of the DEI Task Force, including accomplishments and work in progress for each of the five pillars.

VIII. ISU Update

Horen provided a written report in advance of the meeting. This report can be found at the end of these minutes. Horen provided an update on the remaining 2022 ISU championships and the 2022 ISU Congress. The final agenda for the ISU Congress is scheduled to come out at the end of April.

<2 p.m. MT – Helms left the meeting.>

<2-2:14 p.m. MT – Break>

IX. Group Coordinators' Reports

Note: The Athlete Services, Membership Development, and Technical and Officials Group coordinators provided written reports in advance of the meeting. Those reports can be found at the end of these minutes.

A. Athlete Services

1. Goldman stated that she did not have any updates to her written report.

B. Athletes Advisory Committee (AAC)

1. In Flatt's absence, Longo provided an update on the work being done by the AAC.

C. Coaches

1. There were no updates from the coaching members.

D. Membership Development

1. Preston stated that she did not have any updates to her written report.

E. Administrative/Legal

Helms left the meeting in advance of her report, so Anderson provided the Administrative/Legal Group Report on her behalf.

1. Anderson provided an update on SkateSafe reports since the last meeting.
2. Anderson reviewed the results of a recent audit of a competition in Norwood and provided information on an upcoming administrative audit.

F. Technical and Officials

1. Bromley provided an update on the proposed changes to the 2022-23 qualifying competition structure, along with the number of applications received to host NQS competitions. Bromley then made the following motion:

<Request for Action> to delete rule 1000 (C) (page 97, rulebook). See the report of action for full details. (12 yes, 0 no, 0 abstain, 3 absent)

2. Bromley reviewed two trophy requests and made the following motion:

<Request for Action> to approve new perpetual trophies for the collegiate team champion and the masters team champion at the U.S. Synchronized Skating Championships. (12 yes, 0 no, 0 abstain, 3 absent)

3. Bromley reviewed three proposals related to the U.S. Collegiate Figure Skating Championships and then made the following motions:

<Request for Action> to amend rule 2054 (A) and (B) (page 115, rulebook) to remove intermediate and novice singles from the U.S. Collegiate Figure Skating Championships. (12 yes, 0 no, 0 abstain, 3 absent)

<Request for Action> to amend rule 2054 (A) (page 115, rulebook) to remove the pairs and ice dance disciplines from the U.S. Collegiate Figure Skating Championships. (12 yes, 0 no, 0 abstain, 3 absent)

<Request for Action> to amend rule 2054 (page 115, rulebook) to add provisions for holding a nonqualifying competition in conjunction with the U.S. Collegiate Figure Skating Championships. (12 yes, 0 no, 0 abstain, 3 absent)

See the report of action for full details. To avoid confusion with multiple changes being made to the same rule in separate items, the report of action combines these three requests for action into one item.

4. Bromley reviewed the proposed changes to rule DOR 6.02 and then made the following motion:

<Request for Action> to amend rule DOR 6.02 (page 59, rulebook) as presented. See the report of action for full details. (12 yes, 0 no, 0 abstain, 3 absent)

5. The board discussed the mask policy and the changes to the CDC guidelines for masking.
6. Bromley provided information on the trophies for the U.S. Adult Figure Skating Championships.

Goldstein made a motion to go into executive session, and the motion was approved without objection.

<2:55 p.m. MT – Newcomer left the meeting>

X. Executive Session

Discussion regarding music rights claim from the Olympics and related legal topics.

<3:30 p.m. MT – Vogtner left the meeting>

A motion was made to come out of executive session, and the motion was approved without objection.

<3:40 p.m. MT – Newcomer rejoined the meeting>

XI. Executive Director’s Report

- A. Baker announced the plan for how and when the staff will return to the office.
- B. Baker reviewed the Destination Beijing event that took place in La Jolla and reported that it was a huge success.
- C. Baker notified the board that a new parliamentarian is in place for Governing Council.
- D. Baker notified the board that a 100-year anniversary final celebration will be held during Governing Council and provided some details.
- E. Baker reviewed upcoming key dates and deadlines for the Board of Directors.
- F. The board discussed considerations for the 2022-23 board meeting schedule.
- G. The board also discussed the format of the Governing Council meeting.

XII. New Business

The board discussed individual membership and individual delegates and asked the Membership Development Group to investigate options.

XIII. Closing Announcements and Adjournment

The next regularly scheduled business meeting of the board will be via video conference on Monday, March 14, 2022, at 8 a.m. ET.

