



Adult Sectional Figure Skating Championships

Request For Proposal to Host
2027 & 2028

CONTACT:
Events Department
events@usfigureskating.org

COMPETITION DATES:

Interested hosts must be flexible and willing to host one of the following sectional events:
Two of the three sectionals can be held on the same weekend, and the third sectional must be on a second weekend. All bids are asked to be flexible on their dates. The available dates for 2027 are March

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5-7, 2027, and March 12-14, 2027. The available dates for 2028 are March 3-5, 2028 and March 10-12, 2028.

If you have any budgetary or other conflicts with the weeks listed, but are still interested in hosting around that time, please include your proposed dates in the notes section during the bid submission process. U.S. Figure Skating will select the final dates of the competition following the bid review process.

BID SUBMISSION TIMELINE:

Oct. 1, 2025 - Deadline for bid submission

Dec. 1, 2025 - LOCs notified of bid decisions, provisional agreement provided

TBD - Public announcement of 2027 & 2028 events upon completion of provisional agreement

OVERVIEW:

The Adult Sectional Figure Skating Championships is the qualifying event preceding the annual U.S. Adult Figure Skating Championships. There are three sectional events conducted annually: Eastern, Midwestern and Pacific Coast.

The Adult Sectional Figure Skating Championships are comprised of ten championship (qualifying) events:

- Championship Masters Junior-Senior Women
- Championship Masters Junior-Senior Men
- Championship Masters Intermediate-Novice Women
- Championship Masters Intermediate-Novice Men
- Championship Adult Gold Women
- Championship Adult Gold Men
- Championship Adult Silver Women
- Championship Adult Silver Men
- Championship Adult Dance
- Championship Masters Pairs
- Championship Adult Solo Dance

These events are held in conjunction with nonqualifying events at the discretion of the LOC.

JUDGING SYSTEM

The International Judging System (IJS) must be used for the Masters Junior-Senior, Masters Intermediate-Novice, Adult Gold, Adult Silver, Adult Bronze singles events at the Adult Sectional Championships. Please note that this includes both open events and championship sectional events. The Component Judging System (CJS)* must be used for the Championship Adult Dance, Championship Adult Solo Dance, and Championship Masters Pairs events at the Adult Sectional Championships.

*New for the 2026-27 season and beyond following action taken at the 2025 Governing Council.

U.S. FIGURE SKATING COMPETITIONS COMMITTEE:

The bid process and site selection for the 2027 and 2028 Adult Sectional Figure Skating Championships will be managed by the U.S. Figure Skating Competitions Committee and the U.S. Figure Skating Events Department.

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GENERAL INFORMATION AND FACTS:

The Adult Sectional Figure Skating Championships are open to bidding for the following sections:

Eastern Sectional Championships

- New England region - Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont
- North Atlantic region - New Jersey, New York, and Erie, Pennsylvania.
- South Atlantic region - Delaware, District of Columbia, Florida, Georgia, Maryland, North Carolina, Pennsylvania (excluding Erie), South Carolina, Virginia, West Virginia, and Chattanooga, Tenn.

Midwestern Sectional Championships

- Great Lakes region - Alabama, Indiana, Kentucky, Lower Peninsula of Michigan, Mississippi, Ohio, Tennessee (excluding Chattanooga)
- Southwestern region - Arkansas, Colorado, Kansas (including Greater Kansas City area and St. Joseph, Mo.), Louisiana, Nebraska, New Mexico, Oklahoma, Texas and Casper, Wyoming
- Upper Great Lakes region - Illinois, Iowa, Upper Peninsula of Michigan, Minnesota, Missouri (excluding Greater Kansas City area and St. Joseph, Mo.), North Dakota, South Dakota, Wisconsin.

Pacific Coast Sectional Championships

- Northwest Pacific region - Alaska, Idaho, Montana, Oregon, Washington, Wyoming
- Central Pacific region - California (North of Visalia), Hawaii, Nevada, Utah
- Southwest Pacific region - Arizona, California (South of Visalia)

BID INSTRUCTIONS

U.S. Figure Skating Competitions Committee in conjunction with the U.S. Figure Skating Events Department will oversee the bid process and upon request, provide detailed background information and experienced assistance in all aspects of the bid process.

The U.S. Adult Figure Skating Sectional Championships are the property of U.S. Figure Skating. As such, U.S. Figure Skating will oversee all aspects of the U.S. Adult Sectional Figure Skating Championships and will by contract, delegate certain aspects of the management of the competition to the local organizing committee (LOC).

