2024 Pacific Coast Synchronized Skating Sectional Championships

Housing Process & Policy

Housing Policy Overview

Teams participating in the 2024 Pacific Coast Sectionals that need housing during the event are required to book rooms via one of the two links provided below. Teams found to have booked rooms outside of these provided links will be assessed a $500 housing penalty to be paid prior to checking in to the competition. Teams participating at the Pacific Coast Compete USA Classic are also permitted to book housing through this process.

The cutoff date for booking and payment information is Monday, Dec. 18, 2023. To secure your rooms you must follow the processes outlined below including any additional cutoff or release timelines.

Booking links will be provided below on Thursday, Oct. 26 at 9am PT. A list of hotels available through the Event Connect booking portal can be found by CLICKING HERE to help you prepare in the meantime.

Primary Hotel: Double Tree – Irvine Spectrum

Hotel Website: https://www.hilton.com/en/hotels/onaisdt-doubletree-irvine-spectrum/

Booking Link: *CLICK HERE*

Room Rate: $180/night*

*Rate is for non-refundable room rates without breakfast.

Directions if booking less than 10 rooms:

1. On the 2024 Pacific Coast SYS Championships page, go to "BOOK A ROOM".
2. Go to "EDIT STAY" and enter the dates that you need. Exit out of dates once dates are entered.
3. Next box is 1 Room, 1 Guest. Click into this box to confirm 1 Room or ADD rooms as necessary, up to 9. If you need more than 9 rooms, complete your 9 room booking and go back to beginning to add more. Do NOT use the Book 10 or more rooms link. When adding rooms, you can add the number of Adults and children for each room. Once the number of rooms and guests are completed, exit out of rooms.
4. Click the blue "Update" button.
5. You will start with Room 1 highlighted. Pick Dbl Queen or King by clicking on the blue "Select Room" button.
6. After selecting the room type, the page will update and take you to the next room. Select type, again, and continue.
7. Provide payment and guest information.

8. Add Guest names – if you know who will be in each room, you can add the guest names for each room at this time.
9. Complete booking. "Book Reservation.

Directions if booking 10 or more rooms:

1. Do NOT choose the 10 rooms or more link. It will take you outside of the room rate for this event.
2. Go through the process for your initial 9 rooms or less using the directions above, then go back to the beginning and repeat these steps for your additional rooms (up to 9).

Additional Properties via Event Connect

List of Available Properties: CLICK HERE

Booking Link: CLICK HERE

Rates: 28 additional properties will be available with rates listed next to each property

Team Registration – Registration on Event Connect is required prior to reaching the Booking page.

1. Register your organization/team for booking. One "team" should be created for each hotel or block you lan to create or book with.
2. Click "Register" or "New Registration" and create an account.
3. Next to Sport, hit the dropdown and select Synchronized Skating
   a. After you create your account, check the box next to "General", then click "Next".
   b. Click the drop-down menu and a text box will appear. Enter your organization/team name. Enter your organization/team name, hit enter, then at bottom of page, NEXT.
   c. If you would like, you may add an additional coach/team manager by checking the box next to "I would like to add a Coach". You will need to provide contact information for this coach.
   d. Click Next.
   e. If you have additional teams, click "Add Another Registration" and repeat the steps above.
   f. Once all of your teams are listed, click "Continue".
   g. There will be an order Summary of $0 for Registration. This is correct, there is no charge for the Registration. Click "Complete Registration". It may take a few moments for your teams to register with the system.
4. A "what's next?" screen will appear. Click the green "Block rooms" button.
5. Input your desired check-in and check-out dates. Then click, "Find hotels"
6. Click the "Advanced Filters" link at the top right of the blue "Find a Hotel" section.
7. Enter your check-in/out dates and # of rooms needed, as well as any additional details you would like to filter by.
   a. NOTE: there is no "division" information available so please disregard those filters.
8. Review the available hotels that match your filter, then click "Select your room".
   a. You will need to select the number of rooms that you want on each of the days. Use the dropdown menu.
   b. After filling in number of rooms, hit "Save Rooms"

     c. At this time they can be saved or booked.

     d. If you want to have individuals pay for their rooms, you can click on the "Share your block of rooms". This will copy the link that you can then forward to your team members.

9. Book or hold your rooms:
   a. To book your rooms with payment directly:
      i. Click on the Book rooms button
      ii. Select the number of rooms that you are paying for with the number adults and children for each room.
      iii. Enter appropriate Contact information for each room
      iv. Enter payment information
      v. "CONFIRM and PAY
   b. To get a link for individual payments to send to your team:
      i. you can click on the "Share your block of rooms". This will copy the link that you can then forward to your team members.

Additional Information

- For the Primary Hotel, DoubleTree Irvine Spectrum, If you need to make changes to any part of the Reservation, you can call the hotel directly at 949-471-8888.
- The Primary Hotel does not have a "HOLD" option. Rooms can be booked and/or cancelled up to Dec.29, 2023
- On Event Connect, if you HOLD a block of rooms, you can go into the Dashboard and see "My Holds/Requests".
  - Click into this section and release holds as necessary.
  - Holds are good for 9 days. There is a clock countdown on the Dashboard for you to monitor