Meeting concluded at 4 p.m. MT

Submitted,



Kimberley Moore, Secretary

VP report Feb 26, 2022

The vice presidents jointly hosted a call for all club representatives on January 18th – titled Chat with Champions. The call was to celebrate skaters who competed in our qualifying competitions and/or attended the National High Performance Development Camp. Competitors from all sections were represented. We enjoyed the comments and observations from National competitors and now Olympians, Ashley Cain-Gribble & Tim Le Duc as notable participants. The competitors celebrated their clubs and the support that they had from them.

A 2nd call was on January 19th regarding the status of the proposal of the competition restructure. The vice presidents were not hosts but were present to assist with the call. The call was led by Mia Bailey and Todd Bromley. Comments regarding the proposed restructure dependent on Governing Council approval was discussed and a brief overview of possible outcomes. It was explained if the proposal failed, we would go back to 2019-20 structure. Questions regarding how to bid for upcoming competitions were also discussed. Details on how clubs would get awarded competitions was TBD as not all details are fully decided.

The vice presidents, Kelly Vogtner and John Anderson met to discuss the Individual Member membership. Details from this discussion are scheduled on the agenda under New Business.

On Feb 23rd, the vice presidents hosted another joint call with two topics: Chat about the Olympic Games with Rachael Flatt and Felicia Zhang and Demystifying DEI led by Kadari Taylor-Watson, Dorothy Jones-Davis and Ouida Robins.

Olympic Games: Rachael and Felicia shared their Olympic experiences from 2010 and 2014, respectively. They included thoughts and praise on the focus of our athletes to compete to attain their goals despite all the challenges at the Games.

Demystifying DEI: Kadari, Dorothy and Ouida did a detailed and thoughtful presentation of what clubs should think about in making EDI changes in their clubs; such as reflecting on one's personal mindset of what diversity and equity and inclusion and they went over what DEI means and what it isn't. Discussion topics, DEI best practices, institutional policy changes, non-discrimination bylaw language, diversity in board representation. Resources were presented.

**Report to the Board
International Group / ISU Representative
February 26, 2022**

Since the last Board meeting, there have been quite a few changes in the ISU calendar. These changes, along with the state of the US and the World in the age of Covid, has affected athlete/coach assignments as well as those of team leaders, judges, medical, etc. The word of the day at the US Nationals this year was “pivot” (thanks Lynn), and pivot we have been doing.

The ISU Grand Prix Final, originally scheduled in December, was first postponed and then canceled. Japan was not able to hold the competition in a bubble.

Our US National Championships was held successfully in Nashville (thanks again, Lynn!) and the selections meetings for the ISU Championships were held following the new Selections Procedures that were previously approved by this Board. Difficult discussions were held around keeping Olympic-assigned athletes and alternates safe.

The ISU Four Continents Championships were held after a change of venue was announced and followed Europeans in the same venue - Tallinn, Estonia. Our skaters distinguished themselves brilliantly winning 4 medals – 2 in Pairs and 2 in Ice Dance.

The Winter Olympics are underway and will be finished by the time of our meeting. Medal performances in the Team Event (Silver), Men (GOLD) and Ice Dance (Bronze) were outstanding. Kudos to all of our athletes.

The ISU Council will meet again virtually on February 24 to determine the fate of Junior Worlds (Bulgaria) and the 2022 ISU Congress (Thailand). An update will be given at our Board meeting. So far there is no published change to the World Championships to be held in France.

There is still major activity underway by the International Committee regarding the winter and spring competitions. Synchronized skating teams have been preparing for their US Championships in March and have been travelling to the Challenger competitions in Europe. Multiple medals were won in Switzerland, France and Austria by our Junior and Senior teams.

Not enough praise can be given to the participants in all of these events along with the work of the International Committee and the International Officials Committee. Thanks to all!

Respectfully submitted,
Bob Horen

Athletes Group Board Report

Submitted by Lynn Goldman Athletes Services Group Coordinator

February 26, 2022

Juliet provided the discipline committees with upcoming ISU proposals to consider, if passed, what and how to adopt for the US rules (i.e. 3 components).

Coaches Committee: Nothing new to report.

Dance Development & Technical Committee: Two ballots pending. 1) Solo free dance test requirements; 2) creating gender neutral language in partner pattern dance tests.

Memorial Fund Committee: One ballot/bylaw pending. This will be submitted for Board review at the March meeting.

Pairs Development & Technical Committee: Nothing new to report.

Singles Development & Technical Committee: Well-balanced FS and SP for 2022-2023 season posted. Several ballots pending: 1) singles athlete pipeline for tests and competitions; 2) changing WBP spin requirements for Intermediate; 3), revamping bonus structure for next season, as well as working with High Performance on ideas for NDHPT camp.

