

# **U.S. Figure Skating Board of Directors**

## **Conference Call Agenda – FINAL**

**Monday, August 17, 2020; 8:00PM ET**

1. Welcome
2. Roll Call
3. Approval of Agenda/Conflict of Interest Disclosure
4. Approval of July 20, 2020 Board of Directors Minutes and ROA
5. Diversity, Equity and Inclusion Working Group Report and Recommendations
6. 2021 Qualifying Season Update
  - a. General
  - b. Minimum Technical Scores Discussion
7. Treasurer's Report
8. Vice Presidents' Reports (East, Midwest, Pacific Coast)
9. Group Coordinators' Reports
  - a. Membership Development
  - b. Administrative/Legal
    - i. USOPC Compliance/Audit
  - c. Athlete Services
    - i. General
    - ii. Athletes Advisory Committee
    - iii. Coaches
  - d. Technical and Officials
    - i. General
    - ii. Test Committee RFA
  - e. International
    - i. Selection Procedures
    - ii. Grand Prix Season
    - iii. Other
10. Executive Director's Report (including a proposed update to the Travel Policy)
11. New Business
12. Executive Session
13. Next Meeting – ZOOM Video Conference – Monday, September 14, 2020 – 8pm ET/5pm PT

**U.S. Figure Skating Board of Directors  
via Video Conference  
Monday, August 17, 2020, 8 p.m. EDT**

**Present**

Kristin Arneson Cutler, Samuel Auxier (Past President), Gretchen Bonnie, Todd Bromley, Anne Cammett (President), Janis Engel, Rachael Flatt, Lynn Goldman, Troy Goldstein, Bob Horen (ISU Representative), Bobby Martin, Colin McManus, Heather Nemier, Heather Paige, Elise Preston, David Raith (Executive Director), Karen Terry Perreault, Felicia Zhang (non-voting athlete)

**Absent**

Jenna Longo

**Guests**

Leatrice Bulls, Pearl Leonard-Rock, Barb Reichert and Nathan Truesdell (for Diversity, Equity and Inclusion Working Group Report), and Juliet Newcomer

**I. Opening of the Board of Directors Meeting**

- A. Cammett called the meeting to order and welcomed everyone.
- B. Bonnie took roll call, and a quorum was confirmed.
- C. The agenda was adopted.
- D. Raith thanked everyone for completing the conflict of interest form, and asked the members to declare any conflicts based on tonight's agenda. No conflicts were declared.
- E. The July 20 minutes were approved as presented.
- F. The July 20 report of action was approved as presented.

<8:05 p.m. EDT, Leatrice Bulls, Pearl Leonard-Rock, Barb Reichert and Nathan Truesdell joined the meeting>

**II. Diversity, Equity and Inclusion (DEI) Working Group Report and Recommendations**

- A. Reichert provided a general overview of the DEI working group and then introduced Leonard-Rock, who provided further information as co-facilitator of the working group. Cutler provided an executive summary. Bulls, Flatt and Truesdell then presented five recommendations to the Board of Directors. Following the presentation, the board discussed the recommendations and next steps.

<9:01 p.m. EDT, Leatrice Bulls, Pearl Leonard-Rock, Barb Reichert and Nathan Truesdell left the meeting>

Goldman then made the following motion:

**<Request for Action>** to support in principle the recommendations of the DEI working group and begin the process of forming a board-appointed task force to further develop the recommendations started by the working group, including all elements of diversity. (14 yes, 0 no, 0 abstain, 1 absent)

**Amended by e-Ballot August 18**

**<Request for Action>** to support in principle the recommendations of the DEI working group and begin the process of forming a board-appointed task force to further develop the recommendations started by the working group, further building on all aspects of diversity, equity and inclusion within the organization. (15 yes, 0 no, 0 abstain, 0 absent)

**III. Qualifying Season Update**

- A. Bromley provided an update on the 2021 U.S. Figure Skating Championship Series presented by Toyota.
- B. Bromley and Goldman provided information on the minimum total element scores (TES) to qualify for the 2021 Toyota U.S. Figure Skating Championships. There was no objection to giving the discipline committees additional time to determine how to handle the minimum TES for this season. Cutler then made the following motion:

**<Request for Action>** to allow the Competitions Committee and discipline committees to continue to review the minimum TES and come back to the Board of Directors with a recommendation for the September 14 board meeting. (14 yes, 0 no, 0 abstain, 1 absent)

#### IV. Treasurer's Report

- A. Goldstein provided an update on the work being done to close out the fiscal year.
- B. Goldstein reviewed the financials through the end of fiscal year 2020, including key drivers and the impacts of COVID-19.
- C. Goldstein reviewed adjustments that have been made to the budget for fiscal year 2021 to date.

