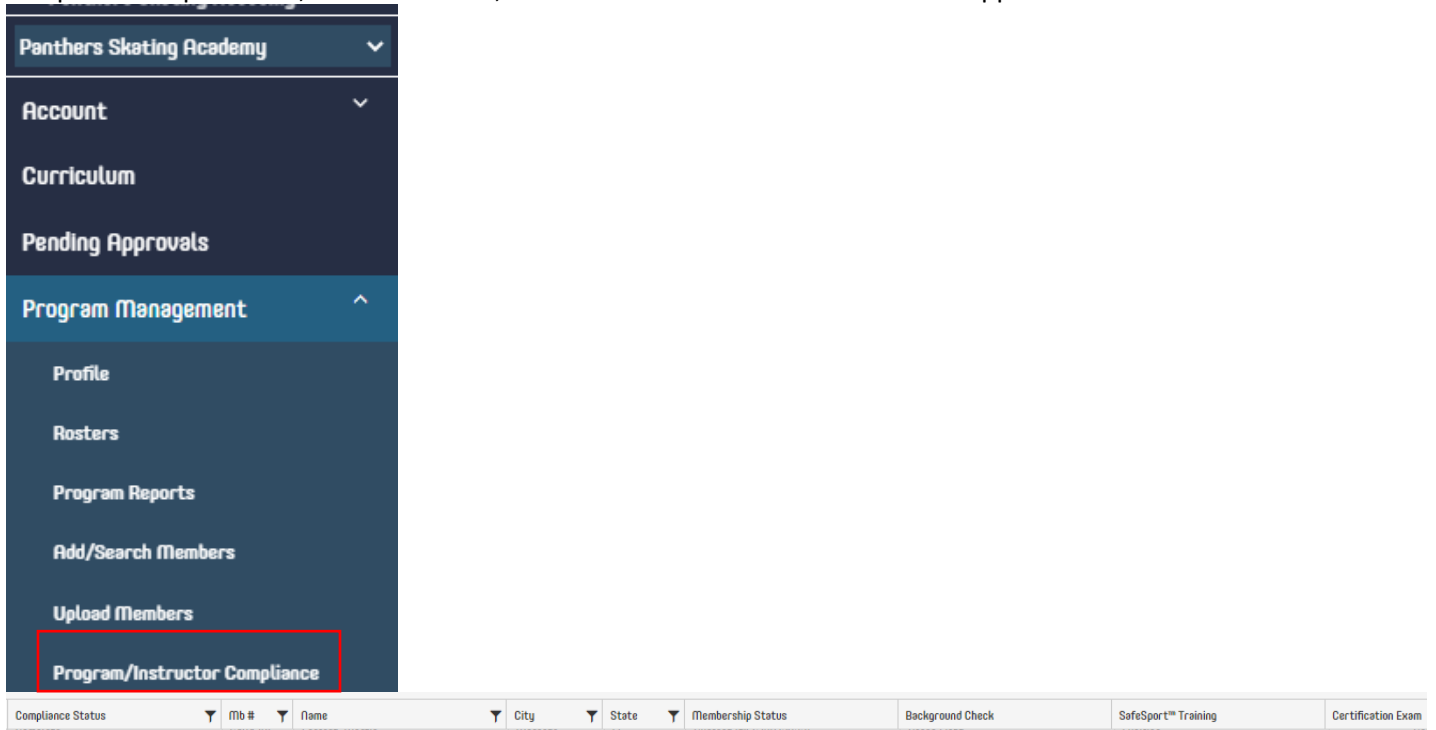




In the [Learn to Skate USA Portal](#), Program Directors can use the Program Management menu to access the Program/Instructor Compliance Report to verify compliance.

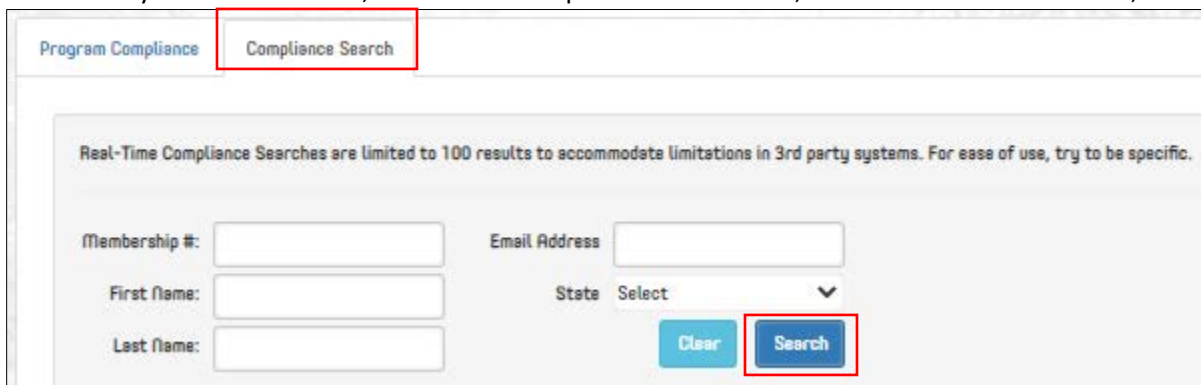
1. Log into [Learn to Skate USA](#).
2. Open the drop-down menu in the upper left column, click “Program Management,” and select “Program/Instructor Compliance. A filterable report reflecting overall compliance status, as well as completion status for each compliance requirement, for all directors, assistant directors and instructors will appear.



3. To export the report, click “Export” located at the bottom of the report.



4. To search by member number, select the “Compliance Search” tab, enter member information, and click “Search.”



For questions regarding Program Compliance Reports, contact [memberservices@learntoskateusa.com](mailto:memberservices@learntoskateusa.com)