

U.S. Figure Skating Board of Directors

Conference Call Agenda – FINAL

Monday, October 12, 2020; 8:00PM ET

Via Video Conference

1. Welcome
2. Roll Call
3. Approval of Agenda/Conflict of Interest Disclosure
4. Approval of September 14, 2020 Board of Directors Minutes, ROA and September 23, 2020 ROA
5. Executive Session – Legal Matters
6. Treasurer’s Report
 - a. Monthly Update
 - b. Audit Update
7. Events Update
 - a. 2021 Qualifying Season
 - b. Skate America
8. Vice Presidents’ Reports (Pacific Coast, East, Midwest)
9. DEI Task Force Update
10. Group Coordinators’ Reports
 - a. Membership Development
 - b. Administrative/Legal
 - i. General
 - ii. Governance Working Group Update
 - c. Athlete Services
 - d. Athletes Advisory Committee
 - e. Coaches
 - f. Technical and Officials
 - g. International
 - i. Olympic Selection Procedures
 - ii. General
11. Executive Director’s Report
 - a. USOPC General Assembly
 - b. NBC Sports Gold/Peacock
 - c. 100th Anniversary
 - d. Other
12. New Business
13. Next Meeting – Annual Fall Board Meeting - ZOOM Video Conference – Saturday, November 7, 2020; 11am ET/8am PT – 6pm ET/3pm PT

**U.S. Figure Skating Board of Directors
via Video Conference
Monday, October 12, 2020, 8 p.m. EDT**

Present

Kristin Arneson Cutler, Samuel Auxier (Past President), Gretchen Bonnie, Todd Bromley, Anne Cammett (President), Janis Engel, Rachael Flatt, Lynn Goldman, Troy Goldstein, Bob Horen (ISU Representative), Jenna Longo, Bobby Martin, Colin McManus, Heather Nemier, Heather Paige, Elise Preston, David Raith (Executive Director), Karen Terry Perreault, Felicia Zhang (non-voting athlete)

Guests

John Anderson (for Executive Session and Governance Working Group Update), Tom James (for Executive Session), Juliet Newcomer, Kelly Vogtner (for Governance Working Group Update)

I. Opening of the Board of Directors Meeting

- A. Cammett called the meeting to order and welcomed everyone.
- B. Bonnie took roll call, and a quorum was confirmed.
- C. The agenda was adopted as amended.
- D. Cammett asked the members to disclose any conflicts of interest based on tonight's agenda. No conflicts were disclosed.
- E. The September 14 minutes were approved as presented.
- F. The September 14 and September 23 reports of action were approved as presented.

<8:05 p.m. EDT – Newcomer left the meeting>

II. Executive Session – Legal Matters

<**Request for Action**> to grant authority to the executive director, president, treasurer, and in-house and external counsel to take such action over the next 60 days as is deemed necessary, financial or otherwise, with respect to pending litigation matters for the purpose of resolving such matters. (15 yes, 0 no, 0 abstain, 0 absent)

<8:26 p.m. EDT – Anderson and James left the meeting; Newcomer rejoined the meeting>

III. Treasurer's Report

- A. Goldstein reviewed the financials through the end of August 2020, including key drivers and the impacts of COVID-19.
- B. Goldstein also informed the board that he and CFO Mario Rede are starting to work on the budget planning process for the 2022 fiscal year.
- C. Goldstein notified the board that he expects to have the Q1 financials and the audit report for the November board meeting.

IV. Events Update

- A. Qualifying Season Update
 1. Bromley provided an update on the 2021 U.S. Figure Skating Championship Series presented by Toyota, as well as an update on the reimagined 2020-21 synchronized skating season. Paige confirmed that the plan for the synchronized season has been well-received so far.
- B. Horen and Raith provided an update on Skate America, scheduled for October 23-24 in Las Vegas.

V. Vice Presidents' Reports

- A. Pacific Coast
 1. Engel reviewed her September 22 VP call, which provided updates on the Championship Series, and SafeSport and club board compliance; and Jeff Theiler from the U.S. Ice Rink Association spoke about club/rink relations.
 2. Engel notified the board that there won't be any October VP calls so the clubs can participate in the virtual Club Education series.
- B. East
 1. Nemier reviewed her September 24 VP call, which covered the same topics as the Pacific Coast VP call.
 2. Nemier notified the board that she judged tests today and got to speak with a couple of people from the Leesburg, Virginia, LOC.

