

**2009 EASTERN
SYNCHRONIZED SKATING SECTIONAL
CHAMPIONSHIPS
January 29-31, 2009**



**Please visit our web site on a regular basis to obtain
current information**

WWW.SYNCHROEAST2009.COM



2008 Qualifying Competition Season Synchronized Skating

TECHNICAL ANNOUNCEMENT

1. GENERAL

The 2009 U.S. Figure Skating qualifying competition season for synchronized skating consists of a total of four events, including the three sectional championships and the U.S. Synchronized Skating Championships. All four events are sanctioned by U.S. Figure Skating and conducted according to the most current U.S. Figure Skating rulebook, 2009 edition, with changes and clarifications as posted on the U.S. Figure Skating web site and this announcement. Compliance with these rules as updated or amended is the responsibility of the participants. U.S. Figure Skating reserves the right to incorporate revisions to the International Judging System (IJS) made by the ISU for junior and senior events and by U.S. Figure Skating to novice events and below.

The sectional and national championship competitions are only open to competitors who are current members of U.S. Figure Skating and who meet the eligibility requirements according to U.S. Figure Skating Rule 3035, all age and test requirements pertaining to the event your team is entering and the citizen requirements as stated in Rule 3065.

Important Notice for all Coaches (New)

NEW PROCESS THIS YEAR! All coaches will have to comply with the coaches' registration policy in order to be allowed to instruct/coach at all qualifying competitions. Coaches will need to check-in at the registration desk and show proof of registration plus membership in both U.S. Figure Skating and PSA in order to receive a credential. Each LOC will ask to see each coach's registration and membership cards at check-in. A list of all coaches who have successfully registered will be available at <http://www.usfigureskating.org/content/2008-09%20Registered%20Coaches.pdf>. If they have not registered, they will not be allowed a credential. No exceptions.

For the 2009 competition season, the qualifying events are:

Eastern Sectionals	SC of Morris – Morristown, N.J.	Jan. 29-31, 2009
Midwestern Sectionals	Rocky Mountain FSC – Broomfield, Colo.	Jan. 29-31, 2009
Pacific Coast Sectionals	Rocky Mountain FSC – Broomfield, Colo.	Jan. 29-31, 2009

The national championships will be organized for all qualifiers in the:

2009 U.S. Synchronized Skating Championships
March 3-7, 2009
North Atlantic FSC
Portland, Maine

2. REGISTRATION

A. METHOD

Online Electronic Registration (Required)

Online registration is the ONLY method available for entry into the 2009 U.S. Figure Skating Qualifying Competition Season.

To enter online you must do the following:

- a. Your team must be currently registered in the level that you wish to compete. It may take up to three weeks to process your synchronized team registration form.
- b. Only two people have access to the online entry – **Contact Person** and the **Team Coach** listed on your registration form.
- c. The person registering the team should go to: www.usfsaonline.org and sign on with their **own member number** (*not the team's number*).
Once you have logged on, you will see an option (on the left side) to register online for the event in which your team is eligible. The system will guide you through the registration process.

***Please note** that a user name (U.S. Figure Skating Member #) and password are necessary for online entry. If you do not already have a password, follow the instructions on the site. It can take up to two days to get your password. Please plan ahead. Double check that the e-mail address you have listed with U.S. Figure Skating is accurate. Additionally, verify that U.S. Figure Skating is an accepted party by your server, therefore, allowing e-mail from headquarters to enter your inbox and not junk mail.*
- d. All team members must be current U.S. Figure Skating members, and eligible for the event in which you are entering. Age/test ineligibility or expired memberships of any athlete on your roster will prevent you from completing the process.
- e. Do not attempt to enter a skater who has not yet tested. You must wait until all team members have passed the appropriate test to enter the system. If a skater has recently passed, and it is not recorded, you will be given the opportunity to enter the data and the entry will clear.
- f. The time zone of your home club will determine the entry deadline of midnight, Dec. 1st
- g. You will receive an e-mail confirmation of the transaction.

If you are experiencing difficulty with online registration, please call the U.S. Figure Skating main number at (719) 635-5200 and ask to speak with Member Services. Or, e-mail the Member Services department at: memberservices@usfigureskating.org

B. DEADLINES

The entry deadline for the 2009 Qualifying Competition Season for synchronized skating is 11:59p.m., December 1, 2008. The time zone of your team's home club will determine the entry deadline of 11:59p.m., Dec. 1, 2008. **NO EXCEPTIONS WILL BE MADE! NO REGISTRATIONS WILL BE ACCEPTED AFTER THIS DEADLINE.**

Age requirements must be met as of July 1, 2008.

Test requirements must be met by December 1, 2008. **Provisional entries based on an athlete on the team passing a test after the close of entries will not be accepted.**

C. BYES

Teams awarded a bye to the U.S. Synchronized Skating Championships will receive official notification in writing from U.S. Figure Skating. However, all competitors, including those who receive a bye, wishing to compete in the 2009 Qualifying Competition Season for synchronized skating must enter by the deadline.

D. ENTRY FEES

All teams entering the 2009 Qualifying Competition Season for synchronized skating must pay the appropriate entry fee to U.S. Figure Skating:

Juvenile, intermediate, novice, junior, senior, collegiate, adult and masters	\$500.00
Preliminary, pre-juvenile, open juvenile, open junior, open adult and open collegiate	\$250.00

In addition, all teams are required to pay an administrative fee of \$10 / team.

E. PAYMENT

Online payment via credit card is the ONLY accepted form of payment. There are no refunds on entry fees. Once entered, all withdrawals are considered final. A team may not reenter even if the withdrawal occurs prior to the entry deadline of December 1, 2008.

All payments for services and items ordered through the local organizing committee (LOC) such as tickets, practice ice, souvenirs, etc., should be paid directly to the LOC as per the instructions on the LOC forms and / or LOC web site.

F. IMPORTANT NOTES

Your online entry is a combined entry for the Synchronized Skating Sectional Championships and U.S. Synchronized Team Skating Championships. Teams advancing from sectionals will be automatically entered in the U.S. Synchronized Skating Championships. They will need to fill out only LOC forms for their next event.

