

# U.S. Figure Skating Board of Directors

## Conference Call Agenda – FINAL

**Monday, December 7, 2020; 8:00PM ET**

1. Welcome / Roll Call
2. Approval of Agenda/Conflict of Interest Disclosure
3. Approval of November 7, 2020 Board of Directors Minutes and ROA
4. President's Update
  - a. General
  - b. President's Webinar – Wednesday, December 9, 2020
  - c. Foundation Meeting Report
5. Treasurer's Report
  - a. Monthly Financials
  - b. Budget Process Update
6. Governance Working Group Update
7. DEI Task Force Update
8. Vice Presidents' Reports (Midwestern, Pacific Coast, Eastern)
9. Group Coordinators, AAC and Coach Reports
  - a. Technical & Officials
    - i. Events Update, including Synchronized Skating and Adults
    - ii. General and Virtual Events RFA
  - b. Athlete Services
    - i. General
    - ii. RFAs – Revised TN 254 and 255; Revised Item 105 from 2019-20 Combined ROA
  - c. AAC
  - d. Coach
  - e. Membership
  - f. Admin/Legal
  - g. ISU Report
10. Executive Director's Report
  - a. General
  - b. Information Technology Update/Presentation
  - c. 2021 Governing Council Update
11. New Business
12. Executive Session
13. Next Meeting – via Video Conference – **Wednesday, January 6, 2021**; 8pm ET/5pm PT

**U.S. Figure Skating Board of Directors  
via Video Conference  
Monday, December 7, 2020, 8 p.m. ET**

**Present**

Kristin Arneson Cutler, Samuel Auxier (Past President), Gretchen Bonnie, Todd Bromley, Anne Cammett (President), Janis Engel, Rachael Flatt, Lynn Goldman, Troy Goldstein, Bob Horen (ISU Representative), Jenna Longo, Bobby Martin, Colin McManus, Heather Nemier, Heather Paige, Elise Preston, David Raith (Executive Director), Karen Terry Perreault, Felicia Zhang (non-voting athlete)

**Guests**

U.S. Figure Skating staff members John Anderson, Charles Chow, Juliet Newcomer and Kelly Vogtner

**I. Opening of the Board of Directors Meeting**

- A. Cammett welcomed everyone and called the meeting to order.
- B. Bonnie took roll call, and a quorum was confirmed.
- C. The agenda was adopted.
- D. Cammett asked the members to disclose any conflicts of interest based on today's agenda. No conflicts were disclosed.
- E. The November 7 minutes were approved as presented.
- F. The November 7 report of action was approved as presented.

**II. President's Update**

- A. Cammett reported on the efforts to keep members and clubs engaged during COVID-19 restrictions.
- B. Cammett reminded the board members that the President's Webinar will take place this Wednesday, December 9, at 7 p.m. ET.
- C. Cammett, Auxier and Goldstein reviewed the Foundation meeting that was held earlier in the day via Zoom. Cammett notified the board that the terms of Anne Coco Gram Shean and Paul Wylie as trustees of the U.S. Figure Skating Foundation are coming to an end and asked that they be renewed for a new three-year term. Goldstein then made the following motion:

**<Request for action>** to approve the election and reappointment of Paul Wylie to serve as a U.S. Figure Skating trustee of the U.S. Figure Skating Foundation, and concur with the trustees' election and reappointment of Anne Coco Gram Shean, for three-year terms. (14 yes, 1 no, 0 abstain, 0 absent)

The board discussed when other trustee positions will be open and agreed to identify candidates prior to those positions becoming available. Goldstein then provided information on the U.S. Figure Skating Foundation funds.

**III. Treasurer's Report**

- A. Goldstein reported that U.S. Figure Skating membership continues to increase and is now within 1 percent of the budget. Learn to Skate USA membership continues to be below projections due to rink closings.
- B. Goldstein reviewed the financial statement of activities through October 31, 2020, including key drivers and the impacts of COVID-19.
- C. Goldstein notified board members that budgets for next season will be conservative and asked board members to take that into consideration when working with committees. Goldstein then reiterated the budget process and timeline for preparing the 2022 fiscal year budget.

<8:29 p.m. ET – John Anderson and Kelly Vogtner joined the meeting>

**IV. Governance Working Group Update**

Vogtner introduced the presentation for the Governance Working Group Update. Perreault reviewed the plan for communicating the proposed changes to the membership. Nemier reviewed the five key points to be addressed throughout the communications and asked that the board members become very familiar with the information to be able to address questions from members. Nemier wrapped up the presentation with critical success factors for the changes. Questions from other board members were addressed throughout the presentation.

<8:51 p.m. ET – Anderson and Vogtner left the meeting>

## V. **DEI Update**

Cutler, co-chair of the DEI Task Force, reviewed the most recent task force meeting that was held on November 17 and reported on the status of the specific recommendations. Cutler notified the board that the next meeting of the DEI Task Force will be this Thursday, December 10. The board members then discussed next steps.

