

U.S. Figure Skating Board of Directors

Meeting Agenda – Final

Tuesday, May 18, 2021; 9:00 p.m. ET

Via ZOOM Video Conference:

1. Welcome / Roll Call
2. Introductions of New BOD Members
3. Approval of Agenda/Conflict of Interest Disclosure
4. Approval of April 26, 2021, Board of Directors Meeting Minutes and ROA
5. Discussion of Committee Appointments
 - a. Compensation Committee
 - b. Audit Committee
 - c. Nominating Committee
6. Discussion of Governance Working Group
7. Director, Diversity, Equity and Inclusion Update
8. June 12/13 BOD Meeting Planning/Logistics
9. Closing Comments
10. Next meeting of the Board of Directors, Saturday/Sunday, June 12-13, 2021; 9 a.m. – 5 p.m. CT (Sat.) and 9 a.m. – 11:30 a.m. CT (Sun.) – In-Person (Nashville, Tennessee)

**U.S. Figure Skating Board of Directors
Via Video Conference
Monday, May 18, 2021; 9 p.m. EDT**

Present

Kristin Arneson Cutler, Samuel Auxier (Past President), Ramsey Baker (Executive Director David Raith's designee), Todd Bromley, Anne Cammett (President), Janis Engel, Rachael Flatt, Lynn Goldman, Jaclyn Helms, Bob Horen (ISU Representative), Jenna Longo (non-voting athlete), Colin McManus, Kimberley Moore, Heather Nemier, Heather Paige, Elise Preston, Felicia Zhang

Absent

David Raith (Executive Director), Troy Goldstein, Todd Sand

Guests

U.S. Figure Skating staff members John Anderson and Juliet Newcomer

I. Opening of the Board of Directors Meeting

- A. Cammett called the meeting to order and welcomed the new members in attendance.
- B. Moore took roll call, and a quorum was confirmed.
- C. At Cammett's request, Moore and Helms introduced themselves.
- D. The agenda was adopted.
- E. Cammett reviewed the requirement for board members to disclose any conflicts of interest and notified the board that some members will have conflicts during the appointments of the Compensation and Audit Committees. Nemier notified the board that she may have a conflict when the Nominating Committee positions are discussed.
- F. The April 26 minutes were approved as presented.
- G. The April 26 report of action was approved as presented.

II. Discussion of Committee Appointments

A. Appointment of Compensation Committee

Cammett made the following motion:

<**Request for Action**> to approve the president's appointment of the following persons as members of the 2021-22 Compensation Committee: Kristin Arneson Cutler (chair), Janis Engel, Colin McManus (athlete), and Troy Goldstein (ex officio as treasurer). (Approved without objection.)

B. Appointment of the Audit Committee

Cammett made the following motion:

<**Request for Action**> to approve the president's appointment of the following persons as members of the 2021-22 Audit Committee: Winston Burbank, Sharon Hatcherson, Kimberley Moore, Alexander Johnson (athlete) and Troy Goldstein (ex officio as treasurer). The committee will select its own chair. (Approved without objection.)

<9:18 p.m. EDT – Nemier was moved to the waiting room>

C. Appointment of the board members on the Nominating Committee

Cammett provided the background of people being recommended for the three board positions on the Nominating Committee. Cammett made the following motion:

<**Request for Action**> to approve the following persons as members of the 2021-22 Nominating Committee: Heather Nemier, Patricia St. Peter and Sharon Watson. Nemier and Watson are each elected for a two-year term. St. Peter is elected for a one-year term. (Approved without objection.)

<9:22 p.m. EDT – Nemier returned from the waiting room>

Cammett thanked the vice presidents for their help recommending members for these positions.

III. Governance Working Group

- A. Cammett asked the board members to let her know if they want to participate in the new Governance Working Group.
- B. Nemier and Flatt provided information on specific topics that the working group will need to address.
- C. Cammett recognized the work that was done to pass the bylaws revision at the 2021 Governing Council meeting.

IV. Director, Diversity, Equity and Inclusion Update

- A. Baker reviewed the hiring process for the director of diversity, equity and inclusion and announced the hiring of Kadari Taylor-Watson for the position. Baker notified the board that Taylor-Watson's official first day will be July 12, but she will attend the board meeting June 12-13 to do some training. Baker notified the board that Leatrice Bulls will also be attending the June board meeting.
- B. Cammett and Cutler spoke about their experiences meeting with Taylor-Watson.

V. June 12/13 Board Meeting Planning/Logistics

- A. Baker asked the board members to reach out to him if they still need to arrange travel for the June board meeting.
- B. Baker notified the board that the meeting will be held at the Renaissance in downtown Nashville, which is the host hotel for the 2022 Toyota U.S. Figure Skating Championships.
- C. Baker reviewed the plans for meals and per diem, as well as some of the meeting plans and the schedule.

VI. New Business

- A. Cammett made the following request for action:

<Request for Action> to approve temporarily passing the signing authority of the executive director to the chief marketing officer through June 30, 2021, or upon the return of the executive director, whichever is sooner. In addition to the current policy wherein the president must sign for purchase orders over \$50,000, during this duration the president and treasurer are to be notified and must authorize check and cash disbursement requests over \$50,000. (13, yes, 0 no, 0 abstain, 2 absent)

- B. Cammett expressed her excitement about the energy she feels and addressed some areas from Governing Council where we might be able to make positive changes.
- C. Baker notified the board that the USOPC was very impressed with U.S. Figure Skating throughout the process of working on the governance changes and the bylaws revision, especially how well the Board of Directors and staff worked together.

VII. Closing Announcements and Adjournment

The next business meeting of the board will be in person in Nashville, Tennessee, Saturday, June 12, 2021, and Sunday, June 13, with final times to be determined.

Meeting concluded at 9:49 p.m. EDT

Submitted,



Kimberley Moore, Secretary