- a. **Birth certificates** are required for skaters on **juvenile, intermediate, novice, junior and senior** teams who have not submitted them to U.S. Figure Skating before. These should be sent in after you register online. Once you submit the entry, you will be given a list of athletes that you must send birth certificates for. Please send them only for the athletes the computer lists. Please do not send them in for skaters not on these level teams, or who already have them on file.
- b. **Collegiate teams**: In addition to the online registration process, all teams in the collegiate or open collegiate levels must submit to U.S. Figure Skating Headquarters, by the entry deadline of December 1, 2008, a signed copy of "FORM C" verifying their academic eligibility.
- c. **Medical Registry & Waiver**: **All athletes** competing in qualifying competitions are required to go onto their MEMBERS ONLY profile on U.S. Figure Skating Online and complete the medical registry and the waiver online. Instructions: Once on the site, each athlete must:
 - Click on "Online Event Reg."
 - Scroll over "Event Manager"
 - Select "Medical Registry" and complete all of the information there
 - Select "Accept Waivers" and initial all of the boxes.

3. TECHNICAL DETAILS

A. CONDUCT OF EVENTS

For the 2009 season, the following levels will be conducted in accordance with the International System of Judging (IJS): senior, junior, novice, intermediate, collegiate, adult and open junior.

The following levels will be conducted under the 6.0 judging system: juvenile, pre-juvenile, open juvenile, preliminary, masters, open adult and open collegiate.

The sectional and U.S. Synchronized Team Skating Championships are sanctioned by U.S. Figure Skating and will be conducted under the rules set forth in the 2009 U.S. Figure Skating rulebook and this announcement. Please take note that pages could be renumbered from your past rulebook. **Coaches are required to read the rule book and know all rules pertaining to their team.**

B. PLANNED PROGRAM CONTENT SHEETS

All synchronized teams entering events judged under the IJS (open junior, intermediate, novice, junior, senior, collegiate and adult) are required to submit a planned program content sheet as part of the registration process. The planned program content sheet should be completed by the close of entries (Dec. 1), but may be updated up to one week prior to the first official practice at your competition.

To complete the planned program content sheet the registered team coach or team contact person (same person that is eligible to complete the online registration) must go to www.usfsaonline.org, log in under his or her own member name and follow the instructions to complete the sheet.

C. EVENTS TO BE SKATED

LEVELS THAT ARE OFFERED ONLY AT THE SECTIONAL CHAMPIONSHIPS

- 1. Preliminary:** A team of 8 to 16 skaters. All skaters must be under 12. The majority of the team must be under 10 on the preceding July 1.
Program duration: 2 minutes
Well balanced program: Rule 4710
- 2. Pre-Juvenile:** A team of 8 to 12 skaters. The majority of the team must be under 12 on the preceding July 1.
Program duration: 2 minutes.
Well balanced program: Rule 4760
- 3. Open Juvenile:** A team of 8 to 12 skaters. The majority of the team must be under 19 on the preceding July 1. All skaters must have passed the pre-preliminary moves in the field test.
Program duration: 2 ½ minutes.
Well balanced program: Rule 4770
- 4. Open Collegiate** A team of 8 to 16 skaters. Skaters must be enrolled in a college or university as a part-time or full-time student.
Program duration: 3 minutes.
Well balanced program: Rule 4790
- 5. Open Adult:** A team of 8 to 12 skaters. The majority of skaters must be 19 years or older on the preceding July 1.
Program duration: 2 ½ minutes.
Well balanced program: Rule 4780
- 6. Open Junior:** A team of 12 to 20 skaters. Skaters must be at least 12 and the majority must be under 19 on the preceding July 1. All skaters must have passed the preliminary moves in the field test.
Program duration: 4 minutes.
Well balanced program: Rule 4750

LEVELS THAT WILL ADVANCE TO THE U.S. SYNCHRONIZED SKATING CHAMPIONSHIPS

- 1. Juvenile:** A team of 12 to 20 skaters. Skaters must be under 13 on the preceding July 1 and have passed the preliminary moves in the field test.
Program duration: 3 minutes.
Well balanced program: Rule 4700
- 2. Intermediate:** A team of 12 to 20 skaters. Skaters must be under 18 on the preceding July 1 and have passed the pre-juvenile moves in the field test.
Program duration: 3 ½ minutes.
Well balanced program: Rule 4690
- 3. Novice:** A team of 12 to 20 skaters. Skaters must be under 16 on the preceding July 1 and have passed the juvenile moves in the field test.
Program duration: 3 ½ minutes.
Well balanced program: Rule 4680
- 4. Junior:** A team of 12 to 16 skaters. Skaters must be at least 12 and under 19 on the preceding July 1. All skaters must have passed the intermediate moves in the field test.
Short program duration: Maximum 2 minutes, 50 seconds
Free skate duration: 4 minutes
Well balanced program and short program: Rule 4670
- 5. Senior:** A team of 16 skaters. Skaters must be at least 14 on the preceding July 1 and have passed the novice moves in the field test.
Short program duration: Maximum 2 minutes, 50 seconds
Free skate duration: 4 ½ minutes.
Well balanced program and short program: Rule 4660
- 6. Collegiate:** A team of 12 to 20 skaters. Skaters must be enrolled in a college or university as a full-time student and have passed the juvenile moves in the field test.
Program duration: 4 minutes.
Well balanced program: Rule 4720
- 7. Adult:** A team of 12 to 20 skaters. Skaters must be at least 21 and the majority of the team must be at least 25 on the preceding July 1. All skaters must have passed either the preliminary moves in the field test, the adult bronze moves in the field test, the preliminary figure test or the preliminary dance test.
Program duration: 3 ½ minutes
Well balanced program: Rule 4730
- 8. Masters:** A team of 12 to 20 skaters. Skaters must be at least 25, and the majority of the team must be at least 35 on the preceding July 1.
Program duration: 3 minutes.
Well balanced program: Rule 4740

CROSSOVER RULES:

An individual skater may skate on more than one, but not more than two, synchronized skating teams as long as the teams are in different levels, and both levels in question allow crossing over between them. The following must also be adhered to:

Rule 3261: Synchronized Teams may enter more than one level, using different music and a different program, provided that there is no less than a fifty percent (50%) change of skaters.

Rule 3260 A: Is a chart in the U.S. Figure Skating Rulebook illustrating which levels athletes are allowed to “crossover” between. It is found on page 206 of the 2008 edition.

D. MUSIC

COMPETITION MUSIC INFORMATION

U.S. Figure Skating requires all teams to fully complete a competition music information form as part of the online registration process.

