

**U.S. FIGURE SKATING**  
**BOARD OF DIRECTORS MEETING**  
**SATURDAY, NOVEMBER 9, 2019, 8:30 A.M. – 4:30 P.M. CT**

**FINAL AGENDA**

- I. Opening of the Board of Directors Meeting (8:30 A.M.)**
- a. Welcome
  - b. Call to Order
  - c. Roll Call/Establishment of Quorum
  - d. Adoption of Agenda
  - e. Acceptance of Minutes and ROA from October 7, 2019 BOD Conference Call
- II. Treasurer’s Report (8:35 A.M. – 9:15 A.M.)**
- i. Current Financials update, including 1Q Statement of Activities
  - ii. Budget Process Update
  - iii. Audit Report Update
  - iv. Foundation Update
- III. Strategic Plan Update and RFA (9:15 A.M. – 11:30 A.M.)**  
(with Kelly Vogtner and Mary Klugherz – including presentations by Charles Chow, Chief Technology Officer (technology update) and John Anderson, Senior Director SafeSport and Staff Counsel (SafeSport education update)) <<Break within Update>>
- IV. Executive Session (11:30 A.M. – 12:00 P.M.)**
- < LUNCH > (12:00 P.M. – 12:30 P.M.)**

## **V. Reports/Requests For Action - Meeting Book (12:30 P.M. – 3:30 P.M.)**

- a. Group Coordinators and Athlete Advisory Committee
  - i. Athlete Services
  - ii. Athlete Advisory Committee
  - iii. Membership Development
    - 1. General
    - 2. Meeting Book RFA (#201 – page 108)
  - iv. Technical and Officials
    - 1. General
    - 2. Meeting Book RFAs (#301-#307 – pages 109-118)
    - 2. Trophy RFA (Adult- Masters Intermediate/Novice Men)
    - 3. Sanction RFA (2021 MW and PC Synchronized Sectionals)
    - 4. RFA - National Promotions/Nominations
  - v. ISU Representative
    - 1. General
    - 2. ISU Communication No. 2265 Code of Ethics review
  - vi. Administrative/Legal
    - 1. General
    - 2. Meeting Book RFAs (#401-#403 – pages 119-120)
    - 3. SafeSport Handbook Update RFA

<<< BREAK >>>

- b. Vice Presidents
  - i. Pacific Coast
  - ii. Eastern
  - ii. Midwestern
- c. Coaches Report/PSA
- d. U.S. Ice Rink Association

## **VI. Executive Director (3:30 P.M. – 4:00 P.M.)**

- i. USOPC Update
- ii. 100th Anniversary Update
- iii. Other

## **VII. New Business**

## **VIII. Executive Session**

## **IX. Closing Announcements and Adjournment (Ending at 4:30 P.M.)**

(Next Meeting – Conference Call – **TUESDAY, December 10, 2019** – 8:00 p.m. ET)

**U.S. Figure Skating Board of Directors  
In Person  
Chicago, Illinois  
November 9, 2019, 8:30 a.m. CT**

**Present**

Samuel Auxier (Past President), Gretchen Bonnie (via video conference), Anne Cammett (President), Kristin Arneson Cutler, Christine Fowler-Binder, Janis Engel, Lynn Goldman, Troy Goldstein, Bob Horen (ISU Representative), Mark Ladwig, Jenna Longo, Bobby Martin, Colin McManus (non-voting athlete), Heather Nemier, David Raith (Executive Director), Douglas Razzano, Karen Terry Perreault, Alan Wolf

Also present was non-voting member Jeff Theiler (U.S. Ice Rink Association).

**Absent**

Richard Perez

**Guests**

Mary Klugherz (Strategic Planning Committee Chair) and U.S. Figure Skating staff members John Anderson (via video conference), Charles Chow and Kelly Vogtner

**I. Opening of the Board of Directors Meeting**

- A. Cammett welcomed everyone and called the meeting to order.
- B. Bonnie took roll call, and a quorum was confirmed.
- C. The agenda was adopted.
- D. The October 7 minutes and report of action were approved as presented.

