

U.S. Figure Skating Board of Directors

Conference Call Agenda - FINAL

Monday, January 13, 2020; 8:00PM ET

1. Welcome/Roll Call/Establishment of Quorum
2. Approval of Agenda
3. Approval of December 10, 2019 Board of Directors Minutes and Report of Action
4. Treasurer's Report
 - a. Monthly Financials
 - b. Budget Timeline/Update/Preparation for February budget meeting
5. Vice Presidents' Reports (Midwestern, Pacific Coast, Eastern)
6. Group Coordinators' Reports
 - a. Athlete Services
 - b. Athlete Advisory Committee Update
 - c. Coaches Update
 - d. Membership
 - e. Technical & Officials
 1. General
 2. Sanction RFA
 - f. Admin/Legal
 1. General
 2. Grievance Posting Policy RFA
 3. Background Check Policy changes and RFA
 - f. ISU Representative
7. Executive Director's Report
 - a. USOPC Update
 1. General
 2. Compliance Checklist
 - b. 100th Anniversary Update
 - c. Website Update
 - d. 2020 Toyota U.S. Figure Skating Championships
 - e. Misc.
8. New Business
9. Executive Session
10. Next Meeting – In-Person – Saturday, February 22, 2020 (9:00am – 4:30pm CT) – Chicago O'Hare Hilton

U.S. Figure Skating Board of Directors
Via Conference Call
January 13, 2020, 8:00 p.m. ET

Present

Gretchen Bonnie, Anne Cammett (President), Kristin Arneson Cutler, Christine Fowler-Binder, Janis Engel, Lynn Goldman, Troy Goldstein, Bob Horen (ISU Representative), Mark Ladwig, Jenna Longo, Bobby Martin, Colin McManus (non-voting athlete), Heather Nemier, Richard Perez, David Raith (Executive Director), Douglas Razzano, Karen Terry Perreault, Alan Wolf

Absent

Samuel Auxier (Past President)

Guests

John Anderson (for Background Check Policy discussion), Juliet Newcomer

I. Opening of the Board of Directors Meeting

- A. Cammett welcomed everyone and called the meeting to order.
- B. Bonnie took roll call, and a quorum was confirmed.
- C. Cammett informed the board that John Anderson will join the call for the section about the new Background Check Policy.
- D. The agenda was adopted as presented.
- E. The December 10 minutes and report of action were approved as presented.

<8:06 p.m. ET, Goldstein joined the call>

II. Treasurer's Report

- A. Goldstein reviewed specific line items for the first five months of the 2020 fiscal year financials through Nov. 30, 2019, including some items that are affected by timing when comparing this season to last season.
- B. Goldstein reported that all budget requests have been received, and Goldstein and Chief Financial Officer Mario Rede are beginning to review the overall budget. Goldstein notified the board that he will be at headquarters this week to work on budgeting with Rede and some of the other program managers. Goldstein also asked the group coordinators to consider prioritizing programs for the next fiscal year in case cuts are necessary.

III. Vice Presidents' Reports

- A. Midwestern
 1. Cutler reminded the board that the vice presidents didn't hold VP calls in December.
 2. Cutler announced that the January VP calls will all be held Tuesday, Jan. 14, or Wednesday, Jan. 15, with a focus on social media and digital media.
 3. Cutler reviewed a Wisconsin FSC recognition program for skaters who earned National Qualifying Series certificates of distinction and reported that information is available on the Midwestern Facebook page.
- B. Pacific Coast
 1. Engel reviewed a question that came up about posting information on Facebook and how this affects the need for a sanction, and notified the board that Vice Chair of Sanctions and Eligibility Cathy Brinkman will be reviewing the rules with the expectation that changes will be presented to the 2020 Governing Council.
 2. Engel notified the board that she will be at the 2020 Toyota U.S. Figure Skating Championships next week, and her January VP call will be tomorrow night (Jan. 14).
- C. Eastern
 1. Nemier reported that her January VP call will also be tomorrow night (Jan. 14), and her February VP call will be Feb. 19. Nemier also reported that she will be attending the Eastern Synchronized Skating Sectional Championships in Albany, New York, this week.

IV. Group Coordinators and Athletes Advisory Committee and Coaches Reports

- A. Athlete Services
 1. Goldman notified the board that the Dance Development and Technical Committee, and Synchronized Development and Technical Committee have updated some technical documents in the last two weeks.