The following information is required for each piece of music used in both the short program and free skate:

- Composer
- Orchestra
- Duration of music
- Record label / number

For all qualifying competitions, CD's are the only acceptable forms of media. Cassettes will NOT be accepted. CDs must be clearly marked with the team name, event entered and the music length. Each CD must have only ONE (1) track on it. In the case the junior and senior events, separate discs for the short program and free skate must be turned in. Any disc with more than one track will NOT be accepted.

Lead in time (time before the music begins) on CDs may not exceed two (2) seconds. Each CD must be in a standard hard sided "jewel case" or CD sleeve, also labeled with the team's name and event. Jewel cases and CDs that are not properly identified will NOT be accepted. **Due to compatibility and reliability reasons music may NOT be submitted on re-recordable "CD-RW" discs.**

Competition music must be turned in at the registration desk at the time of registration and will be available for pick up at the registration desk at the conclusion of the event. Teams will not receive their credentials until they turn in their music.

All teams must have at least one (1) additional copy of their CD rink side at practice sessions and during the actual competition event. The LOC will accept no responsibility for damaged or lost CDs.

E. OFFICIAL BULLETIN BOARD

The official bulletin board will contain any announcements or changes and it is the responsibility of the teams to check it often for official notices. Please refer to the local portion of the announcement for further information regarding the bulletin board.

4. ADVANCEMENT TO THE U.S. SYNCHRONIZED SKATING CHAMPIONSHIPS

A. QUALIFIERS

All teams advancing to the U.S. Synchronized Skating Championships will receive either the announcement or instructions for retrieving the announcement for the event at the registration desk following the posting of results for the applicable levels.

For all teams, all information required to be sent to the U.S. Synchronized Skating Championships LOC must be postmarked no later than the TUESDAY FOLLOWING YOUR SECTIONAL CHAMPIONSHIP. Any information postmarked after the Tuesday following your sectional championship will be accepted ONLY at the discretion of the LOC.

Those teams receiving a bye to the U.S. Synchronized Skating Championships will receive their announcement either via e-mail or regular mail and must follow the deadline set forth by the LOC.

If a team qualifies for the U.S. Synchronized Team Skating Championships and chooses **not to participate**, the team must notify their respective sectional vice chair of the Synchronized Competitions Subcommittee and U.S. Figure Skating Headquarters within 48 hours following the conclusion of the competition.

Four teams from each section, in each event, shall be permitted to enter the U.S. Synchronized Team Skating Championships. However, additional teams may be invited to participate per rule 3192.

B. ALTERNATES

Teams placing fifth and sixth (unless there are fill-ins) at the sectional championships will be designated as first and second alternates. These teams will be provided with an event announcement as they may be selected to compete.

Alternates do not need to mail in any paperwork or required forms unless they are contacted by U.S. Figure Skating.

5. INSURANCE / LIABILITY

U.S. Figure Skating, the host club(s) and/or interclub association, the organizing committee and the ice arenas being utilized for these events accept no responsibility for injury or damage sustained by any participant in these championships. (U.S. Figure Skating Rule 3222).

6. ANTI-DOPING

Anti-doping tests will not be conducted at either the sectional championships or the U.S. Synchronized Skating Championships.

7. CONTACTS

For further information, requests should be addressed to:

A. U.S. FIGURE SKATING

Director, Synchronized Skating
Kelly Hodge
khodge@usfigureskating.org

Chair, Synchronized Competitions Subcommittee
Ann Fauver
atfsynchro@roadrunner.com

Chief Referee
Robin Greenleaf
Rodeo2244@aol.com

Eastern sectional vice-chair, Synchronized Competitions Subcommittee
Bill Beharrel
wrbharrel@aol.com

B. LOCAL ORGANIZING COMMITTEE

Chairperson
Patricia Lynch
lynchskate@comcast.net



2009 EASTERN SYNCHRONIZED SKATING SECTIONAL CHAMPIONSHIPS

GENERAL INFORMATION

The 2009 Eastern Synchronized Skating Sectional Championships will be held January 29-31, 2009 at the William G Mennen Sports Arena located at 161 East Hanover Ave, Morristown, NJ 07960. Additional practice ice will be available at the Richard J Codey Arena located at 560 Northfield Avenue, West Orange, NJ 07052. The championships are sanctioned by U.S. Figure Skating and hosted by the Skating Club of Morris, N.J., Inc.

REGISTRATION

The registration desk will be located in the lobby of the main entrance to Mennen Sports Arena. Registration is tentatively set to open on Wednesday at 5:00PM. On Thursday, Friday and Saturday registration will be open starting ½ hour before practice ice/events and close approximately 9:00PM. Please check www.synchroeast2009.com for updates.

BULLETIN AND NOTICES

The official bulletin board will be located next to the main office of Mennen Arena.

The official schedule of events will be posted on the official bulletin board and will supersede all other schedules. It is the responsibility of each participating team to check the official bulletin board for all official information. Notices posted here are considered sufficient notice to all teams. Check frequently.

AWARDS

Awards will be presented to athletes on first through fourth place teams in each event at times designated on the official bulletin board.

ADMISSION

Pre-order admission prices:

- 3-day combo pass is \$40 (includes 3-day admission pass, 1 pin, 1 event program)
- 3-day admission pass only is \$30
- Single day pass is \$15

Please see Form A of the LOC package for more information on pre-ordering passes.

CREDENTIALS

All athletes and coaches that have met U.S. Figure Skating's coach registration criteria will receive a credential. In addition, each team will receive two chaperone passes. Athlete and chaperone credentials will be distributed to the team manager / representative at the registration desk. Coaches must check-in separately to receive their credential.

PHOTOGRAPHY / VIDEO

The official videographer is Firewire Films. 1-877-FWFILMS. Please check the flyer in the LOC package for more information. www.fwfilms.com

The official action photographer and team photographer will be Action Photos. 603-624-7502. Please see the flyer in the LOC package for team photo pre-order information. www.actionphotos.com

ARENA INFORMATION

William G. Mennen Sports Arena (Main Event Arena)
161 East Hanover Avenue
Morristown, NJ 07960
973-326-7651
www.morrisparks.net - click on the left link for Mennen Sports Arena

Additional Practice Ice Venue

Richard J Codey Arena
560 Northfield Avenue
West Orange, NJ 07052
973-731-3829
www.essex-countynj.org - click on the right link under "Parks" for Codey Arena
The arena is located ~13 miles from the main event arena

SCHEDULE / GROUPS

A tentative schedule is provided in the announcement. This schedule is subject to change based on the number of entries. An updated schedule will be posted as soon as possible on the event web site synchroeast2009.com as soon as possible following the close of entries.