**II. Treasurer's Report**

- A. Goldstein reported that, for the first quarter of the 2020 fiscal year financials through September 30, 2019, revenues are favorable in comparison to last year, while expenses are slightly higher, but not by a significant margin. He then reviewed key items.
- B. Goldstein reviewed the budget process and timeline for the 2020-21 budget year.
- C. Goldstein stated that the Audit Report was just completed and will be presented on the December call.
- D. Goldstein notified the board that a Foundation quarterly call was held last week and that the numbers were all positive.
- E. Goldstein reviewed the proposed timeline for preparing the 2020-21 fiscal year budget and then made the following motion:

**<Request for Action>** to approve the budget timeline for the 2020-21 budget year. (14 yes, 0 no, 0 abstain, 1 absent)

**III. Strategic Plan Update and Request for Action**

- A. Klugherz and Vogtner reviewed proposed updates to the 2018-2022 Strategic Plan.

<10:45-10:50 a.m. CT, break >

- B. Chow, chief technology officer, provided an update on the technology plan.
- C. Anderson, senior director of SafeSport and staff counsel, provided an update on SafeSport education.

**IV. Executive Session**

<12:00 p.m. CT, Goldstein left the meeting>

<1:00 p.m. CT, McManus and Razzano left the meeting>

<1:15-1:30 p.m. CT, lunch break>

**V. Strategic Plan Update and Request for Action (continued)**

After the Executive Session and lunch, Klugherz and Vogtner finished reviewing the proposed updates to the Strategic Plan.

Cammett then made the following motion:

<Request for Action> to approve the updates to the Strategic Plan for 2018-2022. (12 yes, 0 no, 0 abstain, 3 absent)

## VI. Group Coordinators and Athletes Advisory Committee Reports

### A. Athlete Services

1. Goldman gave an update on the National Qualifying Series. She stated that a working group had been formed and that surveys had been sent out. The working group is evaluating the results of the surveys and will be making recommendations soon.

### B. Athletes Advisory Committee (AAC)

1. Ladwig reported that the AAC had just held a conference call on Thursday, November 7. Procedures for upcoming elections were discussed. U.S. Figure Skating's Manager of SafeSport Education and Outreach Shelbi Meyer was on the call to give Safe Sport updates.

### C. Membership Development Group

1. Wolf reviewed the membership numbers through the end of October and announced that U.S. Figure Skating is up approximately 3,280 members overall when compared to the same time last season due to the continued growth of Learn to Skate USA.
2. Wolf announced that the next Excel Festival will be hosted by the Cleveland Council and held June 18-24, 2020.
3. Wolf reviewed item 201 from the 2019 Fall Meeting Book. Wolf then made the following motion:

<Request for Action> to approve the amendments to rule 6561 as presented (12 yes, 0 no, 0 abstain, 3 absent). See report of action for details.

### D. Technical and Officials

Perez is serving as the team leader at Cup of China; Bonnie presented the Technical and Officials Requests for Action on Perez's behalf:

1. Bonnie reviewed items 301-307 from the 2019 Fall Meeting Book. Bonnie then made the following motions:

<Request for Action> to approve the amendments to rules 7500, 7530, 7540, 7550, 8501, 8520, 8530, 8560, 8570, 8580 and 8590 as presented (12 yes, 0 no, 0 abstain, 3 absent). See report of action for details.

<Request for Action> to approve the amendments to rule 2116 as presented (12 yes, 0 no, 0 abstain, 3 absent). See report of action for details.

<Request for Action> to approve the amendments to rule 2061 as presented (12 yes, 0 no, 0 abstain, 3 absent). See report of action for details.

<Request for Action> to approve a new perpetual trophy for the championship masters pairs event at the U.S. Adult Figure Skating Championships (12 yes, 0 no, 0 abstain, 3 absent). See report of action for details.

<Request for Action> to approve the removal of rule DOR 4.63 as presented (12 yes, 0 no, 0 abstain, 3 absent). See report of action for details.

<Request for Action> to approve the amendment to rule 3046 as presented (12 yes, 0 no, 0 abstain, 3 absent). See report of action for details.

<Request for Action> to approve the amendments to rule DOR 4.71 as presented (12 yes, 0 no, 0 abstain, 3 absent). See report of action for details.