- C. Midwest
 - 1. Cutler reviewed her September 23 VP call, which covered the same topics as the Pacific Coast and East VP calls.
 - 2. Cutler informed the board that the Midwest is working hard to prepare for the Championship Series competitions.

VI. Diversity, Equity and Inclusion (DEI) Task Force Update

- A. Cutler notified the board that the new group met for the first time on October 1 and reviewed the topics of discussion and some plans moving forward. The next task force meeting will be Oct. 29.
- B. Cutler also informed the board that she has been able to speak with the Strategic Planning Committee and the chair of the Nominating Committee about DEI initiatives.
- C. Cutler announced that task force member Joel Savary will be a member of the ice desk online show for Skate America.

VII. Group Coordinators' Reports

- A. Membership Development
 - 1. Preston informed the board that full membership is now only about five percent lower than budgeted, and we have more than 21,000 registered Learn to Skate USA members, so both categories are moving in a positive direction.
 - 2. Preston notified the board that the Return to Rinks Guide has been revised to include information about restarting public sessions. The updated guide can be found on the .org and Members Only websites.
 - 3. Preston notified the board that the virtual Club Education series began last week.
 - 4. Preston also provided an update on the Axel Club and National Skating Month kits.
- B. Administrative/Legal
 - 1. Perreault provided an update on SafeSport reports since the last meeting.
 - 2. Perreault reviewed the October 8 SafeSport Committee meeting that was held via Zoom.

<8:51 p.m. EDT – Vogtner joined the meeting, and Anderson re-joined the meeting>

- 3. Governance Working Group members Perreault, Flatt and Nemier reviewed the work of the working group to date, including the USOPC mandatory requirements, expected changes, and reasons for those changes. Raith provided some additional information and asked the board members to review this carefully to prepare for the November 7 board meeting, where the plan will be discussed in more detail.

<9:17 p.m. EDT – Vogtner and Anderson left the meeting>

- C. Athlete Services
 - 1. Goldman reviewed the recent work of the discipline committees.
 - 2. Goldman notified the board that the Singles Development & Technical Committee reviewed the New Business item that was referred to the committee from the 2020 Governing Council (Item 601 in the 2019-20 Combined Report of Action), and the committee will not be proposing any changes to the age restrictions for juvenile girls and boys.
 - 3. Goldman provided updates on the various Memorial Fund initiatives.
- D. Athletes Advisory Committee
 - 1. Flatt provided an update on the work of the Athletes Advisory Committee.
- E. Coaches
 - 1. Paige reported that she continues to work with PSA and U.S. Figure Skating leadership with bi-weekly calls.
 - 2. Martin provided some feedback he has received about the Championship Series.
- F. Technical and Officials
 - 1. Bromley reported that the Tests Committee continues to explore the possibility of judging tests virtually, and reviewed the mini webinars that are being run for competition judges and technical panel officials every Wednesday and Thursday from October 7 through November 5.
- G. International
 - 1. Horen reviewed the Games Staff Selection Procedures for coaches for the 2022 Olympic Winter Games. Horen then made the following motion:

<**Request for Action**> to approve the Games Staff Selection Procedures: Coaches for the 2022 Olympic Winter Games for presentation to the USOPC for final approval. (15 yes, 0 no, 0 abstain, 0 absent)

2. Horen reviewed the Game Staff Selection Procedures for the team leader for the 2022 Olympic Winter Games. Horen then made the following motion:

<**Request for Action**> to approve the Games Staff Selection Procedures: Team Leader for the 2022 Olympic Winter Games for presentation to the USOPC for final approval. (15 yes, 0 no, 0 abstain, 0 absent)

3. Horen reported that things are proceeding in all six venues for the Grand Prix, and the Grand Prix of Figure Skating Final, scheduled for China, has been postponed.
4. Horen reviewed the ISP Points Challenge.
5. Raith reviewed a singles team event that will happen just following Skate America that will be taped for later airing by NBC.

VIII. Executive Director's Report

- A. Cammett and Raith reviewed the USOPC General Assembly that was held last week.
- B. Raith provided an update on the transition from NBC Sport Gold to NBC's new Peacock service.
- C. Raith provided an update on the 100th Anniversary planning and stated a review will take place at the November board meeting.

IX. New Business – None

X. Closing Announcements and Adjournment

The next regularly scheduled business meeting of the board will be via video conference on Saturday, November 7, 2020, from 11 a.m. to 6 p.m. EDT.

Meeting concluded at 9:52 p.m. EDT

Submitted,



Gretchen Bonnie, Secretary