



APPROVAL PROCEDURE FOR HOSTING A BASIC SKILLS COMPETITION

To improve the quality and uniformity of the Basic Skills Competitions, the Basic Skills Sub-Committee **requires** all Basic Skills Competitions to follow the guidelines as set forth in the Basic Skills Competition Manual.

The **APPOINTED** Basic Skills representative for your region must approve these competitions before the announcement is made public.

Appointed Regional Basic Skills Competition Approval Reps:

Upper Great Lakes:	Carolyn Clausius	csclausius@hotmail.com
Southwest:	Cathy Whalen	ccw3eng@sbcglobal.net
Eastern Great Lakes:	Suzy Malloure	MalKidsx4@aol.com
New England:	Michael Masionis	IceXpo@aol.com
Northwest Pacific:	Gary Merrell	gmerrell@bresnan.net
Central Pacific:	Katherine Moose	sk8tiemoose@yahoo.com
Southwest Pacific:	Julie Patterson	juliep@coyotesice.com
North Atlantic:	John Simon	skatejohnsimon@frontiernet.net
South Atlantic:	Michael Masionis	Icexpo@aol.com

Steps to follow for approval:

1. Fill out the Basic Skills Competition approval request form.
2. Email a copy of your competition announcement, application and approval request form to the approval representative for your region at least 30 days prior to the distribution of competition materials.
3. Please do not distribute the announcement before obtaining approval.
4. U.S. Figure Skating Headquarters will issue your competition an official approval certificate and post your competition on the U.S. Figure Skating website.
5. Display the certificate throughout the duration of the competition.

Please contact Headquarters if you have any questions about hosting a Basic Skills Competition at 719.635.5200 or www.usfigureskating.org.



U.S. FIGURE SKATING BASIC SKILLS COMPETITION APPROVAL REQUEST FORM

Please complete this form and send it with a copy of your competition announcement to your U.S. Figure Skating Regional Basic Skills Approval representatives for approval. Once approved, your competition information will be posted on the U.S. Figure Skating website.

Title of Competition:

Hosting Club/Program Name:

Hosting Club/Program U.S. Figure Skating Number: _____

Competition Dates: _____

Type of Competition (please circle one): Open In House

Competition Contact: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: () _____ E-mail: _____

FACILITY INFORMATION:

Name of Facility: _____

Address _____

City: _____ State: _____ Zip: _____

Signature

Date