The LOC is defined as a U.S. Figure Skating member club, convention and visitor's bureau, sports commission, or any combination of these organizations. The LOC will serve as the local hosts of the U.S. Adult Sectional Figure Skating Championships under the guidance of U.S. Figure Skating.

Following selection of a host site, a team constituting the U.S. Figure Skating Competitions Coordinator, the LOC chair and designated LOC committee chairs, chief referee and chair of the Competitions Committee will implement the terms of the U.S. Adult Sectional Figure Skating Championships Agreement to Host.

The Agreement to Host will serve as the final hosting document and supersedes any previous communications including the bid information documents in hosting the competition. Any interpretation of the contract by the management team shall be considered final.

After being awarded a U.S. Figure Skating event in accordance with U.S. Figure Skating Regulations and the original bid information, the LOC agrees to abide by the Agreement to Host and the latest U.S. Figure Skating Rulebook including any changes/updates (in particular but not limited to the

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Agreement to Host) resulting from the most current Governing Council.

Incorporating the “Requirements to Host”, U.S. Figure Skating is interested in receiving creative bids with a focus on an adult-friendly local market and volunteer support of the competition for the mutual benefit of the Local Organizing Committee (LOC), the competitors and U.S. Figure Skating.

Business Plan

The bid presentation should outline a business plan, which will serve as a guide for the organization and financing of the event and include the following:

- Preliminary budget and financial forecast reflecting, in general terms, all potential revenues and expenditures associated with the staging of the event (see budget parameters);
- Proposed organizational chart of the Organizing Committee with detailed role and responsibilities;
- Media and public relations plan focusing on local promotion of the event through press releases, community awareness and involvement, etc.
- Outline of a local sponsorship plan including a proposed local sponsor package that will be offered to local businesses and potential supporters.
- The LOC must acknowledge that potential local sponsors will not be contacted without prior U.S. Figure Skating consent and approval. (See U.S. Figure Skating/LOC agreement to host for further information on LOC compliance with sponsorship agreements).
- LOC must acknowledge that no local sponsors of the U.S. Adult Sectional Championships will conflict with U.S. Figure Skating national sponsors or their respective product categories.
- The LOC must acknowledge and agree that they will cooperate and comply with all U.S. Figure Skating branding/merchandising directives as outlined in the Agreement to Host.

Community Overview

The bid presentation should contain an overview of the host community and region, as well as any other unique characteristics, which may enhance the bid:

- Support of the bid by the potential host community;
- Map of the host community indicating locations of the key facilities (i.e. arenas, hotels and ancillary facilities) with distances;
- Host club and community should have a strong volunteer base from which to draw on for leadership.

REQUIREMENTS TO HOST:

1. Accessibility of city by air and car
2. Ability to generate an adequate volunteer contingent to staff all competition committees.
3. Successful event management experience to include but not limited to the following:
 - Non-qualifying competitions
 - U.S. Figure Skating Adult sanctioned competitions
4. Financial support to help offset competition expenses, either through value-in-kind (hospitality and meals, office supplies) or cash contributions.
5. The LOC must comply with all U.S. Figure Skating sponsorship, media and videographer requirements.
6. The LOC must utilize the official title and logo in all marketing efforts. U.S. Figure Skating will provide the event logo to the LOC.
7. The LOC is required to sign an official Agreement to Host with U.S. Figure Skating outlining all responsibilities and details.
8. It is important that the LOC help promote this event within the host community and region through locally focused press releases, local sponsorship packages, etc.
9. After the provisional sanction to host the event is awarded, the following contingencies must be met by the LOC within 90 days from that date for the official bid to be awarded.

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- Executed contract between the LOC and the main event arena, specifying any and all contractual obligations and expenses, subject to the advance approval of U.S. Figure Skating
- Executed contract between the LOC and the official hotel(s), subject to the advance approval of U.S. Figure Skating
- Executed Agreement to Host between the LOC and the U.S. Figure Skating

VENUE SPECIFICATIONS:

1. One ice surface is required, two are preferred.
2. Size: 85' x 200' (NHL) or 100' x 200' (Olympic) are acceptable
3. Arena Appearance
 - A. Rink Boards: U.S. Figure Skating may require clean rink boards within the competition surface.
 - B. Signage: Placement of all signage within the competition surface is determined by U.S. Figure Skating.
6. Access to high-speed internet (line or wireless) to be used by the assigned accountant(s).
7. Wireless high-speed internet is recommended throughout the competition venue.

