

2024 Skate America Volunteer Request Instructions

1 Login to *Members Only* www.usfsaonline.org and click **VOLUNTEER OPPORTUNITIES**. If you are not a member of U.S. Figure Skating and would like to volunteer, click **Non-Member? Create Account**.

2 Locate the competition of your choice and click **REQUEST**.

3 You will be brought to the General Information Page. Verify that your information is correct and add an emergency contact.

If your details require correction, click the pencil icon in the upper right corner to update, then click **Save & Continue**.

4 You will then be able to enter any experience you feel is important for the Volunteer Chair to consider while approving volunteer requests and assigning shifts. When you are finished entering your experience, hit **Continue**.

- 5**
- Fill out the three required waivers
 - Agree to terms and conditions
 - Consent to a criminal history records check
 - **Click Submit Request**

6 Your request has been submitted. All requests are subject to review and approval.

You will receive an email providing the status of your request after the volunteer request deadline date.

**Once the schedule has been finalized, an email will be sent to all approved volunteers with information regarding the shift request.*

Event Contact: events@usfigureskating.org
 EMS Contact: productsupport@usfigureskating.org