Sports Sciences and Medicine Committee: Nothing new to report.

Synchronized Development & Technical Committee: US Synchro Champs starts next week.

U.S. Figure Skating. BOD Meeting – February 26, 2022
Membership Group Coordinator Report – Elise Preston

Membership Committee

Membership Numbers

- Our current YTD membership report shows strong indications that our membership is rebounding from the disruptions of the pandemic.
- Year over year, full membership stands at 49,164, up 10% from FY 2021 and approaching, down approximately 3,000 from FY 2020 for the same period of time YTD Feb 17.
- LTS membership shows an even stronger rebound, with 126,363 total members as of Feb 17, up 125% overall from FY 2021 (55,881) and 10,000 members over YTD FY 2020 which was 116,351.
 - Notably, Covid closures started mid-March 2020 so the Feb 17 YTD 2020 number was unaffected by Covid impacts.
- Thus, while full membership is lagging a bit to rebound to pre-pandemic numbers, the combined (LTS and full membership) YTD has surpassed YTD 2020.

Future planning

The membership committee is exploring how best to leverage the positive interest and engagement of the Aspire program.

Under consideration:

- Creating a scaffold of supportive measures to usher LTS skaters into the full membership pipeline.
- Coupling Aspire-level sport participation and programming with a new full membership category.
- Identifying the roughly 5-10% of all LTS USA members who self-identify as aspiring figure skaters, engaging their parents and welcoming them to into the sport.
- How to work with clubs and coaches to help them embrace a rethinking of who is a US Figure Skating member.

Alumni Connect

Launched on January 25th, over 750 current (~70%) and former (~30%) US Figure Skating members have signed up to participate in this new opportunity. Alumni Connect aims to serve as a social conduit to help former members reconnect with the sport while creating an important network of connections between and among former and current adult members.

Programs and New Program Development

Collegiate:

- Committee successfully balloted with overwhelmingly positive support for a restructuring of the US Collegiate Championships. *Details and proposed rule changes outlined in supporting slide doc for review.*

State Games:

- 14 State Games Figure Skating events in 2021-22. This is up from 4 State Games sanctions granted last year. Many of these State Games Figure Skating events have not been held in 2 years. This was the first year since Covid started that all the State Games Figure Skating events were held.
- All these Games sought US Figure Skating sanctions and used US Figure Skating Officials.
- New development: the majority of these events are using or will start using IJS for their events.
- Iowa will host the 2022 State Games of America in July, 2022.

Program Innovation:

- Committee will be balloted In March with proposal to move IceMen and Excel programs out of the Program Innovation sub-committee, and the formation of two new unique sub-committees devoted to their ongoing support and development.
- Excel Series registration closes March 1st. Registrations are currently at 843, surpassing total registrations of 2019 and 2021. Registration is on track to match or come in just under number of skaters registered in 2020 (just prior to pandemic closures).

Adult Committee

- The Adult Skating Committee hosted a very successful marketing table at the 2022 U.S. Championships in Nashville.
- They gained 148 Instagram followers in less than 3 days.
- The adult committee reports a great turnout of 43 athletes registered for the 2021-2022 Adult Competition Series. This competitive opportunity is exclusively offered to skaters at the Adult 1-Adult Bronze level, meaning that this population not only began skating as adults
- Additionally, one of our Adult Competition Series athletes is on the verge of becoming the very first Adult Competition Series participant to receive a Skate Forever Young Award. These awards are presented to skaters age 71+ and she will receive the award once she completes her event at 2022 Eastern Adult Sectionals.
- On February 25, the Adult Skating Committee is hosting an IJS education webinar for adult singles skaters, their coaches and officials. They also have content prepared for similar webinars on pairs and dance. Ian Macadam (Vice Chair of Adult Technical Panel) will present the technical panel information and Rochelle Revor (Vice Chair of Athlete Services and Technical) will present the judging information.

**U.S. Figure Skating
BOD Meeting – February 26, 2022
Technical and Officials Group Coordinator Report – Todd Bromley**

Competitions Committee

The 2022 Toyota U.S. Figure Skating Championships were held in Nashville, TN, on January 3 – 9, 2022. Health and safety precautions were in place. All credentialed individuals had to receive a PCR or antigen test within 72 hours of arrival. An additional antigen test was performed on day four of one's arrival. The masking policy remained in place for the duration of the event. Despite these protective measures, several coaches, athletes and officials tested positive for covid while at the event or upon their return home.