The draws for starting order will be posted on the official bulletin board at the first official practice ice session. All initial draws will be closed draws. Subsequent draws following the short program will be conducted as open draws.

HOTEL INFORMATION

The official hotel is the Hanover Marriott in Parsippany, NJ. The housing group is the Zenith Group. All accommodations must be made through the Zenith Group at www.thezenithgrp.com. Please see the LOC package for more information.

PRACTICE ICE

OFFICIAL PRACTICE ICE will be conducted per rule 3590. The following applies to both the sectional and U.S Synchronized Skating Championships:

Official practice ice segments for the following events will be in 12 minute segments: senior free skate, junior free skate, collegiate free skate and open junior free skate.

Official practice ice segments for the following events will be in 10 minute segments: senior short program, junior short program, novice free skate, intermediate free skate, juvenile free skate, open juvenile free skate, pre-juvenile free skate, preliminary free skate, adult free skate, masters free skate, open adult free skate and open collegiate free skate.

For the official practice ice segment at the sectional and U.S. Synchronized Skating Championships, each team shall be allowed a short warm-up period prior to the start of the music. Each team will be allowed to have their music played two (2) times. No stopping or restarting of the music will be allowed once the music has been started. At this official practice, the team is obliged to skate the whole competition program (short program or free skate), either in one entire run-thru or two (2) halves (the whole ½ of the program once followed by the other ½ of the program at once.)

For the short program and free skate ten (10) minute segments, the music will be played for the first time no later than the three (3) minute mark of the session. A thirty (30) second warning announcement shall be given prior to the start of the music for both times. Any time left in the session will be announced at the completion of the playing of the music for the second time

For the free skate (12) minute sessions, the music will be played for the first time no later than the two (2) minute mark of the session. A thirty (30) second warning announcement shall be given prior to the start of the music for both times. Any time left in the session will be announced at the completion of the playing of the music for the second time.

OFFICIAL PRACTICE ICE FOR THE U.S. SYNCHRONIZED TEAM SKATING CHAMPIONSHIPS:

Per rule 3597, official practice ice shall be organized and skated by sections:

B. When the championships are held in the Eastern Section, the official practice ice skating order for each level is as follows: Eastern, Pacific Coast, Midwest, byes.

After the skating order is posted at the U.S. Synchronized Team Skating Championships, teams are not allowed to practice with the exception of the practice ice provided by the competition organizers. **This rule does not apply to the sectional championships.**

Please reserve official practice ice by using Form C provided in the LOC package.

UNOFFICIAL PRACTICE ICE:

Unofficial practice ice will be held at two locations: the Mennen Sports Arena and the Richard Codey Arena. Please use Form B of the LOC package to purchase unofficial practice ice.

LOC FORMS CHECKLIST:

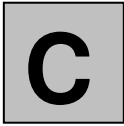
Teams are reminded that after registering for the event online at www.usfsaonline.org, they must complete the LOC FORMS listed below. All LOC FORMS and payments will be sent directly to the LOC, the Skating Club of Morris, N.J., and NOT to U.S. Figure Skating Headquarters. Below is a list of forms you will find in the LOC Package:

- Admission Passes, Program and Championship Pin Pre-Order Form – FORM A
- Unofficial Practice Ice Order Form – FORM B
- Official Practice Ice Order Form– FORM C
- Program Advertisement Form – FORM D
- Event Program Team Photo Submission Form – FORM E

LOC ADDITIONAL INFORMATION:

In addition, the following information is found in the LOC package for your information:

- General contact, transportation and travel information
- Team hotel accommodations information
- Directions to Mennen Sports Arena and the Richard J Codey Arena
- Floor plan of Mennen Sports Arena - will be available on the website at a later date
- Team photo pre-order form flyer
- Videographer information flyer
- Tentative schedule information
- Tourism information
- Checklist with deadlines and mailing information



**2009 SYNCHRONIZED SKATING SECTIONAL CHAMPIONSHIPS
 CERTIFICATION BY COLLEGE REGISTRAR –
 COLLEGIATE & OPEN COLLEGIATE TEAMS ONLY**

Collegiate and open collegiate teams must comply with Rule 4720 (collegiate) or Rule 4790 (open collegiate). Athletes on collegiate teams must be considered full-time students by the institution they attend, as of the entry deadline of December 1, 2008. Open collegiate competitors may be either part-time or full-time students. Students do not need to attend the same school. Use a separate form for each institution the members attend, collect all of the forms and send them together.

Team Name:	U.S. Figure Skating Number:	
Level (circle one):	Collegiate	Open Collegiate

STUDENT NAME LAST NAME, First name	Registered as a current full time student	Registered as a current part-time student
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		
17.		
18.		
19.		
20.		
21.		
22.		
23.		
24.		
25.		

TO BE COMPLETED BY THE REGISTRAR:

I certify that the students listed above are considered full-time or part-time students by the following institution: _____ and that their student status is marked in the appropriate column.

Name of Registrar: _____

Signature: _____ Date: _____



SEND TO:
 2009 Sectional Synchronized Skating Championships
 U.S. Figure Skating
 20 First Street
 Colorado Springs, CO 80906
DEADLINE: DECEMBER 1, 2008



Welcome to the 2009 Eastern Synchronized Skating Sectional Championships!

LOC Package

The Local Organizing Committee (LOC) Package contains forms for pre-ordering championship items and for reserving practice ice. It also contains contact information, directions and other information you will need to assist you with your team's visit to Morristown, N.J. and the 2009 Eastern Synchronized Skating Sectional Championships.

The LOC package contains the following forms to be sent back to the LOC:

- Admission Passes, Program and Championship Pin Pre-Order Form – FORM A
- Unofficial Practice Ice Order Form – FORM B
- Official Practice Ice Order Form – FORM C
- Program Advertisement Form – FORM Form D
- Event Program Team Photo Submission Form – FORM E
- Checklist with deadlines and mailing information

The following documents are provided for your information:

- General contact, transportation and travel information
- Team hotel accommodations information
- Directions to Mennen Sports Arena and the Richard J. Codey Arena
- Floor plan of Mennen Arena – will be available on the website at a later date
- Team photo pre-order form
- Videographer information flyer
- Tentative schedule
- Tourism Information

2009 Eastern Synchronized Skating Sectional Championships
Admission Passes, Championship Pins, and Event Program Order Form

FORM A



Team Managers: Only team managers and/or coaches may pick up the athlete and chaperone credentials at the Registration Desk. Each team will be given two (2) chaperone passes.