2. Goldman notified the board that, on Basecamp, the Coaches Committee has been discussing compliance requirements for NQS and the differences between the requirements for juvenile and above versus pre-juvenile and below.
 3. Goldman reported that the committees continue to review the minimum total element scores required to qualify for the U.S. Figure Skating Championships, and she presented some of the ideas being discussed. Fowler-Binder, Martin, Engel and Goldstein provided some additional information.
- B. Athletes Advisory Committee (AAC)
1. Ladwig informed the board that the committee named McManus, Anastasia Cannuscio and Katie McBeath as the athlete representatives for the 2020 U.S. Figure Skating Championships. Ladwig reported that many athletes will also be helping with the new National High Performance Development Team Camp (NHPDTC), and the athlete representatives for the 2020 U.S. Synchronized Skating Championships will be named soon.
 2. Ladwig notified the board that AAC representation gaps were discovered on one of the new subcommittees, and those will hopefully be filled by the end of the week.
 3. Ladwig reported that no AAC article was submitted for the February 2020 issue of SKATING, but he will help to get those back on track for future issues.
 4. Ladwig notified the board that he will be attending the U.S. Figure Skating Championships on behalf of his employer.
- C. Coaches Representatives Reports
Fowler-Binder stated that their report was covered in Goldman's report.
- D. Membership Development Group
1. Wolf reported that, through the end of December, regular membership is down 2 percent; introductory membership is up 3.2 percent; collegiate membership is up 3.2 percent; individual membership (including individual collegiate membership) is down 1.3 percent, and Learn to Skate USA membership is up almost 5 percent. Wolf stated that membership is up approximately 3,300 members overall when compared to the same time last season.
 2. Wolf reported that five of the six new Aspire Program specialists have been identified.
 3. Wolf informed the board that the duplicate filter has been changed, and the online registration system is working much better. Wolf commended Chief Technology Officer Charles Chow for his help with this.
 4. Wolf reported that Lisa Musmanno-Blue has transitioned into the role of business development manager and will now be managing the sectional business development specialists; and Toby Sturtevant has been promoted to membership development manager.
 5. Wolf notified the board that National Skating Month is going very well.
 6. Wolf informed the board that the group has been dealing with objections to applications for new interim clubs, so they will be reviewing the approval process.
- E. Technical and Officials
1. Perez reviewed a sanction request and then made the following motion:

<Request for Action> to approve a final sanction for the 2020 U.S. Adult Figure Skating Championships; April 14-18, 2020; Newark, Del.; University of Delaware FSC (15 yes, 0 no, 0 abstain, 0 absent).
 2. Perez notified the board that a technical notification will be posted this Thursday to change the levels of data and video replay operators and reviewed the specific changes. Goldstein asked how the committee will address video replay operators who don't hold any other appointments as an official, and Perez responded that he will review this with Domestic Officials Recruitment and Management Committee Chair Todd Bromley.
 3. Perez reviewed the results of the Britannia Cup, where he just served as a team leader. Perez also notified the board that he will be at the Midwestern and Pacific Coast Synchronized Sectional Skating Championships in Wichita, Kansas, and the U.S. Figure Skating Championships in Greensboro, North Carolina.
- F. Administrative/Legal
1. Perreault provided an update on the status of active SafeSport, ethics and grievance cases.
 2. Perreault reviewed a policy defining how long U.S. Figure Skating publishes its grievance findings as well as the banned and suspended lists on the U.S. Figure Skating website. Perreault then made the following motion:

<**Request for Action**> to adopt the Grievance Publication Policy as presented (15 yes, 0 no, 0 abstain, 0 absent).

<8:59 p.m. ET, Anderson joined the call>

3. Anderson reviewed the Background Check Policy changes. Perreault reviewed rule changes that must be made to bring the rules in line with this new policy. Perreault and Anderson answered questions, and Perreault then made the following motion:

<**Request for Action**> to approve amendments to rules GR 4.00-4.01, 7222, 8222 and 8322 (pages 39, 231, 252 and 257, Rulebook) as presented. See report of action for details (15 yes, 0 no, 0 abstain, 0 absent).

<9:08 p.m. ET, Anderson left the call>

G. International/ISU Representative

1. Horen notified the board that he's been spending a lot of time working on the budget templates with his group.
2. Horen reviewed the results at the Mentor Torun Cup in Poland and the Winter Youth Olympic Games.
3. Horen reiterated that the ISU has increased the qualifying score to the World Championships for the ladies, and reported on a couple of other ISU items.
4. Horen reported that he and Senior Director of Athlete High Performance Mitch Moyer are working on the Olympic Selection Procedures for athletes and officials/team leaders.

V. **Executive Director's Report**

- A. Raith reported that the USOPC is focusing on the 2020 Olympic Summer Games in Tokyo, but we continue to work with them on a bylaw update regarding the athlete definition.
- B. Raith reviewed the recently completed USOPC compliance checklist and notified the board that the new report will be published most likely in March.
- C. Raith notified the board that a group including Ladwig and Nemier interviewed three companies and unanimously selected a marketing agency out of Denver (CSG) to work with the association through Governing Council on plans for the 100th Anniversary celebration. Nemier and Ladwig provided additional information.
- D. Raith informed the board that the new .org and Members Only websites will be going live at 6 a.m. ET tomorrow. Raith encouraged the board (and everyone using the website) to use the feedback form on the site to provide any feedback, and stated that a second rollout is planned for April, after there has been enough time to receive and review feedback.
- E. Raith announced that ticket sales for the 2020 Toyota U.S. Figure Skating Championships are trending positively and provided some additional details. Raith also provided information on the expected number of competitors.
- F. Raith reported that we have achieved the minimum guarantee with Van Wagner for sponsor sales, and any additional sales will be additional revenue for this fiscal year.
- G. Raith notified the board that the Governing Council schedule has been reviewed by the vice presidents and will be published soon.

VI. **New Business – None**

VII. **Executive Session**

VIII. **Closing Announcements and Adjournment**

The next business meeting of the board will be in person on Saturday, Feb. 22, 2020, at the Chicago O'Hare Hilton from 9:00 a.m. to 4:30 p.m. CT.

Meeting concluded at 9:50 p.m. ET

Submitted,

Gretchen Bonnie

Gretchen Bonnie, Secretary