At the High Performance Development Camp that followed the 2022 Toyota U.S. Figure Skating Championships, two presentations regarding the restructuring of the qualifying competition structure were presented to the coaches. The general feedback received was positive in nature. Feedback was gathered and reviewed as the Competitions Committee prepares to present the final RFA.

Synchronized Skating Sectionals were held in Norwood, MA (Easterns) and Kalamazoo, MI (Mid/Pac). Due to Easterns being plagued with extreme weather conditions, Chief Referee Laura Days, did an excellent job in adjusting the schedule as the situation changed. Leading up to Synchronized Skating Sectionals an emergency ballot was approved to allow teams that would auto qualify for the U.S. Synchronized Skating Championships the option of not having to compete at Sectionals.

The Adult skating community is busy preparing for the upcoming 2022 Adult Sectionals and 2022 U.S. Adult Championships. The deadline for entries was February 1, 2022. Two IJS micro systems have been purchased from U.S. Figure Skating.

Domestic Selections Committee (DSC)

Due to the continued challenges with Covid-19 and the efforts to keep everyone healthy, the DSC requested that conflict of interest forms be sent to all alternates and any assigned official who also holds a technical panel appointment in the case of any last minute replacements needed onsite. DSC ended up using this plan since some officials tested positive for Covid and needed to be replaced during the event. DSC also had a back-up plan and balloted the committee for an emergency which would allow the chief referee, the chair of the DSC, the chair of Competitions Committee and the Group Coordinator to assign an official onsite that was not designated as an alternate in the case of an emergency.

At this time the DSC has made selections for the 2022 U.S. Adult Championships and the 2022 U.S. Synchronized Championships and continue to make any replacements as needed for these events.

DSC will be submitting a ballot request regarding the structure of the committee. The request is to have a separate VC for music and a separate VC for announcing in the Events Subcommittee. Currently this is one position and does not align with the committee structure under DORM, which has two VC's (one for each official type).

Domestic Officials Recruitment and Management (DORM)

Referees Subcommittee: Newly updated referee exams have been loaded in Classmarker. The only outstanding exam is a new National Referee exam. It is almost finished and ready for review. 2 National singles/pairs referee applications are being reviewed, 1 sectional dance referee, 1 regional singles/pairs and one 6.0 referee appointments are in the works.

The following referee exams were processed:

- Referee: 1 regional singles/pairs, 1 sectional singles/pair and 1 sectional synchronized skating

The following test exams are out in the field:

- Referees: 2 national singles/pairs exams

Judges Management Subcommittee – Virtual test trialing is still currently on hold while trying to figure out correct process. Further collaboration from the Tests Committee is needed. Discussions have occurred if this undertaking is still needed.

Trial judging resumed at the 2022 Toyota U.S. Figure Skating Championships. There were 6 trial judges for Singles/Pairs and 3 trial judges for dance. Due to covid, the singles JETS were pulled into active duty and officially judged two events (Championship Pairs and Championship Women).

Processed and approved the following appointments for December – February:

- Singles: 2 bronze singles tests, 4 silver singles tests, 1 gold singles test
- Dance: 1 silver dance test, 3 gold dance tests

The following test exams are out in the field:

- Singles: 6 bronze singles exams, 7 silver singles exams, 2 gold singles exams
- Dance: 2 bronze dance exams, 1 silver dance exam, 2 gold dance exams

Officials Development and Assessment Subcommittee - Piloted a new assessment form and the gray bar reports at three of the Championship Series (Henderson, Ft. Wayne and Alpharetta) and the U.S. Championships. A follow-up call is scheduled for March 8, 2022, to review all results and discuss how reporting is to be utilized and implemented.

Officials Recruitment Subcommittee - A top priority for the coming year will be to develop a more robust officials' recognition program.

Technical Panel Subcommittee – Finished tracking TPER results for all disciplines as final deadline has passed. Reviewed and approved applications for the 2022 Technical Panel School. The committee is continuing to review new activity guidelines for maintaining appointments. Partnering with OTC in selecting faculty and planning the 2022 Technical Panel School.

Officials Training Committee (OTC)

Accountants and Technical Accountants Training Subcommittee – The subcommittee has continued to update Accounting Central with new files and documents. The criteria for appointments for Technical Accountants have been reviewed and new guidelines will be published soon. The new accounting software from Swiss Timing (Figure Skating Manager) is still in beta testing on version 1.5.11. An e-learning 6.0 school is finalized and ready for applicants. The National Accountant Exam is nearing completion and will be ready shortly. A list of ISU proposals have been forwarded to accounting subcommittee for review in anticipation of any changes for the 2022-2023 season.

Announcers and Music Officials Training Subcommittee – The Announcing group has been asked to assist with doing some of the voiceovers for future e-learning modules.