Coaches: Each coach must register at a separate location (at registration) to receive their credential. Proof of coach's registration and membership in PSA and U.S. Figure Skating must be shown in order to receive a credential. Coaches will receive only one (1) credential regardless of the number of teams entered. This credential will allow the wearer to come and go from the Mennen Sports Arena for the duration of the competition. All other guests, parents, friends and the general public are required to purchase passes to attend the competition.

There will be a \$25 fee charged for lost credentials.

Quantity Ordered	Description	Price Each	Total Amt.
	COMBO – 3-Day Admission Pass, 1 Championship Pin, 1 Event Program	\$40.00	
	2009 Championship Pin Only	\$8.00	
	Event Program Only	\$10.00	
	3-Day Admission Pass Only	\$30.00	
	Single Day Admission Pass	\$15.00	
Total Enclosed:			

A limited edition gold commemorative pin will be sold at the competition on a first-come, first-served basis.

Deadline: December 1, 2008

Please make checks payable to: "SCOMsynch09"

Please make out a separate check for these items. Do not combine the total from this form with the practice ice total. Please indicate "Admissions" on your check. Please use one form per team.

Mail form to: Ruth Necco, 26 Dogwood Road, Morristown, NJ 07960.

Passes will be sold at the box office during the competition. A 3-Day pass will cost \$35 and a Single Day Pass will cost \$20 when purchased at the arena box office. Discount passes for Senior Citizens & Children ages 5 to 12 are \$8 per day. Children under 5 are free. Additionally, a limited number of pins and programs will be available for sale during the competition. However, the pre-order prices listed above are only valid on sales made prior to the application deadline date of December 1, 2008. Please order carefully – **NO REFUNDS OR EXCHANGES!**

Passes, pins and programs that are pre-ordered will be available for pick-up at the main registration desk in the Mennen Sports Arena when your team(s) checks in.

PLEASE PRINT OR TYPE

Team Name: _____ Level: _____

Contact Name: _____ Phone: _____



2009 Eastern Synchronized Skating Sectional Championships
Unofficial Practice Ice Application Form

FORM B

Cell Phone: _____ Contact Email: _____

Unofficial practice ice will be available at two different facilities: Mennen Sports Arena and the Richard J Codey Arena (formally South Mountain Arena) in West Orange. Unofficial practice ice will be available on **Thursday, January 29th and Friday January 30, 2009 beginning at 7:00am** as well as the morning of **Saturday January 31, 2009** as time permits. If you are interested in obtaining Wednesday practice ice, please indicate below and we will try to accommodate your requests. Music services will be available at all practices. The cost per 15 minute segment will be \$130.00.* Teams should indicate below the number of 15-minute segments per day that they would like to purchase. All ice **MUST** be prepaid. **There is NO GUARANTEE that you will be assigned the number of sessions that you request.** Every effort will be made to accommodate as many teams as possible before assigning extra ice to any one team. Any unassigned prepaid ice will be refunded. Please be sure to note any special requests that you might have, such as back-to-back sessions, time of day, skaters skating on more than one team, etc.

*Teams reserving hotels through the Zenith Group will receive reduced pricing on unofficial practice ice at a cost of **\$130.00** per (15) fifteen-minute segment and first priority. Ice costs for all other teams will be **\$185.00** per (15) fifteen-minute segment. There will be **NO REFUNDS** given for sessions that are cancelled after December 15, 2008.

Please inquire at the registration desk for unused unofficial practice ice.

Please submit a separate check per team and note on your check "Unofficial Practice Ice." Checks should be made payable to "**SCOMsynchron09**"

Send form and payment to: Ruth Necco, 26 Dogwood Road, Morristown, NJ 07960.

PLEASE PRINT OR TYPE

Team Name: _____ Level: _____

Contact Name: _____ Cell Phone: _____

Contact Email: _____

Coach's Name: _____ Cell Phone: _____

Date/Time of Arrival: _____ Hotel Name: _____

Day	Quantity	Cost	Special Requests
Wednesday		X \$130* =	
Thursday		X \$130* =	
Friday		X \$130* =	
Saturday		X \$130* =	

Mennen Sports Arena
 161 East Hanover Ave
 Morristown, NJ 07960
 (973) 326-7651

Richard J Codey Arena
 560 Northfield Avenue
 West Orange, NJ 07052
 (973) 731-3829

Practice Ice Chairperson
 Cathy Vermillion
ironia22@aol.com



2009 Eastern Synchronized Skating Sectional Championships
Official Practice Ice Application Form

FORM C

Official practice will be available for all participating teams on the competition ice at Mennen Sports Arena. Official practice will be schedule by the chief referee, and will be conducted in accordance with U.S. Figure Skating rule 3590, as described in the competition announcement. Official practice ice will be blocked by level, and it will begin at 6:00am on Thursday, Feb. 29, 2009. Teams will receive one block of official practice ice for their free skate, and one for their short program. There will be no additional official practice ice for teams that qualify for the championship round. Music services will be available at all practices. Please be prepared to provide two (2) copies of your competition music at the registration desk.

Teams are not required to purchase their official practice ice. However, teams competing under the ISU judging system are strongly encouraged to do so.

10 minute blocks will be allocated for: Preliminary, pre-juvenile, open juvenile, open adult, open collegiate, juvenile, intermediate, novice, masters, junior short program and senior short program.

12 minute blocks will be allocated for: Open junior, collegiate, junior free skate and senior free skate.

Payment must be made at the time of application. Refunds will not be given for ice sessions canceled by the team.

PLEASE PRINT OR TYPE

Team name:		Level:	
Club name (if applicable):			
Contact person:	E-mail:	Cell phone:	
Coach:	E-mail:	Cell phone:	

Mark "x"	Item	Cost	Total
	One (1) 10-minute segment	\$90.00	\$
	One (1) 12-minute segment	\$100.00	\$
	One (1) 10-minute & (1) 12-minute segment (Jr & Sr only)	\$180.00	\$
TOTAL			\$

Submit this form with a separate check made payable to "SCOMsynchro09". Please indicate "Official Practice Ice" on check.

