

Special Meeting of the U.S. Figure Skating Board **of Directors** **Conference Call Agenda – FINAL**

Monday, April 27, 2020; 8:00PM ET

1. Welcome
2. Roll Call/Approval of Agenda
3. Approval of April 6, 2020 Board of Directors Minutes and Report of Action
4. Governing Council Update
 - a. General
 - b. Vice President Calls review
 - c. RFA/Isolations/New Business updates
 - d. Other
5. Update to Anne's COVID-19 Message of March 24
6. SBA Loan – Paycheck Protection Program Update RFA
7. Treasurer's Report
8. Group Coordinators' Reports
 - a. Athlete Services
 - b. AAC
 - c. Coaches
 - d. Technical & Officials
 - e. Membership
 - f. Administrative/Legal
 - g. ISU Representative
9. Executive Director's Report
 - a. USOPC Update
 - b. 100th Anniversary Update
 - c. Misc.
10. New Business
11. Executive Session
12. Next Meeting – ZOOM Meeting/Conference Call – **MONDAY, May 11, 2020 – 8pm ET/5pm PT**

**U.S. Figure Skating Board of Directors
Special Meeting via Conference Call
Monday, April 27, 2020; 8 p.m. EDT**

Present

Samuel Auxier (Past President), Gretchen Bonnie, Anne Cammett (President), Kristin Arneson Cutler, Christine Fowler-Binder, Janis Engel, Lynn Goldman, Troy Goldstein, Bob Horen (ISU Representative), Mark Ladwig, Jenna Longo, Bobby Martin, Colin McManus (non-voting athlete), Heather Nemier, Richard Perez, David Raith (Executive Director), Douglas Razzano, Karen Terry Perreault, Alan Wolf

Guests

Juliet Newcomer, Kelly Vogtner

I. Opening of the Board of Directors Meeting

- A. Cammett welcomed everyone to the meeting.
- B. Bonnie took roll call, and a quorum was confirmed.
- C. The agenda was adopted.
- D. The April 6, 2020, minutes were approved as presented.
- E. The April 6, 2020, report of action was approved as presented.

II. Governing Council Update

- A. Cammett confirmed that the Governing Council timeline that was presented on April 6 is still being followed, and she encouraged board members to refer people to the Governing Council website when there are questions. Raith confirmed that everything is moving forward as planned, and reviewed some specific steps that have been taken or are upcoming.
- B. Engel, Cutler and Nemier reviewed their respective April VP “book” meetings.
- C. The board reviewed the isolations and new business items that were properly submitted by the April 24 deadline.

III. Update to COVID-19 Message of March 24

Cammett addressed her message to members that was sent on March 24, and board members provided input on what should be included in the next message.

IV. SBA Loan – Paycheck Protection Program

Cammett reviewed a recommended amendment to the action taken on April 21 via e-ballot. Wolf then made the following motion for the Board of Directors to supplement its action taken on April 21, 2020, by approving the following amended action to be effective as of April 21, 2020:

<**Request for Action**> to approve the U.S. Figure Skating executive director to execute any and all documents necessary to secure a Small Business Administration loan under the Paycheck Protection Program for U.S. Figure Skating, including the Actions Authorized as required by the lender’s Corporate Resolution to Borrow document. (15 yes, 0 no, 0 abstain)

V. Treasurer’s Report/Budget Overview (Goldstein)

Goldstein reviewed March actuals and provided an update on the Foundation investments.

VI. Group Coordinator Reports

A. Athlete Services

Goldman reported that people are concerned about the test requirements for this year’s season, so the discipline committees are working with the Technical and Officials Group committees to address this.

B. Athletes Advisory Committee (AAC)

1. Ladwig reported that the AAC is planning to have a call next week to review the meeting book and make sure everyone understands how this year’s meeting will work via video conference.
2. Ladwig notified the board that a lot of athletes who weren’t planning to attend the in-person meeting have rescinded their proxies and plan to participate in the meeting via video conference.
3. Ladwig reported that the AAC is looking to hold an event outside of Governing Council and is considering Kahoot! to host a possible activity.
4. Ladwig notified the board that there are some items available for an auction, and the AAC is also reviewing options for doing a raffle.

5. Ladwig informed the board that he needs to work with the current AAC vice chairs to decide on an application process for this year's 3A award.
6. Ladwig provided an update on athlete elections for U.S. Figure Skating and the USOPC.

C. Coaches

1. Martin reported on the creativity that he's seeing from coaches across the country to keep athletes engaged and productive. Martin also noted that some clubs are taking this time to focus on professional development, and there is also ongoing discussion about return to play from the COVID-19 shutdowns.
2. Fowler-Binder provided additional information on the challenges that need to be considered as rinks start to reopen.

D. Technical and Officials

1. Perez reported that the six counties of the Bay Area are extending the stay-at-home order through the end of May.
2. Perez reviewed various topics being discussed by the committees within his group.

E. Membership Development

1. Wolf reviewed the Governing Council Club Education Series, which will begin this Wednesday (April 29). The series will consist of four two-hour meetings via video conference, held over the next four Wednesdays at 8 p.m. ET, and is free and open to everyone.
2. Wolf provided information on the work being done by the U.S. Ice Rink Association.
3. Wolf provided an update on National Showcase.

F. Administrative/Legal

Perreault provided an update on SafeSport complaints and grievance matters.

G. International

1. Horen reported that Raith hosted a Zoom meeting with representatives from all of the Grand Prix host countries, and reviewed the subsequent communication that was sent to the ISU.
2. Horen notified the board that the ISU has posted the list of approved ISU Challenger Series competitions.
3. Horen provided an update on the selection process for the Olympic Team managers.
4. Horen informed the board that the initial team leader task force issued a report, and a new task force is now being implemented to work on the recommendations.
5. Horen reported that the titles addressed in ISU Communication No. 2265 (Conflict of Interest) will not be changed.

VII. Executive Director's Report

- A. Raith notified the board that the USOPC is holding regular calls with the national governing bodies, and Raith is expecting the USOPC to publish a document regarding return to play this week.
- B. Raith announced that two working groups will be put together to address return to play for figure skating. One will be led by Susi Wehrli McLaughlin regarding programs, and the other will be led by Bob Dunlop regarding events. Raith also reported that he and Cammett will reach out to board members to ask for participation on each of these two working groups.
- C. Raith notified the board that work continues for the 100th Anniversary celebration with the modifications, financially and otherwise, that must be made in light of COVID-19. Wolf and Cammett provided additional information on the work of the consultants.
- D. Raith reported that an agreement was signed with the U.S. Center for SafeSport regarding mutual obligations, including financial.
- E. Raith provided an update on work being done to address music rights.

VIII. New Business

Engel and Cutler notified the board that a delegate on a recent VP call had a question about procedures at this year's Governing Council, and Raith said he would follow up to seek guidance from the parliamentarian.

IX. Executive Session – None

The next business meeting of the board will be Monday, May 11, at 8 p.m. ET, via Zoom video conferencing.

Meeting concluded at 10:38 p.m. EDT

Submitted,

Gretchen Bonnie

Gretchen Bonnie, Secretary