Judges Training Subcommittee – OTC has published the following e-learning courses:

- Compliance for Officials
- Turn Identification
- Jump Identification
- How to be a Trial Judge for Tests
- How to be a Singles and Pairs Competition Judge
- EMS – Competition Setup
- LTS

The following courses are currently in production: How to judge MIF / How to become a dance judge / How to judge Compete USA and 6.0 events / How to judge pairs / Program components / How to become a synchronized skating judge.

Trial judging resumed at the 2022 Toyota U.S. Figure Skating Championships. There were six approved trial judges for singles/pairs and three approved trial judges for dance. JETS for the U.S. Championships were: Taffy Holliday, Lynn Bell and Rick Perez for singles/pairs. The Jets for dance were Elyse Matsumoto and Vicki Hildebrand. All promotional exams continued to be reviewed for exam content and layout. Classmarker (database for exams) will be updated so that each level of exams will have a bank of questions that are auto-pulled and randomized when one takes an exam. This will cut down on having to create an entirely new exam when one is failed.

OTC is hosting the first virtual school for test judges. This is scheduled for February 24 – 26, 2022. The number of applications received to attend the virtual school was 135 applicants. OTC was only able to accept 72 applicants.

With such an overwhelming number of applicants, another virtual school is being discussed based on the outcome of this initial virtual school. In addition, OTC will resume the annual in-person judging school for late spring.

Referees Training Subcommittee - The current 6.0, regional, and national exams have been reviewed to make sure they are applicable and can be used for candidates applying for referee appointments. Following the U.S. Championships, OTC will begin work on establishing Referee Roundtables and a Referee school.

Technical Panel Training Subcommittee – The National Technical Panel School has been scheduled for March 31 – April 3, 2022, in Chicago, IL. Those applicants that applied in 2020 will be listed as a priority since that school was cancelled due to covid. The faculty has been decided with a mixture of DORM and OTC officials. Videos collected at the Championship Series events are being logged to create a video database for the school. Following the school, OTC plans to release a document with “greatest hits” from the school, addressing most of the common errors and points of good discussion to share with all TP officials - in attendance or not. Plans are being made to have a “Coffee Talk” webinar series for the future.

Tests Committee

The Tests Committee Leadership Team met via Zoom. The Chair, SVCs, and VCs gave updates on the following projects.

- Working group met to discuss test credit for solo free dance by IJS protocol
- Chair met with HQ and Lori Osborne to discuss adding features to EMS for test session management
- Excel IJS test credit – some modifications in components and factors needed post Excel season
- Discussed potential of a webinar for coaches and skaters to discuss testing and answer questions. Many coaches seem to lack an understanding of website, rules, and how to find the answers to their questions – provide some “training” on a webinar. Possibility of offering PSA CEUs.
- Discussed clarifying rules/guidelines to address consequences for omitting a required element in a test.
- Actions items: write items to be balloted, continue testing electronic test forms (will also be tested at upcoming virtual test judge seminar), add to virtual test affidavit a statement that video has only been submitted to one test session, improve videographer recommendations for virtual testing, need to update test guidelines to indicate test results should not be returned until after the video submission deadline (test date)
- Next scheduled meeting is February 22, 2022.

Other items that the Tests Committee is working on:

- First test chairs round table discussion scheduled for Feb 28 – email sent to all test chairs
- Informal test chair mentoring program started. List of test chairs from around country volunteered to be added to the test chair mentor list that was posted under Testing Overview. They are available as a resource for new and existing test chairs to contact.
- Committee discussions regarding background music in virtual moves tests, IJS protocol test credit for solo free dance, and eliminating the penalty for skating under the minimum competition program length.
- 12 requests for foreign test credit processed since December 2, 2021
- Rulebook only specifies minimum required ice size for singles free skate and moves tests. Contacted discipline chairs the regarding possibility of added language to address minimum required ice size in pairs and dance tests.
- Elyse Matsumoto contacted Reed to discussion her thoughts on changing dance rules to be more inclusive and potential test changes/implications.
- Tests Committee ballots prepared and sent to Juliet Newcomer
 - Item 1 – Limiting the maximum number of falls that may be present for an IJS protocol to be eligible for test credit – two falls in singles and pairs free skate and one fall in free dance.
 - Item 2 – Allow for background music in virtual moves in the field tests (consistent with in-person testing).
 - Item 3 – Allow for IJS protocols of solo free dance programs to be submitted for test credit.
 - Item 4 – Eliminate the penalty for all singles free skate, pair free skate, and free dance tests that go under the minimum time requirement.