Mail form to Ruth Necco, 26 Dogwood Rd, Morristown, NJ 07960.

Deadline: December 1, 2008

Practice ice information: Cathy Vermillion - ironia22@aol.com



2009 Eastern Synchronized Skating Sectional Championships
Program Advertising Form

FORM D

Show your support of the teams participating in the 2009 Eastern Synchronized Skating Sectional Championships by placing an advertisement in the Official Championship Program.

Advertiser: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Name: _____

Phone: _____

Quantity	Description	Cost	Total
	Full page (8.5" x 11")* Your website address:	\$250.00	
	Half page (8.5" x 5.5")	\$150.00	
	Quarter page (4.25" x 5.5")	\$ 85.00	
	Inside or back cover (8.5" x 11")	\$500.00	
	Business Card (1/8 page)**	\$ 45.00	
	Booster Ad (max 100 characters/spaces)	\$ 20.00	
Total Enclosed:			

Booster message _____

Requirements: PLEASE SEND CAMERA READY ART. All program advertisements will be printed in black and white only. The LOC will not provide any typesetting, design or graphics for the advertiser's advertisement. **All sales are final. No refunds or exchanges.**

*Advertisers placing a full page ad will have a link to their website posted on the official event website.

**Business cards may be submitted as is with this form – do not bend, fold or staple card to form.

Payment must accompany ad copy. Please write "DO NOT FOLD" on the envelope containing the copy.

Deadline for ad copy and payment is November 15, 2008.

Please make checks payable to "**SCOMsynch09**". Please indicate "Program Ad" on your check.

Mail this form with payment to: Lynn Jameson, 7 Doremus Drive, Parsippany, NJ 07054

Program/Advertising Contact: Lynn Jameson synchroeast09ads@yahoo.com



2009 Eastern Synchronized Skating Sectional Championships
Event Program Team Photographs Form

FORM E

Please make a copy of this form for your records.

Teams wishing to have a photo in the 2009 official program book must furnish a 5" x 7" black and white photo (or electronic format with a minimum resolution 640 by 480 dpi) and a typed list of all skaters' names. There is a **\$25.00** fee to have a team photo published in the program.

Team Name: _____

Level: _____

Club Name: _____

Home Town: _____ State: _____

Contact Name: _____ Phone: _____

Required Attachments:

1. Electronic Format (preferred) – CD with (a) a list of skaters' names (**in .word or text format**) as you wish them to appear in the program in either alphabetical order or in row order from left to right. Also include **team name, names of coaches and names of any skaters absent from the photo** and note accordingly, (b) Team photo in a **5x7** black and white print with a minimum resolution of 640 by 480 dpi.
2. Hard Copy (if electronic format not possible) – (a) a typed list of skaters as you wish them to appear in the program in either alphabetical order or in row order from left to right. Also include team name, names of coaches and the names of skaters absent from the photo and note accordingly, (b) Team photo in a **5 x 7** black and white print with a minimum resolution of 640 by 480 dpi.

Please make checks payable to **"SCOMsynch09"**. Please indicate "Program/Team Photo" on your check.

Please write "Do Not Bend" on envelope. Each team must submit a separate check and form.

Deadline: November 1, 2008

Submit payment of \$25.00 for each team photo, application and CD or hard copy to:

Lynn Jameson
7 Doremus Drive
Parsippany, NJ 07054

Program/Team Photo Contact: Lynn Jameson synchroeast09ads@yahoo.com



2009 Eastern Synchronized Skating Sectional Championships
Checklist, Deadlines, Mailing Addresses

Please use the checklist below to ensure you have completed all LOC forms.

*Please note the deadlines and payment information on the individual forms.
 All returned checks are subject to a \$30 reprocessing fee.*

	FORM A – Admission Passes, Championship Pins & Program Order Form Deadline: December 1, 2008
	FORM B – Unofficial Practice Ice Application Deadline: December 1, 2008
	FORM C – Official Practice Ice Application Deadline: December 1, 2008
	Please send forms A, B and C to: Ruth Necco 26 Dogwood Road Morristown, NJ 07960

	FORM D – Program Advertising Form Deadline: November 15, 2008
	FORM E – Event Program Team Photographs Form Deadline: November 1, 2008
	Please send forms D and E to: Lynn Jameson 7 Doremus Drive Parsippany, NJ 07054

	Team Photo Pre-Order Form – Please send directly to photographer! Deadline: January 23, 2009
--	--

Registration for the 2009 Eastern Synchronized Team Skating Championships must be completed online by your team’s contact person. Online registration can be accessed at:

www.usfigureskating.org

Deadline for registration: December 1, 2008*
** By 11:59pm of the time zone in which your home club is located*

All LOC forms must be sent to the contacts indicated above.



2009 Eastern Synchronized Skating Sectional Championships

General Contact, Transportation and Air Travel Information

The following people can be reached for additional questions regarding particular areas of this application.

Chairperson
Patricia Lynch
lynchskate@comcast.net

Practice Ice
Cathy Vermillion
ironia22@aol.com

Event/Team Registration
Ruth Necco
pops46@verizon.net

Hotels & Accommodations
The Zenith Group
www.thezenithgrp.com

GROUND TRANSPORTATION

For teams needing bus transportation in the Morristown area, please contact one of the following companies who will aid you in your local transportation needs. The local organizing committee is not involved in the booking of any transportation.

- ❖ **My Limousine** – “We are not just a limousine company. We also offer group transportation. Our fleet consists of 45 Lincoln Town Car L series sedans, 8 Lincoln stretch limousines, 11 eleven passenger vans and 10 twenty-nine passenger mini-buses. The company owns all of the vehicles and all of our chauffeurs are employees of the company. Motor coaches are also available upon request. Whether you are looking to move a group as little as 4 or a group of 500 or more, we are the one to call. Our reservation and dispatch departments are available 24/7 year round at 973-887-1122 ext 13” Ask for Danny Pinto. Please mention the Eastern Synchronized Skating Sectional Championships.
Email: reservations@mylimo.com
- ❖ Pioneer Transport: 908-686-1112 Contact person is Steve. Please mention Eastern Synchronized Skating Sectional Championships at Mennen Sports Arena when calling.
- ❖ Lakeland Bus Company: 973-366-0600 Ask for Cindy Clark ext 616. Please mention Eastern Synchronized Skating Sectional Championships at Mennen Sports Arena when calling.
- ❖ E. Vanderhoof & Sons: 973-325-0700 Ask for Ed Vanderhoof. Please mention Eastern Synchronized Skating Sectional Championships at Mennen Sports Arena when calling.
- ❖ Camptown Bus Lines: 973-242-6100 Press 1, then 3. Please mention Eastern Synchronized Skating Sectional Championships at Mennen Sports Arena when calling.



