

**U.S. Figure Skating Board of Directors
via Video Conference
Monday, December 20, 2021, 8 p.m. ET**

Present

Kristin Arneson Cutler, Samuel Auxier (Past President), Ramsey Baker (Executive Director), Todd Bromley, Anne Cammett (President), Janis Engel, Rachael Flatt, Lynn Goldman, Troy Goldstein, Jenna Longo (non-voting athlete), Colin McManus, Kimberley Moore, Heather Nemier, Heather Paige, Elise Preston, Todd Sand, Felicia Zhang

Absent

Jaclyn Helms, Bob Horen (ISU Representative)

Guests

U.S. Figure Skating staff member John Anderson

I. Opening of the Special Board of Directors Meeting

- A. Cammett called the meeting to order and welcomed everyone.
- B. Moore took roll call, and a quorum was confirmed.

II. President's Opening Comments

- A. Cammett reflected on the Dec. 6 meeting and subsequent electronic communication.

III. December 6 Meeting – Interactions

- A. Members commented on Dec. 6 meeting and subsequent electronic communication.
- B. Members provided suggestions and improvements regarding communication of ideas and opinions.

IV. Moving Forward

- A. Members presented suggestions for streamlining distribution of information prior to board meetings and working in a collaborative effort though effective communication and ability to provide timely input.
- B. Members discussed the independent director role and importance of diversity, equity and inclusion in the overall composition of the board.
- C. Baker discussed board orientation guidelines

<8:50 p.m. ET – Paige entered the meeting>

V. BOD Duties and Responsibilities

- A. Members discussed standards of conduct and alignment with strategic initiatives.

VI. Executive Session – Purpose and Use

- A. Anderson discussed the purpose and use of executive session and electronic communication regarding executive session.
- B. Members provided suggestions and improvements regarding preparedness for executive session prior to meetings.

VII. Closing Announcements and Adjournment

The next regularly scheduled business meeting of the board will be in person on Saturday, Feb. 26, 2022, from 8 a.m. to 4 p.m. CT.

Meeting concluded at 9:27 p.m. ET

Submitted,



Kimberley Moore, Secretary