2. Bonnie reviewed an additional trophy request from the Adult Skating Committee. Bonnie then made the following motion:

<Request for Action> to approve a new perpetual trophy for the championship masters intermediate-novice men's event at the U.S. Adult Figure Skating Championships (12 yes, 0 no, 0 abstain, 3 absent). See report of action for details.

3. Bonnie reviewed a sanction request for the 2021 Midwestern & Pacific Coast Synchronized Skating Sectional Championships. Bonnie then made the following motion:

**<Request for Action>** to approve a final sanction for the 2021 Midwestern & Pacific Coast Synchronized Skating Sectional Championships; Jan. 19-24, 2021; Notre Dame, Indiana; University of Notre Dame (collegiate club). (12 yes, 0 no, 0 abstain, 3 absent).

< Executive Session >

**<Request for Action>** to approve national appointments and resignations (12 yes, 0 no, 0 abstain, 3 absent). See report of action for details.

E. International

1. Horen reviewed international competitions and gave the results to date of all Junior and Senior Grand Prix events.
2. Horen reviewed ISU Communication No. 2265 – Code of Ethics – and further discussion will be asked of ISU leadership regarding definitions used within the communication.

F. Administrative/Legal

1. Perreault provided an update on the status of active grievances.
2. Perreault provided an update on the work being done by the SafeSport Committee.
3. Perreault reviewed items 401 to 403 from the 2019 Fall Meeting Book. Perreault then made the following motions:

**<Request for Action>** to approve adding rule GR 1.05, Retaliatory Conduct, as presented (12 yes, 0 no, 0 abstain, 3 absent). See report of action for details.

**<Request for Action>** to approve the amendments to rule GR 1.03 as presented (12 yes, 0 no, 0 abstain, 3 absent). See report of action for details.

**<Request for Action>** to approve the amendments to rule GCR 3.05 as presented (12 yes, 0 no, 0 abstain, 3 absent). See report of action for details.

4. Perreault reviewed the changes to the SafeSport Handbook. Perreault then made the following motion:

**<Request for Action>** to approve the updated U.S. Figure Skating SafeSport Program Handbook, dated November 2019. (12 yes, 0 no, 0 abstain, 3 absent)

## VII. Vice Presidents' Reports

A. Pacific Coast

1. Engel reviewed her October 15 VP call, which had Kathleen Krieger presenting on the first season of NQS.
2. Engel announced that her next VP call will be Tuesday, November 19.
3. Engel reported that she had received all referee reports from regional competitions.

B. Eastern

1. Nemier reviewed her October 17 VP call, which had Kelly Vogtner presenting on the first season of NQS.
2. Nemier announced that her next VP call will be November 19, where the focus will be synchronized skating and National Skating Month.
3. Nemier reported on the regional competitions recently held in her section.

C. Midwestern

1. Cutler reviewed her October 15 VP call, which had Kathleen Krieger presenting on the first season of NQS.
2. Cutler announced that her next VP call will be November 20.
3. Cutler announced that she had received the referee reports from all regional competitions.

## VIII. Coaches Representatives Reports

- A. Fowler-Binder reported on the PSA Conference recently held in Palm Springs and announced a PSA Summit will be held next May.

- B. Fowler-Binder also reported that the PSA continues to support all U.S. Figure Skating SafeSport initiatives.
- IX. U.S. Ice Rink Association Report**
- A. Theiler reported on all recent activities including the North American Rink Conference and Expo, which was held this past May and had the highest number of participants ever.
- B. Theiler stated that Alan Wolf has recently joined the U.S. Ice Rink Association Board of Directors as secretary.

**X. Executive Director's Report**

- A. Raith provided an update on the USOPC, including an overview of recent bylaw changes.
- B. Raith notified the board that they are reviewing RFPs for the 100<sup>th</sup> Anniversary celebration.
- C. Raith gave a marketing update.
- D. Raith gave an events update.

**XI. New Business – None**


**XII. Executive Session**

**XIII. Closing Announcements and Adjournment**

The next business meeting of the board will be via conference call on Tuesday, December 10, 2019, at 8 p.m. ET.

Meeting concluded at 4:45 p.m. CT

Submitted,

A handwritten signature in blue ink that reads "Gretchen Bonnie". The signature is written in a cursive, flowing style.

Gretchen Bonnie, Secretary