2009 Eastern Synchronized Skating Sectional Championships

General Contact, Transportation and Air Travel Information, cont'd.

AIR TRAVEL

Newark Liberty International Airport (EWR) is the most convenient airport for teams travelling by air. Mennen Arena and the majority of the hotels are approximately 25 miles from Newark Liberty International airport. It is approximately a 30-40 minute drive depending upon traffic.

REGISTRATION

The registration desk will be located inside the main entrance to the facility. The teams' initial contact with the local organizing committee (LOC) will be here. All teams will pick up pre-order packages which will include your pre-order items, credentials, etc. Hard copies of the floor plans to the arena will also be available.

The registration desk is tentatively set to open on Wednesday at 5:00PM. On Thursday, Friday and Saturday registration will be open starting ½ hour before practice ice/events and close approximately 9:00PM. Please check the website for updated times.

VENDORS

Several vendors will be selling a variety of items during the event. Please visit the vendors during the competition.

CREDENTIALS

Credentials will be distributed by the LOC for registered competitors, coaches and limited chaperones. Credentials are required for all admittance into the arena. **Any transfer of credentials is strictly prohibited.**

There will be a \$25 fee for lost credentials.

OFFICIAL BULLETIN BOARD

The official bulletin board will be located in the lobby near the main office. All information pertaining to the competition will be posted there.



2009 Eastern Synchronized Skating Sectional Championships *Team Hotel Accommodations Information*

The 2009 Eastern Sectional Synchronized Skating Championships LOC is proud to have partnered with the Zenith Group as the Official Housing Service Provider for the event in Morristown, N.J., on January 29-31, 2009. The official hotel will be the Hanover Marriott in Parsippany, N.J.

The Zenith Group, along with the approval of the LOC, has reserved blocks of rooms at many of the Morristown area hotels. These hotels were selected for their quality, location, amenities and past experience handling large groups for sporting events. The Zenith group has extensive experience as a housing provider for large sports competitions and is looking forward to helping you with your housing needs.

Reservations should be made through the Zenith Group. Any teams not booking rooms through the Zenith Group will not receive discount hotel rates and will also not receive discounted championship rates for unofficial practice ice. Applications from teams booking their rooms outside of this program will be processed only after other teams have chosen their practice ice, if available.
(NOTE: this does not apply to official practice ice.)

The Skating Club of Morris, N.J., Inc., and the Zenith Group appreciate your cooperation and support in making your team's request for accommodations a simple one.

Please visit www.thezenithgrp.com for all team hotel accommodations for the competition. The website has a complete listing of all hotels who have blocks reserved, their rates and amenities. Reservations will be on a first-come, first-served basis. You may contact the Zenith Group at inquiries@thezenithgrp.com for more information.



2009 Eastern Synchronized Skating Sectional Championships

Directions to the Mennen Sports Arena – Main event venue

Mennen Sports Arena

Located in Morris Township, New Jersey

From Interstate 287

Traveling North: Take Exit 36B Bear RIGHT and turn RIGHT onto Ridgedale Ave. Proceed to third traffic light at East Hanover Ave. Turn LEFT onto East Hanover Avenue and travel approximately 1/2 mile. The Sports Arena is on your LEFT.

Traveling South: Take Exit 36, Bear RIGHT and turn RIGHT onto Ridgedale Avenue. Proceed to second traffic light at East Hanover Ave. Turn LEFT onto East Hanover Avenue. Travel for approximately 1/2 mile. The Sports Arena is on your LEFT.

From Route 10

Take Ridgedale Avenue for two and one-quarter miles, through Cedar Knolls to East Hanover Avenue and turn RIGHT at traffic light onto East Hanover Avenue. Sports Arena entrance is on the LEFT, approximately 1/2 mile on East Hanover Avenue.

From Newark Airport

Travel West on Route 78 to Route 24 West towards Morristown. On Route 24 West take Exit 1A and bear Right onto East Hanover Ave. Proceed 2 miles to Arena on left.

From New York City

Take Lincoln Tunnel to New Jersey Turnpike South to Route 280 West. Exit at Route 80 West and travel a short distance to Route 287 South. On 287 South take Exit 36, bear Right and turn Right onto Ridgedale Ave. Proceed to second traffic light at East Hanover Ave. Turn LEFT onto East Hanover Ave. The Sports Arena is on your LEFT.



2009 Eastern Synchronized Skating Sectional Championships
Directions to the Richard J. Codey Arena – additional practice ice venue

Richard J. Codey Arena - Directions

1. **FROM ROUTE 280 WEST:** To exit 10 (West Orange). At the top of the ramp (traffic light), make a left onto Northfield Ave. At the ninth traffic light make a left into the Arena.
2. **FROM ROUTE 280 EAST:** To exit 7 (Pleasant Valley Way). At the traffic light, make a left onto Pleasant Valley Way. At the second traffic light; make a left onto Northfield Avenue the Arena will be a 1/4 of a mile down on the right hand side.
3. **FROM 80 EAST:** Exit onto Route 280 East. Follow directions above for Route 280 East.
4. **FROM THE GARDEN STATE PARKWAY:** To exit 145 to Route 280 West (The Oranges) Follow directions above for Route 280 West
5. **FROM THE NJ TURNPIKE:** To exit 15W to Route 280 West (The Oranges) Follow directions above for Route 280 West ROUTE 78: To Route 287 North To Route 80 East to Route 280 East Follow directions above for Route 280 East
6. **FROM THE LINCOLN TUNNEL:** Take NJ Turnpike South to exit 15W. Take Route 280 West Follow directions above for Route 280 West
7. **FROM THE HOLLAND TUNNEL:** Take the Pulaski Skyway to US 1&9 South. Take exit for Route 280 West Follow direction above for Route 280 West
8. **FROM THE VERRAZANO NARROWS BRIDGE:** Take Goethals Bridge to NJ Turnpike North to exit 15W. Take Route 280 West Follow direction above for Route 280 West

2009 Eastern Synchronized Skating Sectional Championships

Jan 29-31, 2009

Morristown, N.J.