OFFICIAL HOTEL(S):

1. Sleeping Rooms: Minimum of 50 rooms for two nights, preferably at one hotel.

ENTRY FEE(S):

All competitors entering the Adult qualifying season must submit payment of the appropriate entry fee (amounts listed below). Entry fees will be deposited into the host club's Stripe account, while all administration fees go to U.S. Figure Skating. All competitors are required to pay both the entry fee into the qualifying competition season (for each event entered) and the administrative fee. All fees are nonrefundable.

2026/27 and 2027/28 Adult Qualifying Competition Season Entry Fees

\$210 – Championship Singles Events at Adult Sectional Championships **Subject to Change as set by Board of Directors Yearly**

\$270 – Championship Partnered Dance and Pairs at Adult Sectional Championships **Subject to Change as set by Board of Directors Yearly**

\$10 - Administrative fee/transaction (All transactions subject to payment of administrative fee)

BUDGET PARAMETERS:

1. The LOC, with the approval of U.S. Figure Skating, will develop the final expense and revenue budget for the sectional championships.
2. The LOC will retain 100% of entry and practice ice fees. U.S. Figure Skating will retain an administrative fee for each entry.
3. Facility and room rental(s) of the competition and practice surface(s) will be the responsibility of the LOC.
4. All officials' expenses are the responsibility of the LOC as outlined in the [U.S. Figure Skating Travel & Expense Policy](#). Gifts and an official's dinner are optional.
5. All expenses relating to medals and trophies will be the responsibility of the LOC. U.S. Figure Skating will be producing and shipping all Championship event awards to the venue. An estimated cost is \$5/medal for each skater placing 1st-4th and \$45/trophy for all Championship events. Costs of awards are subject to change. The production and procurement of the nonqualifying event awards are the responsibility of the LOC.

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6. U.S. Figure Skating will produce and ship the event title board(s) for competition. Both production and shipping is at the cost of the LOC. There must be a title board on each competition surface, which has an estimated cost of \$180 each. Advertisement boards will be paid for and produced by U.S. Figure Skating, with the LOC covering shipping.
7. The LOC must obtain an IJS Camera Operator for all events judged on IJS. The cost of the IJS Camera Operator and video equipment is the responsibility of the LOC. The estimated cost is \$1,000 per day per ice sheet (est. 10-hour competition day max). Costs for video services are subject to change. If U.S. Figure Skating decides to stream an event, the cost of the streaming producer and streaming equipment will be the responsibility of U.S. Figure Skating.
8. Merchandise vendors for the event will be subject to a licensing fee as defined in the Agreement to Host to be paid to U.S. Figure Skating.
9. If it is determined that a U.S. Figure Skating staff member will attend competition, the cost of travel, housing, per diem/cost of meals, expense reimbursements, etc. as outlined in the [U.S. Figure Skating Travel & Expense Policy](#), is the responsibility of the LOC.
10. Any cost affiliated with medical staffing for the event and any applicable compliance is the responsibility of the LOC.
11. All social functions and parties (ex. Officials dinner, Competitors Party) are optional. If held, they are at the expense of the LOC. Ideally; these functions should be fully sponsored as to not become an expense of the LOC.
12. All competitors and one designated coach (must be fully compliant) are entitled to receive free credentials. Additional coach credentials may be purchased for an amount determined by the LOC and approved by U.S. Figure Skating.
13. The LOC will retain all revenue generated from local cash sponsorships procured solely by the organizing committee.
14. The LOC will retain all revenue generated from community/government grants.

SUBMITTING YOUR PROPOSAL

Bid applications are available via www.usfsonline.org by the following members of U.S. Figure Skating Clubs and/or Interclub Councils – President, Vice President, Secretary, Treasurer or Sanction Chair. If you are not someone who serves in one of these roles, contact memberservices@usfigureskating.org.

To access log onto U.S. Figure Skating's [Members Only](#) website:

✎ Click EMS - Club: Sanctions, Applications & Bids

The bid application will require you to provide the following:

- Selection of preferred dates
- Arena Information
- Hotel Information
- LOC Roster
- Budget
- Travel Information

ABOUT U.S. FIGURE SKATING

U.S. Figure Skating is the national governing body for the sport of figure skating in the United States as recognized by the United States Olympic Committee and the International Skating Union. U.S.

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Figure Skating is comprised of more than 680 member clubs representing 181,700 members. U.S. Figure Skating is charged with the development of the sport on all levels within the U.S., including athletes, officials, sanctioning of events and exhibitions, and establishing the rules and guidelines by which the sport is governed.