## VI. **Vice President Reports**

### A. **Midwestern Vice President**

1. Cutler reviewed her last VP call held on November 17, which reviewed the board updates and then went into an open forum.
2. Cutler announced that there won't be any VP calls in December, but the calls will resume in January.
3. Cutler notified the board that there has been a lot of discussion about the need for virtual testing.

### B. **Pacific Coast Vice President**

1. Engel reviewed her VP call held on November 17 and reported that the open forum allowed for great discussion and sharing of ideas.
2. Engel reiterated that there is a lot of desire for virtual testing.

### C. **Eastern Vice President**

1. Nemier reviewed her VP call held in November, which was also an open forum.
2. Nemier reported that there was a lot of discussion about test sessions and the Pandemic Partner allowance.

## VII. **Group Coordinator, Athletes Advisory and Coach Reports**

### A. **Technical and Officials**

1. Bromley reviewed a proposal and request for action to allow virtual testing and answered questions. Bromley then made the following motion:

**<Request for Action>** to approve trying virtual judging on an interim basis from January 1, 2021, through June 30, 2021, following the qualifications and requirements as presented (15 yes, 0 no, 0 abstain, 0 absent). See report of action for details.

2. Bromley reviewed proposed plans for the 2021 adult qualifying season. The board discussed the proposals in depth. Bromley then made the following motion:

**<Request for Action>** to support moving the dates of the 2021 adult sectional championships and 2021 U.S. Adult Figure Skating Championships as proposed (6 yes, 9 no, 0 abstain, 0 absent)

3. Bromley reviewed a recommendation to cancel the 2021 U.S. Synchronized Skating Championships. The board supported the cancellation of the competition without objection.

### B. **Athlete Services**

1. Goldman then reviewed the proposed changes to Technical Notification 254 and Technical Notification 255 and then made the following motions:

**<Request for Action>** to approve the updates to Technical Notification 254 – including changing the number to Technical Notification 260 – regarding exceptions to rule 8216 (A), completion of partnered pattern dance tests, from January 1, 2021, through May 31, 2021, as presented (15 yes, 0 no, 0 abstain, 0 absent).

**<Request for Action>** to approve the extension of Technical Notification 255 regarding exceptions to rule 8216 (C), beginning solo pattern dance tests, through May 31, 2021, as presented (15 yes, 0 no, 0 abstain, 0 absent).

2. Goldman then reviewed the proposed changes to Item 105 from 2019-20 Combined Report of Action, and made the following motions:

**<Request for Action>** to approve the new implementation date for Item 105 from the 2019-20 Combined Report of Action as presented (15 yes, 0 no, 0 abstain, 0 absent). See report of action for details.

- C. Athletes Advisory Committee (AAC)
  - 1. Flatt reviewed the quarterly meeting of the Athletes Advisory Committee that was held the week prior to this meeting.
- D. Coaches
  - 1. Paige and Martin reported that coaches are dealing with COVID-19 as best as possible.
- E. Membership Development Group
  - 1. Preston notified the board that Lisa Musmanno-Blue has accepted a new opportunity, and Gordon Harrison has been hired to replace her as the business development manager for Learn to Skate USA at the national office.
  - 2. Preston reviewed new programs that are being created to try to increase membership, including a power point presentation on a potential alumni membership.
- F. Administrative/Legal
  - 1. Perreault provided an update on grievance, ethics and SafeSport reports and cases since the last meeting.
- G. International
  - 1. Horen reported on the Grand Prix events in Russia in Japan.
  - 2. Horen notified the board members that the ISU Council will next meet this Thursday, Dec. 10.
  - 3. Horen notified the board that the selection procedures for the 2021 World Figure Skating Championships are in the process of being updated to account for the cancelation of events that were originally planned to be part of the procedures.

**VIII. Executive Director's Report**

- A. Raith provided an update on plans to stage an in-person, virtual or hybrid of both for the 2021 Governing Council.
- B. Raith provided an update on the U.S. Figure Skating Hall of Fame election timeline for the Class of 2021 and notified the board that in-person induction for anyone elected will be done at the 2022 U.S. Figure Skating Championships.
- C. Raith provided information on the Mabel Fairbanks Fund, with the expected announcement of the fund at the 2021 U.S. Championships.
- D. Raith announced that the 100<sup>th</sup> Anniversary Webinar will be next Tuesday, Dec. 15, at 7 p.m. ET.

<10:44 p.m. ET – Charles Chow joined the meeting>

- E. Raith introduced U.S. Figure Skating's Chief Technology Officer Charles Chow, and Chow provided a Technology Strategic Plan Update. Chow then answered questions from the board members.

<11:01 p.m. ET – Chow left the meeting; Anderson re-joined the meeting>

**IX. New Business – None**

<11:02 p.m. ET – Newcomer left the meeting>

**X. Executive Session – Legal Matters**

**XI. Closing Announcements and Adjournment**

The next business meeting of the board will be via video conference on Wednesday, January 6, 2021, at 8 p.m. ET.

Meeting concluded at 11:16 p.m. ET

Submitted,



Gretchen Bonnie, Secretary