



## U.S. Figure Skating Technical Panel Committee

### Advancement Procedures for Technical Controllers, Technical Specialists and Data Operators

***All Initial certification*** will take place at National Technical Panel Seminars (same as it has been for the past). Candidates will be able to receive either a nonqualifying appointment or regional appointment. The Technical Panel Committee may appoint a candidate to a higher level if warranted.

***After initial certification***, a candidate seeking advancement will submit an application (and other paperwork required) to the appropriate sectional vice chair (SVC) who will process the appointment.

All applications for advancement shall be sent to the appropriate SVC of the Technical Panel Committee (TPC).

- The appropriate SVC will review the application and activity submitted (including 104s), will send out peer evaluations to the candidates' references, peer review group, and others who have served on panels with the candidate.
- All decisions will be made within 60 days of the candidate submitting their application as to whether they are recommended to test at a National Technical Panel Seminar.
- If approved, the candidate will be able to attend a seminar and test for advancement. The candidate must attend a technical panel seminar and test at the level in which they are seeking advancement; test results will be sent to the candidate and to the appropriate SVC, the chair of the TPC and Headquarters. This will be the final step for candidates in the advancement process.
- Recommendations to the national level will be submitted to the Board of Directors by the chair of the TPC at either the fall or spring meeting for approval.

#### **Who is on the Peer Review Group – total of 20 members**

The Peer Review Group will be made up of the following members of the Technical Panel Committee:

One chair of the TPC

One vice chair chosen from the TPC

Three sectional vice chairs

Four vice chairs of education

One vice chair of synchronized skating competitions

Four athletes (one for each discipline)

Three committee members (one for each section)

Three oversight officials