

Club SafeSport Compliance Chair Job Description

General Description

The Club SafeSport Compliance chair will be responsible for the implementation and coordination of the U.S. Figure Skating SafeSport Program within their local club. The officer will serve as the liaison for the U.S. Figure Skating SafeSport Program and work within their local club to facilitate implementation of all aspects of the SafeSport Program.

Position Appointment and Requirements

The chair must be a current member (club board member is preferred) of U.S. Figure Skating in good standing and a home club member of the respective club.

Responsibilities and Duties

The SafeSport Compliance Officer will:

1. Complete the required SafeSport training
2. Serve as the primary contact for U.S. Figure Skating and oversee the implementation of effective educational programs for all members, their parents/guardians and coaches, as provided by U.S. Figure Skating.
3. Oversee the drafting and implementing of club policies based upon the recommendations of the U.S. Figure Skating SafeSport program.
4. Verify all coaches participating in all club and U.S. Figure Skating events and activities are compliant per U.S. Figure Skating rules.
5. Understand the complaint reporting structure and refer all reports of a violation of the SafeSport Policies directly to the appropriate U.S. Figure Skating committee.
6. Participate in workshops/webinars as provided by U.S. Figure Skating, collect and share information about the SafeSport program and disseminate information on best practices.
7. Perform other functions as necessary in the fulfillment of U.S. Figure Skating's continuing efforts to foster safe, healthy and positive environments for its members.