	<p>ActionPhotos.com 55 South Commercial Street Manchester, NH 03101 603-624-7502</p>	
--	---	---

Official Team Photo Pre-Order Form

Actionphotos.com will be providing team photographic services at the 2009 Eastern Synchronized Skating Sectional Championships. Pre-order your official 8x10 team photos and 11x14 commemorative posters and save \$ with quantity discounts. Pre-orders must be received by Jan 23rd, 2009. Complete the following pre-order form (1 form per team), enclose payment, & mail to the above address.

Pre order your team photos and receive quantity discounts

Quantity Prices - 8x10's (per photo)		Quantity Prices - 11x14's (per photo)	
1-10	\$19	1-10	\$25
11-15	\$17	11-15	\$22
> 15	\$15	> 15	\$19

One team per order form please

Team Name _____ Level _____
 Club Name _____
 Contact Name _____ Phone # _____
 Shipping Address _____
 City _____ State _____ Zip _____
 Contact Phone # _____
 E-mail: _____

Discounted prices apply to pre-orders only

We will attempt to have 8x10 team photos and/or CDs available to take home by end of event. If we are unable to do so, orders will be shipped free of charge to address listed above. Additional questions/ information please call 603-624-7502

Team Photos/Team Downloads

Quantity		Total Price
	Pre-Paid 8x10 Photos Long Program (print)	
	Pre-Paid 8x10 Photos Short Program (print)	

NEW!! 11x14 Commemorative Prints (designed with photo & event info)

Quantity		Total Price
	Pre-Paid 11x14 Photos Long Program (print)	
	Pre-Paid 11x14 Photos Short Program (print)	
	Team Download (does not incl. team photo) \$325	

oads i

2009 Eastern Synchronized Skating Sectional Championships
 Official Event Videographer – Order your videos onsite





**FIREWIRE FILMS
IS THE OFFICIAL
VIDEOGRAPHER
AT YOUR EVENT!**

It's that time of year again, and
we've got it on video.

DVD's Include:

- Custom Event Opening
- Titles for Each Performance
- Professional Camera Coverage
- DVD Menus
- Available for Pick-up on Site!

Firewire Films
Event Video, Evolved
1-877-FWFILMS
www.fwfilms.com



2009 Eastern Synchronized Skating Sectional Championships
Tentative Event Schedule

The schedule below is tentative and subject to change based on the number of entries. Please check the LOC web site: www.synchroeast2009.com three weeks following the close of entries for any updates or changes.

Questions about the schedule should be directed to Robin Greenleaf, Chief Referee at: rodeo2244@aol.com

THURSDAY, JANUARY 29, 2009:

MORNING	OPEN JUVENILE	OFFICIAL PRACTICE
	PRELIMINARY	OFFICIAL PRACTICE
AFTERNOON	INTERMEDIATE	OFFICIAL PRACTICE
EVENING	JUNIOR SHORT PROGRAM	OFFICIAL PRACTICE
	ADULT	OFFICIAL PRACTICE
	SENIOR SHORT PROGRAM	OFFICIAL PRACTICE
	PRE-JUVENILE	OFFICIAL PRACTICE
	JUVENILE	OFFICIAL PRACTICE
	MASTERS	OFFICIAL PRACTICE

FRIDAY, JANUARY 30, 2009:

MORNING	OPEN JUVENILE – QUALIFYING ROUNDS	COMPETITION
	PRE-JUVENILE - QUALIFYING ROUNDS	COMPETITION
AFTERNOON	JUVENILE	COMPETITION
	PRELIMINARY	COMPETITION
	ADULT	COMPETITION
EVENING	INTERMEDIATE	COMPETITION
	MASTERS	COMPETITION
	JUNIOR SHORT PROGRAM	COMPETITION
	SENIOR SHORT PROGRAM	COMPETITION
	OPEN JUNIOR	OFFICIAL PRACTICE
	OPEN COLLEGIATE	OFFICIAL PRACTICE

SATURDAY, JANUARY 31, 2009:

MORNING	OPEN ADULT	OFFICIAL PRACTICE
	NOVICE	OFFICIAL PRACTICE
	JUNIOR FREE SKATE	OFFICIAL PRACTICE
	SENIOR FREE SKATE	OFFICIAL PRACTICE
	COLLEGIATE	OFFICIAL PRACTICE
AFTERNOON	OPEN JUVENILE – CHAMPIONSHIP ROUND	COMPETITION
	PRE-JUVENILE – CHAMPIONSHIP ROUND	COMPETITION
	OPEN COLLEGIATE	COMPETITION
	OPEN ADULT	COMPETITION
	NOVICE	COMPETITION
	COLLEGIATE	COMPETITION
	JUNIOR FREE SKATE	COMPETITION
	SENIOR FREE SKATE	COMPETITION



2009 Eastern Synchronized Skating Sectional Championships
 Tourism Information – Morristown, N.J.

The Morristown Tourism Bureau is preparing a special brochure for the participants of the 2009 Eastern Synchronized Sectional Championships. Each team will receive one packet at registration. Information and coupons for area sites and restaurants will be provided. Check the www.synchroeast2009.com website and click on "*Things to Do*" for information about historic Morristown and Washington's Headquarters.

You can also go directly to the following web site: www.morristourism.org
Click on "*Things to Do*" for walking tours, etc.
Click on "*Places To Go*" for historic sites and museums, parks and recreation.

Washington's Headquarters in Morristown: www.nps.gov

This takes you directly to the National Parks site. Washington's Headquarters is part of the "Morristown National Historic Park". Use tabs for additional information. You will also receive information about this National Park from the Morristown Tourism Bureau.

Nearby College and Universities

Bloomfield College
Caldwell College
Centenary College
College of St. Elizabeth
Drew University
Fairleigh Dickinson University
Montclair University
Princeton University
Rutgers University -Newark
Rutgers University – New Brunswick
Seton Hall University
William Paterson College

To find additional colleges in NJ click on: www.collegesinnj.com

Colleges and universities in New York City: www.ny.com/academia/colleges.html

Or surrounding NY area: www.univsource.com/ny.htm