

Checklist -Test Appointments

Please submit the following items per JR 9.03, JR 9.04, JR 9.22

- A completed “Application for Judging Appointment” form.
 - ❖ Download this form at <http://www.usfigureskating.org/content/jc08.pdf>

- Trial Judge sheets for every test trialed for the appointment.
 - ❖ Arrange sheets by test level and test type (MIF, FS, each individual dance, FD).
Example: Place all Preliminary MIF sheets in one stack, all Pre-Juvenile MIF sheets in a different stack. The most recent sheet will be on top.
 - ❖ The RVC or SVC will obtain the trial judge’s activity summary from Headquarters, which includes data for every test session trialed and judged.

- Trial Judge sheets for every event trialed at an approved competition for test credit.
 - Trial Judge assignment sheet from the RVC or SVC.
 - Evaluation from JET, RVC or SVC.

- Judges School certificate(s).

- Candidate is reapplying for the appointment (must wait at least 6 months before reapplying).
 - ❖ Resubmit all of the above to the RVC or SVC.
 - ❖ Candidate must continue to trial judge tests for the appointment during the waiting period.
 - ❖ Candidate must retake the exam if taken previously (even if passed).

If any of the above is not included in the packet to the RVC or SVC, please indicate the item below (example- “Did not trial judge any approved competitions for test credit”).

Signature: _____ USFSA#: _____

Please select one to indicate if you are the candidate’s:
Test Chair / Monitor / RVC of Judges Committee / SVC of Judges Committee / Chair of Judges Committee

Date: _____