



The U.S. Figure Skating Basic Skills Department

Staff Contact Sheet



Office: (719) 635-5200 Fax: (877) 681-1668

Business Hours: M-F 8am – 4:30pm *U.S. Mountain Standard Time*
20 First Street | Colorado Springs, CO 80906

For Basic Skills related inquiries, please contact the appropriate person(s) below:

Program related inquiries:

Susi Wehrli-McLaughlin
Senior Director of Membership

swehrli@usfigureskating.org

ext 423

Assistance in starting, promoting and running your Basic Skills program, Basic Skills competitions/events information and approvals, workshop information and insurance.

Basic Skills membership inquiries:

Cindy Pacheco
Basic Skills Specialist

cpacheco@usfigureskating.org

ext 452

Membership registrations, online registration/passwords, form requests, rosters, membership card reprints, new program registration and updates/changes to program info (name, contact, address, primary rink, additional rinks, web updates).

Shipping Info/Status:

Debbie Lyons
Admin Assistant, Member Services

dlyons@usfigureskating.org

ext 471

Information on the status of the shipment of your registration materials.

Orders/Bills/Refunds

Teresa McDonald
Lindsay Mulvey
Ordering and Accounting

tmcdonald@usfigureskating.org

ext 420

lmulvey@usfigureskating.org

ext 419

Supplies and badges, order forms, purchase orders, and questions regarding statements.

Additional Contacts:

Wells Fargo Insurance Services

(800) 332-9256 ext 100

IT DEPARTMENT: Online Registration – Technical support/troubleshooting (719) 635-5200

Web Links

Homepage:

www.usfigureskating.org

Members Only (Online Registration): www.usfsaonline.org

Basic Skills Webpage:

Find Basic Skills events & news; download forms, competition manuals/approval requests, performance approvals and information for skaters, instructors, directors, parents and more at www.usfigureskating.org/Programs.asp