#### V. Vice Presidents' Reports

- A. East
  1. Nemier reviewed her July 29 VP call, which covered updates on the website with Michael Terry presenting, the collegiate skating program with Scott Brody presenting, and the 2021 qualifying season with Todd Bromley presenting.
  2. Nemier notified the board that she will be judging a test session on Friday.
  3. Nemier provided information about the Hershey Open and potential issues with COVID precautions.
- B. Midwest
  1. Cutler reviewed her July 28 VP call, which had the same topics and speakers as the Eastern VP call.
  2. Cutler reviewed the Skate Shakopee and Cup of Colorado competitions.
- C. Pacific Coast
  1. Engel reviewed her July 28 VP call, which had the same topics and speakers as the other VP calls.
  2. Engel notified the board that she judged her first test session since the start of the pandemic yesterday and reported on some of the steps taken to keep the participants safe.

#### VI. Group Coordinators' Reports

- A. Membership Development
  1. Preston informed the board that, as of July 31, regular membership is down about 17.7 percent year-over-year, but the collegiate membership is actually up slightly. The Membership Development Group plans to look closely at the 17.7 percent who haven't renewed.
  2. Preston also reported that some Learn to Skate USA programs are on schedule to start in September, so it is anticipated that those membership numbers will begin to increase.
- B. Administrative/Legal
  1. Perreault provided an update on SafeSport reports since the last meeting.
  2. Perreault reported on the work of the USOPC Compliance and Audit (Governance) Working Group.
- C. Athlete Services
  1. Goldman had no additional items on which to report.
  2. Flatt provided an update on the work of the Athletes Advisory Committee.
  3. Paige reviewed the annual coaches college that was held via video conference this past weekend. Martin reported on the PSA/U.S. Figure Skating calls, and the challenges that coaches continue to experience. Martin also notified the board that he will be on his first call tomorrow as a member of the U.S. Ice Rink Association Board of Directors.
- D. Technical and Officials
  1. Bromley reviewed clarifications that will be made to Technical Notification 254. There were no objections, and the updated Technical Notification will be posted tomorrow.
  2. Bromley reviewed a proposal that is being discussed by the Tests Committee to waive the 28-day waiting period between tests through the end of the calendar year, and notified the board of the next steps.
- E. International
  1. Horen reviewed the selection procedures for the 2021 World Figure Skating Team, 2021 Four Continents Figure Skating Team and 2021 World Junior Figure Skating Team. Goldstein then made the following motions:  
  

<Request for Action> to approve the selection procedures for the 2021 World Figure Skating Team. (14 yes, 0 no, 0 abstain, 1 absent)

<Request for Action> to approve the selection procedures for the 2021 Four Continents Figure Skating Team. (14 yes, 0 no, 0 abstain, 1 absent)

<Request for Action> to approve the selection procedures for the 2021 World Junior Figure Skating Team. (14 yes, 0 no, 0 abstain, 1 absent)
  2. Horen provided an update on the work being done by the committees within the International Group.
  3. Horen and Raith provided an update on the Grand Prix of Figure Skating Series.

4. Horen provided information on the ISP points challenge.
5. Horen also informed the board that camps have had to be canceled due to all the restrictions in place.

**VII. Executive Director's Report**

- A. Raith informed the board that NBC Sports Gold is going to move under the NBC "Peacock" umbrella with NBC at the end of September. More information will be provided at the next board meeting.
- B. Raith reported that the Travel & Expense Policy is being reviewed to consider adding a temporary policy related to the reimbursement for driving to competitions.
- C. Raith provided an update on the plans for the 100<sup>th</sup> Anniversary.
- D. Raith notified the board that the next step for the Conflict of Interest Form is to send it to the committee chairs and members, and Raith also asked the board members to email him if anyone has questions or feedback.

**VIII. New Business**

Goldstein asked the board to consider adding COVID-19 requirements and penalties to the sanction application. Bromley asked that any concerns be forwarded to him so he can follow up with the Events Department and, subsequently, with competitions as needed.

<10:49 p.m. EDT – Newcomer left the meeting>

**IX. Executive Session – Legal matters**

**X. Closing Announcements and Adjournment**

The next regularly scheduled business meeting of the board will be via video conference on Monday, September 14, 2020, at 8 p.m. EDT.

Meeting concluded at 10:56 p.m. EDT

Submitted,



Gretchen Bonnie, Secretary